

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
November 26, 2024**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of October 22, 2024
Regular Meeting Minutes of October 22, 2024

V Bills and Communications

- Approve Contract 24-012 – Furnishing and Delivering of Ductile Iron Pipe and Accessories

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from October 12, 2024, through November 15, 2024, in the amount of \$4,618,985.69. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through January 28, 2025.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
NOVEMBER 26, 2024**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

49 replacements occurred since last update.

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of November 15, 2024, 745 of 1,005 completed or approximately 76% after approximately 71% of calendar days.

The Authority recently sent out letters to nearly 5,000 customers with lead or galvanized services lines. It is hoped that we will obtain the remaining 54 addresses we need for Phase 2 as well as make a huge dent in the 1,000 customers we need for Phase 3. On the flip side, the Authority sent letters to every customer with lead or galvanized. If we don't obtain the 1,050 addresses, more direct means for obtaining access may be needed. We will know more by the January 2025 meeting.

34 inspections are outstanding. We have been sending out additional letters in Wilkinsburg, East Pittsburgh and Wilkins and the agreement total has increased by 28. The total inspections (completed/scheduled) value increased by 29 between October and November. We are still looking for 54 additional addresses.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Formal announcements were made on October 16, 2024. The Authority received a \$6,798,083 grant and \$3,101,917 30 year loan at 1%. Call with PENNVEST occurred on November 14, 2024. Will be two (2) contracts. Bids advertised on December 18, 2024. Bid opening on January 21, 2025. All documents due to PENNVEST on February 27, 2025. Settlement scheduled on March 20, 2025 at 11:00 AM ET.

NADINE PUMP STATION PERMANGANATE ISSUE

Coating concrete secondary containment/slab during week of November 25, 2024. Awaiting delivery of building which is scheduled week of December 5, 2024. Tanks onsite but need placed, piped and tested for DEP certification.

CONE VALVE REPLACEMENT

Waiting on delivery. Delivery is not expected until late 2024 or early 2025. No change since prior report.

EAST MCKEESPORT TANK REPLACEMENT

Replacement tank components were delivered to contractor from factory. Due to drought conditions, Westmoreland Water will not open interconnect which is necessary to take existing tank out of service. Demolition of existing tank and new tank construction are delayed until Westmoreland Water allows interconnect which is anticipated spring 2025. The Authority is also looking into a small VFD for East McKeesport. With Westmoreland hesitant to provide water via the interconnect, some means of providing water during construction is required. The VFD will also provide other long term benefits for the service area.

SEDIMENTATION BASIN REHABILITATION

Basin No. 2 work completed. Inspection occurred on October 23, 2024 with no concerns. Basin No. 2 was restored to service. Work will stop likely until April 2025 when Basin No. 3 work will start. Work is temperature dependent.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

VFD and motor ordered and scheduled for summer 2025 delivery. Site meeting occurred on November 15, 2024 to walk area for new duct bank.

PUMP NO. 2 REBUILD

Contractor removed components of original 36" gate valve the during week of the November 11, 2024. The valve was found to be 90% blocked and the shaft had broken near the gate. Both these items confirm the Authority's assumptions and explain why Pump No. 2 was starved the last couple of times the pump was attempted to be run. Basically, an adequate supply could not reach the pump. Contractor will install a new valve and then pull Pump 2 to begin rehabilitation work in next few weeks.

SUMP PUMP REPLACEMENT AT NADINE

Preconstruction meeting occurred. Waiting on sump pump delivery which is tracking for end of December 2024 or January 2025.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

Construction started on the Wilkins Twp portion of the project on October 16, 2024. As of November 14, 2024, approximately 2,523 feet of water line installed (40%). Remaining work includes water line, fire hydrants, service lines and contracted restoration.

Nine homes have lead service lines and have not returned agreement forms. In these situations (where a water line is being replaced), the Authority should consider threatening to shutoff water if access is not granted. PWSA has been very successful with this approach.

WTP CHLORINE GENERATION

Following October 14, 2024 design review meeting, building placement and footprint were changed. Design ongoing. Awaiting response from Duquesne Light Company engineer.

PITCAIRN TANK VFD

Concrete pad complete. Waiting on building and equipment delivery. No change since prior period.

CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Bids opened on November 19, 2024. Bid tabulation was prepared.

EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)

Survey is completed. Drawings for existing conditions are in development. Josephine Avenue/Josephine Street section could potentially be a challenge depending on right-of-way/easements.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

November 26, 2024

- Authorization to award Contract 24-012, Furnishing and Delivering of Ductile Iron Pipe and Accessories, to the lowest responsible bidders. A copy of the bid tabulation is included in your packet.
- Approval of Resolution No. 2024-002 – allowing the Authority to Apply for a Statewide Local Share Assessment (LSA) Grant in the amount of \$500,000 from the Commonwealth Financing Authority to be used for the Replacement and Installation of Large Diameter Water Meters. Application is due November 30.
- Management recommendation for the 2025 Operating Budget in the amount of \$37,403,522.36 and the Capital Improvement Budget in the amount of \$22,120,450.00. The recommended action will require a five (5) percent increase in the Authority's residential, commercial, industrial and public water rates.
- Recommend a five (5) percent increase for bulk water sale to Braddock Water Authority effective January 1, 2025
- Authorization to increase management base salary by an average of three (3) percent effective January 1, 2025.
- UMBS Software Update – Number of notices exported from UMBS (10/17/24-11/20/2024) - 436 Termination/Shut offs, 4,924 Yellow notices, 891 Pink notices (\$6.00 late fee was turned on 10/17 for these notices), 410 Payment Agreements (this number is higher because we sent out 4,984 Pink shut off notices from 9/20 to 10/16). The UMBS Customer Self-Service Portal has been installed and we are on week two of requirements and discussions on the features that will be used. There is still work to be done on the RosTech side with the API calls to Invoice Cloud for the payment piece of this and Infosend for bill viewing. The Infosend bill print changes have been completed and reviewed and are awaiting a push to production. This will fix the amount issue and payment plan issue on the bills as well as some formatting issues with the "red ink" or "past due announcements" on the bills.
- Dollar Energy – We have received 26 applications, processed 26 applications, and have awarded \$1,922.00. We had \$44,504.00 starting funds and to date we have \$42,582.00 funds remaining.
- Signed contract with Forest Hills for sewage billing as of January 1,2025. Currently working with RosTech to get the programming written and into UMBS.
- There has been a total of 47 breaks since our October 22, 2024, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.