

**MEETING OF THE BOARD  
THE WILKINSBURG-PENN JOINT WATER AUTHORITY  
June 25, 2024**

**ORDER OF BUSINESS**

**I Roll Call**

**II Pledge of Allegiance**

**III Public Comment Period**

**IV Approval of Meeting Minutes**

Workshop Meeting Minutes of May 28, 2024  
Regular Meeting Minutes of May 28, 2024

**V Bills and Communications**

- Approve Change Order #2, Contract 23-011A – Bova PennVEST Phase 2
- Approve Change Order #3, Contract 23-011B – JetJack PennVEST Phase 2
- Approve PennVEST resolution for application
- Approve Change Order #5, Contract 21-014 – DN Tanks Sedimentation Basin

**VI Report of Officers:**

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from May 18, 2024, through June 14, 2024, in the amount of \$3,890,610.53. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through July 23, 2024.

**VII Report of Committees**

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

**VIII Consultants' Reports - Comments**

- Consulting Engineer
- Solicitor

**IX Report of Management**

**X Unfinished Business**

**XI New Business**

**XII Adjournment**

**WILKINSBURG PENN JOINT WATER AUTHORITY  
JUNE 25, 2024**

**ms consultants – MONTHLY ENGINEER’S REPORT**

**PENNVEST LEAD SERVICE LINE PROJECT**

Final punchlist developed. Final pay application complete. Once final reimbursement request to PENNVEST is submitted and final DEP walk-through will occur.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2**

Bova work is now complete. Bova was able to complete about 20 more service line replacements than expected when initial change order was completed. We are recommending approval of Change Order #2 for Bova in the amount of \$242,100.69. Since we gave JetJack all remaining Bova funds, we are also recommending approval of Change Order No. 3 for JetJack deducting \$242,100.69.

JetJack had three crews working for the first most of the last month. 75 replacements occurred since last meeting.

We have attached a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of June 19<sup>th</sup>, 373 of 1,005 completed or 37% after approximately 44% of calendar days.

Completed and scheduled inspections continue to improve. Currently, 840 inspections have either been completed or scheduled. This leaves around 89 inspections remaining to be scheduled. We have completed at least two calls and a follow-up letter to all customers that have returned an agreement. We are reviewing next steps to address the 89 outstanding agreements that have not scheduled inspections. We are also about 76 agreements short. We will probably send out another 200 letters focused everywhere except Swissvale.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3**

We had the initial planning consultation with Pennvest and PA DEP on May 22<sup>nd</sup>. The application deadline is July 31. As part of the application process, the Board must approve a Resolution. The Resolution is on the agenda for approval.

**SERVICE LINE IDENTIFICATION PROJECT**

Lawson Excavation started service line work in East McKeesport on the 17<sup>th</sup> and will continue through the first week of July. At that point, we will close out the project.

**NADINE PUMP STATION PERMANGANATE ISSUE**

All equipment ordered. Equipment arrival expected in June or July.

### **BROADWAY BOULEVARD WATER LINE (PITCAIRN)**

At this point, all connections have been completed and the water line is being utilized. A final walk-through of the project is scheduled for June 21<sup>st</sup> to develop a final punchlist. Project closeout is expected by the end of June.

We are still waiting on information from Insituform to evaluate their change order request.

### **CONE VALVE REPLACEMENT**

Waiting on delivery. Delivery is not expected until late 2024 or early 2025.

### **EAST MCKEESPORT TANK REPLACEMENT**

A preconstruction meeting occurred on June 17<sup>th</sup>. Tank materials have been delayed until early September. Contractor will not be permitted to start demolition until materials are in possession of contractor. The project is expected to take 2 months once they are permitted to start.

### **SEDIMENTATION BASIN REHABILITATION**

A final walk-through of Basin No. 1 is scheduled for June 21<sup>st</sup>. Once the work is completed, the second tank will be drained and work should start in July.

As discussed at previous meetings, we are recommending approval of Change Order No. 5 to DN Tanks for the hydroblasting of the unknown coating. The change order is for \$38,000. Similar change orders may be needed for the other basins depending on the existence of the coating. This won't be apparent until the tanks are drained.

### **NADINE PUMP STATION VFD AND MOTOR REPLACEMENT**

Still waiting on shop drawings from GE.

### **PUMP NO. 3B REBUILD**

Nothing new to report. Issue with Solicitor.

### **PUMP NO. 2 REBUILD**

Bids for the re-bid of this project are scheduled for July 16<sup>th</sup>. Cancellation of the Total Equipment contract is with Solicitor.

### **SUMP PUMP REPLACEMENT AT NADINE**

Co-Stars PO has been issued. Pump delivery in 12 to 16 weeks.

Bids for the installation are scheduled for July 16<sup>th</sup>. Award should occur at July meeting.

### **NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)**

Contracts have been signed. A preconstruction meeting will be scheduled once a start date is set. Currently, the Authority would rather have Lawson focus on completing Dalgate due to insurance claims.

### **WTP CHLORINE GENERATION**

A kickoff meeting will be scheduled shortly and then design will proceed. Survey has already been completed and geotechnical work is scheduled for July.

### **DALGATE ROAD WATER LINE REPLACEMENT (SWISSVALE)**

Preconstruction meeting occurred on June 17<sup>th</sup> and construction is expected to begin on July 8<sup>th</sup>. Work is expected to be completed by late August or early September.

### **PITCAIRN TANK VFD**

Equipment has been purchased as is expected to arrive in June or July.

### **CLINE AVENUE WATER LINE REPLACEMENT (WILKINS TOWNSHIP)**

Survey has been completed and detailed design is proceeding.

**THE WILKINSBURG-PENN JOINT WATER AUTHORITY**  
**REPORT OF MANAGEMENT**

June 25, 2024

- Approval of Change Order Number 2 – Contract 23-011A – PennVEST Phase 2 to increase contract by \$242,100.69 with Bova for an additional 20 service line replacements completed after the initial change order.
- Approval of Change Order Number 3 – Contract 23-011B – PennVEST Phase 2 to decrease contract by \$242,100.69 with JetJack for removing 20 service line replacements completed by Bova after the initial change order.
- Approval of Resolution to submit application for PennVEST Phase 3. The application deadline is July 31, 2024.
- Approval of Change Order Number 5 – Contract 21-014 – Sedimentation Basin #1 to increase contract by \$38,000.00 with DN Tanks for hydro blasting and unknown coating off the floor and walls of the basin.
- UMBS Software Update – First set of late notices were sent out on May 21, 2024. From May 21, 2024 to June 19, 2024, we have sent out 6,564 Yellow notices. The first round of Pink notices to go out are dated June 18, 2024. Any first mailings are going through extra QA steps plus we have put together an insert for the customers who are up for shutoff to allow them to get on payment plans (copy of the mailing insert is in the packet). The first shutoff date was scheduled for June 24, 2024, however, with the additional QA steps for the Pink notices, that date has been moved to July 2, 2024 to allow customers the proper notification time.
- Tyler Software – Inventory, Fixed Assets and Project Accounting still in progress. Doug Komandt has been in several times in the past week working with the Accounting Department to get the system fully operational.
- PMAA Annual Conference & Trade Show – September 15 through September 18, 2024 at Hershey Lodge and Convention Center.
- Allegheny County & Western PA Association of Townships and Authorities – Joint Fall Conference – October 24 through October 27, 2024 – Erie Bayfront Convention Center.
- Letter received on May 29, 2024, from Municipality of Penn Hills to appoint Dodie Smith to the WPJWA Board of Directors.
- Tour of the Authority facilities was held on June 1, 2024. Thank you to the Board Members in attendance and to the Authority staff for their participation.
- There has been a total of 30 breaks since our May 28, 2024, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.