

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
August 27, 2024**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of July 23, 2024
Regular Meeting Minutes of July 23, 2024

V Bills and Communications

- Approve Contract 24-008 – Nadine Pump #2 Rebuild – Daman Industrial Services
- Approve Change Order #1, Contract 22-022B – Insituform Technologies

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from July 13, 2024, through August 16, 2024, in the amount of \$3,429,249.64. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through September 24, 2024.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
AUGUST 27, 2024**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT

Final inspection by DEP completed, final payment request submitted and final release being reviewed by PENNVEST. Project should be 100% reimbursed by end of September. Final project cost was \$9,114,727.11 of which \$9,056,047. The other \$58,680 was funded by the Authority for expansion tanks.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

JetJack continuing with four crews working. Fourth crew is temporary until another project starts. 106 replacements occurred since last update.

We have attached a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of August 16th, 533 of 1,005 completed or 53% after approximately 54% of calendar days.

Scheduled inspections are completed except for addresses added in the last 30 days or customers that have missed appointments and are being rescheduled. There were 35 customers that we have eliminated from the project since they have made no attempt to schedule an inspection after a minimum of 5 attempts. No further efforts will be made for these customers. We have begun sending out additional letters in those municipalities with lower agreement numbers and the agreement total has increased by 32 (although appears to have decreased by 3 due to eliminating 35 that did not schedule an inspection). The total inspections (completed/scheduled) value increased by 37 between July and August.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Application was submitted by deadline and indicates as being reviewed on the PENNVEST website. Announcements will be made on October 16, 2024.

SERVICE LINE IDENTIFICATION PROJECT

No additional work completed. Waiting for Lawson to submit payment request.

NADINE PUMP STATION PERMANGANATE ISSUE

All equipment ordered. We have requested and are waiting on a delivery date.

BROADWAY BOULEVARD WATER LINE (PITCAIRN)

Still waiting on Lawson to submit final payment. All work completed.

We received all backup from Insituform for the issues during the project. We are recommending approval of Change Order No. 1 in the amount of \$20,173.71 for downtime and associated other changes during the project.

CONE VALVE REPLACEMENT

Waiting on delivery. Delivery is not expected until late 2024 or early 2025.

EAST MCKEESPORT TANK REPLACEMENT

Tank materials are not expected until early September. Project expected to start by mid-September.

SEDIMENTATION BASIN REHABILITATION

Basin No. 1 work started the last week of July. Work proceeding on schedule. DN Tanks has addressed the outside wet spots. DN did find the coating on the floor of the second tank and is utilizing the 40,000 psi equipment to prepare the surface.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

Motor shop drawing reviewed and sent back to manufacture. We are still working with Elcon on the indoor VFD.

PUMP NO. 3B REBUILD

Legal issue.

PUMP NO. 2 REBUILD

Bids for the project will be opened on August 22nd. It is expected we will make a recommendation to award to the low bidder (if there is one).

SUMP PUMP REPLACEMENT AT NADINE

Contract was awarded at July meeting and contracts and bonds have been sent. We expect to have executed contracts by the Board meeting and work to start in early September.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

A preconstruction meeting will be scheduled in early September with an expected start date of October 1, 2024.

WTP CHLORINE GENERATION

Design proceeding. We expect to have Co-Stars pricing on the natural gas generators in the very near future. Based on lead times, the generators will need to be ordered as soon as possible. As expected, Duquesne Light has been a challenge; however, we are working through their process.

DALGATE ROAD WATER LINE REPLACEMENT (SWISSVALE)

The water line portion of the project is complete, tested, and being utilized. Construction should be completed by end of August. This has been a very difficult small project with daily challenges such as mismarked/unmarked utilities.

PITCAIRN TANK VFD

Equipment has been purchased as is expected to arrive in June or July.

CLINE AVENUE WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Detailed design proceeding and should be ready for bid in September.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

August 27, 2024

- Authorization to approve Contract 24-008 Nadine Pump #2 Rebuild to Daman Industrial Services, the lowest responsible bidder in the amount of \$157,260.00. Bid opening was August 22, 2024.
- Approval of Change Order Number 1 – Contract 22-022B – Insituform Technologies for extra work during the lining of the 16" transmission line on Broadway Blvd. in the amount of \$20,173.71.
- UMBS Software Update – We have been using the iPads for Delinquent turn-off orders and Check to see if still off orders and hope to incorporate the Delinquent turn-on and Posting Notice orders soon. We have not made the full switch to the iPads (paperless) for all orders yet because there are a few work processes to fine-tune with the shop, the inspectors, and the way the UMBS works. We are shutting off between 15-20 delinquent customers each day and are receiving larger payment amounts now that we are shutting off. The Customer Service Department has been working with customers to get them onto payment agreements and get caught up on their bills. We made it successfully through the first wave of pink notices and are almost complete with all the delinquent turn offs that came from that group. We have one final push at delinquency with 1,919 pink notices to go out in the mail and start the collection/termination process on any of those customers who do not pay or open up payment agreements with us. This should take us through September and into the first week or two of October to complete the second and final wave of delinquency.
- Tyler Software – We are through with Fixed Assets and Project Accounting. Currently working on Inventory as at December 2023 Balance between the Evaluation Report and the General Ledger 2023.
- Received confirmation on August 8th from Allegheny County Department of Economic Development that two CDBG 50 (Year 2024) projects have been approved for funding. Those projects are Larimer Ave. in Turtle Creek and Stokes Ave. in North Braddock.
- PMAA 2024 Conference at the Hershey Lodge and Convention Center is September 15th-18th.
- There has been a total of 76 breaks since our July 23, 2024, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.