

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
September 24, 2024**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of August 27, 2024
Regular Meeting Minutes of August 27, 2024

V Bills and Communications

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from August 17, 2024, through September 13, 2024, in the amount of \$2,441,522.14. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through October 22, 2024.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
SEPTEMBER 24, 2024**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT

Project complete.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

Jet Jack was reduced to three crews at the end of August. 98 replacements occurred since last update.

We have attached a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of September 17th, 631 of 1,005 completed or 63% after approximately 67% of calendar days.

15 inspections are outstanding. There remain 35 customers that we have eliminated from the project since they have made no attempt to schedule an inspection after a minimum of 5 attempts. We have begun sending out additional letters in Wilkinsburg, East Pittsburgh and Wilkins and the agreement total has increased by 14. The total inspections (completed/scheduled) value increased by 58 between August and September. We are still looking for 75 to 100 new addresses.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Submitted and all questions answered. Announcements will be made on October 16, 2024.

SERVICE LINE IDENTIFICATION PROJECT

Final payment submitted and processed. Project closed.

NADINE PUMP STATION PERMANGANATE ISSUE

All equipment ordered. We have requested and are waiting on a delivery date. Five tanks arrived in the last 30 days. Site work (concrete floor and tubing) will be completed by the end of month.

CONE VALVE REPLACEMENT

Waiting on delivery. Delivery is not expected until late 2024 or early 2025.

EAST MCKEESPORT TANK REPLACEMENT

Demolition is expected to start October 7th. This is the first date the demolition contractor was available after tank material date confirmed. All material should be at site by that date.

SEDIMENTATION BASIN REHABILITATION

Basin No. 2 work started the last week of July. Work proceeding on schedule. DN Tanks has addressed the outside wet spots. DN did find the coating on the floor of the second tank and utilized the 40,000-psi equipment to prepare the surface. Basin No. 2 work expected to be completed by the end of October.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

Motor shop drawing reviewed and sent back to manufacture. We believe we have addressed issues with VFD and are moving forward with placing orders.

PUMP NO. 3B REBUILD

Legal issue.

PUMP NO. 2 REBUILD

Contract awarded. We expect pump to be pulled before the end of October.

SUMP PUMP REPLACEMENT AT NADINE

A preconstruction meeting occurred. Waiting on sump pump delivery.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

A preconstruction meeting has been scheduled and work expected to start before the end of October.

WTP CHLORINE GENERATION

Design proceeding. We are still waiting on Co-Stars pricing on the natural gas generators and switchgear. Based on lead times, the generators and switchgear will need to be ordered as soon as possible. Duquesne Light has indicated it may take then 15 to 18 months to obtain and install the transformer once an agreement has been approved.

DALGATE ROAD WATER LINE REPLACEMENT (SWISSVALE)

Project complete.

PITCAIRN TANK VFD

Concrete pad complete. Just waiting on building and equipment delivery.

CLINE AVENUE WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Detailed design complete. Project ready for bid.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

September 24, 2024

- Authorization to prepare specification and bid, Contract 24-009, Cline Avenue Water Line Replacement in Wilkins Township.
- Authorization to prepare specification and bid, Contract 24-011, Janitorial Service. Contract term is one year with the option of three one-year extensions.
- UMBS Software Update – 268 Payment plans have been opened; 170 Delinquent turn offs completed. Increased number of shutoffs to 24 per day. To date we have sent out 4,506 Yellow notices and 1,266 Pink notices. There are only 953 accounts left on this pink notice push and we will be caught back up. Working with UMBS and our IT department on getting the server set up for the Customer Self Service Portal that we purchased with UMBS. This will allow customers to view their account summary transactions online by line item. Currently we have a balance forward system with Invoice Cloud's portal, so the customer is limited to payments they made and bills only, not all the detail transactions.
- One year contract with Triad Strategies expired in May 2024. The contract was then month to month until the Authority terminated the contract with Triad on August 31, 2024. The Authority entered a new one-year contract with ERP Partners on September 1, 2024. The Authority representative from ERP will be Brendan Shubert.
- The Customer Assistance Program through Dollar Energy has a tentative start date of October 1, 2024.
- Union Grievance 450 which pertained to Management doing more than 20% of Union work has been resolved.
- Vivian Broz was awarded the 30-year service award at the PMAA 2024 Conference at the Hershey Lodge and Convention Center on September 16th.
- There has been a total of 41 breaks since our August 27, 2024, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.