

**MEETING OF THE BOARD  
THE WILKINSBURG-PENN JOINT WATER AUTHORITY  
October 22, 2024**

**ORDER OF BUSINESS**

**I Roll Call**

**II Pledge of Allegiance**

**III Public Comment Period**

**IV Approval of Meeting Minutes**

Workshop Meeting Minutes of September 24, 2024  
Regular Meeting Minutes of September 24, 2024

**V Bills and Communications**

- Approve Change Order #6, Contract 21-014 – DN Tanks Sedimentation Basin 2
- Approve Amendment No.001 to MS Consultants for Construction Management/Inspection PennVest Phase 2
- Approve Contract 24-010 – Furnishing and Delivering of Water Treatment Chemicals

**VI Report of Officers:**

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from September 14, 2024, through October 11, 2024, in the amount of \$2,220,508.08. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through November 26, 2024.

**VII Report of Committees**

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

**VIII Consultants' Reports - Comments**

- Consulting Engineer
- Solicitor

**IX Report of Management**

**X Unfinished Business**

**XI New Business**

**XII Adjournment**

**WILKINSBURG PENN JOINT WATER AUTHORITY  
OCTOBER 22, 2024**

**ms consultants – MONTHLY ENGINEER’S REPORT**

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2**

JetJack reduced to two crews during September. 65 replacements have occurred since the last update.

We have attached a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of October 11<sup>th</sup>, 696 of 1,005 completed or 69% after approximately 73% of calendar days.

37 inspections are outstanding. We have been sending out additional letters in Wilkinsburg, East Pittsburgh and Wilkins and the agreement total has increased by 18. The total inspections (completed/scheduled) value increased by 16 between September and October. We are still looking for 50 additional addresses.

ms consultants is requesting an additional \$200,000 for construction management and inspection through January 2025 to complete the project. This money will be a reallocation of the original PENNVEST money and is the results of the extremely slow progress during the first 6 months of the project.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3**

Formal announcements were made on October 16<sup>th</sup>. The Authority received a \$6,798,083 grant and \$3,101,917 30-year loan at 1%.

**NADINE PUMP STATION PERMANGANATE ISSUE**

Just waiting on delivery of building. All site work was completed, and tanks arrived.

**CONE VALVE REPLACEMENT**

Waiting on delivery. Delivery is not expected until late 2024 or early 2025.

**EAST MCKEESPORT TANK REPLACEMENT**

A couple false starts on this project last month. The initial start date was October 7<sup>th</sup>, but tank shipment delayed. Next date was October 21<sup>st</sup>, but again shipping delayed at last minute. Demolition will not begin until all tank materials are on site.

**SEDIMENTATION BASIN REHABILITATION**

Basin No. 2 work nearing completion. All work should be done prior to October 31<sup>st</sup>. Work will stop until April when Basin No. 3 work will start.

We are recommending approval of Change Order No. 6 for \$31,000 for removal of the coating system on floors and walls.

### **NADINE PUMP STATION VFD AND MOTOR REPLACEMENT**

VFD and motor ordered and scheduled for summer 2025 delivery.

### **PUMP NO. 3B REBUILD**

Legal issue.

### **PUMP NO. 2 REBUILD**

Contract awarded. We expect the pump to be pulled before the end of October. A preconstruction meeting at the site will be held in the next week.

### **SUMP PUMP REPLACEMENT AT NADINE**

A preconstruction meeting occurred. Waiting on sump pump delivery.

### **NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)**

Construction started on the Wilkins Twp portion of the project on October 16, 2024. The first half of the project is expected to be completed before the end of 2024.

Nine homes have lead service lines and have not returned agreement forms. In these situations (where a water line is being replaced), the Authority should consider threatening to shut off water if access is not granted. PWSA has been very successful with this approach.

### **WTP CHLORINE GENERATION**

Design proceeding. A 30% review meeting was held on October 14<sup>th</sup> with significant back and forth and discussion on key topics. The design will continue through 60% and submittal of the PWS prior to the end of 2024.

We have received Co-Stars pricing on the natural gas generators and switchgear. The lead times for the generators are only 18 weeks; however, the automatic transfer switch is 52 weeks. These are still much better than the 18 months we had been led to believe. Also, the price was around \$650,000. We were expecting much closer to \$1,000,000. Based on these delivery dates, we have time to decide and plan the purchase.

**PITCAIRN TANK VFD**

Concrete pad complete. Just waiting on building and equipment delivery.

**CLINE AVENUE WATER LINE REPLACEMENT (WILKINS TOWNSHIP)**

Project advertised.

**EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)**

Survey is scheduled for next few weeks on project. Design should be completed by the end of 2025.

**THE WILKINSBURG-PENN JOINT WATER AUTHORITY**  
**REPORT OF MANAGEMENT**

**October 22, 2024**

- Approval of Change Order Number 6 – Contract 21-014 – DN Tanks for removal of coating in sedimentation basin #2 in the amount of \$31,000.
- Approval of Amendment No. 001 to MS Consultants for completion of construction management/inspection on PennVest Phase 2 in the amount of \$200,000.
- Authorization to award Contract 24-010, Furnishing and Delivering of Water Treatment Chemicals, to the lowest responsible bidders. A copy of the bid tabulation is included in your packet.
- Authorization to prepare specification and bid Contract 24-012, Furnishing and Delivering of Ductile Iron Pipe and Accessories.
- Authorization to purchase employee Christmas appreciation gifts.
- UMBS Software Update – We have been moving along with delinquency notices and shut offs. 290 terminations - of which 25 remain open due to curb box issues (car on box, stop full of debris etc.) 3,552 yellow notices went out, 4,984 pink notices went out, 191 payment agreements have been established. Pink notice late fees are being turned on 10/17/2024. The yellow late fees are still on hold while we wait for UMBS to do a code change that will stop multiple yellow notices (with old shut off dates) from printing and being charged on customers who break their payment agreements or have a returned payment on their account. The UMBS Customer Self-Service portal installation is scheduled for 10/18/2024. The go live date to release to the public will be determined after some testing is completed internally.
- The Customer Assistance Program through Dollar Energy runs from 10/1/2024 to 9/30/2025 every year (they use fiscal years, not calendar years). We received our first training on 10/4 and have received a total of 8 applications so far.
- We have begun the 2025 budget process. Reminder of the following meeting schedule:
  - Wednesday October 23, 2024 @ 5pm – Finance Committee Review
  - Thursday November 7, 2024 @ 6:30pm – Full Board Review
  - Tuesday November 26, 2024 @ 6:30pm – Final Approval
- There has been a total of 33 breaks since our September 24, 2024, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.