

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
November 23, 2021**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop and Meeting Minutes of October 26, 2021
Regular Meeting Minutes of October 26, 2021

V. Bills and Communications

- Award Contract 21-020, Furnishing Water Treatment Chemicals
- Award Contract 21-019, Lead Service Line Replacement
- Approval of Change Order #1- Contract 2020-21, Wall Avenue, Pitcairn
- Award Contract 21-021, Year 1- Janitorial Services

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from October 16, 2021, through November 12, 2021, in the amount of \$1,656,729.25. Electronic transfers have been included and not reflective in the total. In addition, we will need authorization of expenditures through January 22, 2022.

VII Report f Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Manager's Report

X Unfinished Business

XI New Business

XII Adjournment

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

November 23, 2021

- Management recommendation for the 2022 Operating Budget in the amount of \$31,217,100. and the Capital Improvement Budget in the amount \$15,492,750. The recommended action will require a three (3) percent increase in the Authority's residential and commercial water rate.
- Recommend a three (3) percent increase for bulk water sale to the Braddock Water Authority effective January 1, 2022.
- Authorization to increase management base salary by three (3) percent, effective January 1, 2022.
- Approval to schedule a Special Meeting of the Board of Directors for Wednesday, December 8, 2021, at 6:30 PM. Purpose is to discuss personnel matters.
- Ratify action, to award Contract #21-020 Furnishing and Delivering of Water Treatment Chemicals, to the lowest responsible bidder. Reverse Auction was held November 10, 2021. Bid tabulation in your packet.
- Authorization to award Contract 21-021, Janitorial Service to Signature Building Services, the lowest responsible bidder at \$1,230.00 per month. Approval is for one year of a three-year contract. Bid tabulation is in your packet.
- Approval of Change Order #1, Contract 2020-21, Wall Avenue Mainline Replacement, for a contract increase of \$2,502.00. Action is a final project reconciliation.
- Authorization to prepare specification and bid Contract 21-022 Mainline Replacement, Eighth Street in the Borough of Trafford. Bid opening is scheduled for January 2022.
- Authorization to award Contract 21-019, Lead Service Line Replacement to M.O'Herron Company in the amount of \$3,547,125.00 and JetJack Inc in the amount of \$3,913,000.00, the lowest responsible bidders. Bid opening was November 16, 2021. Bid tabulation is in your packet.
- Authorization for the Executive Director to sign PENNVEST Lead Service Line Replacement Settlement Agreement and related documents.

- Approval to participate in the PA. Department of Human Service, Low Income Water Assistance Program (LIHWAP). WPJWA will serve as an authorized vendor. Further authorize the Executive Director to sign all related documents. The program start date is January 1, 2022
- Approval of Resolution 21-03, Declaration of intent to reimburse Authority funds used to construct replacements to lead service lines with funds received from the Pennsylvania Infrastructure Investment Authority (PENNVEST). Further authorize Chairman Simon to sign said Resolution.
- Authorization to enter a Lease Agreement with T- Mobile for the continuation of the placement of an antenna on the Authority's Mark Drive Water Tank. Lease is more fully explained in T-Mobile Water Tank Lease. Proposal is included in your packet.
- Approved to enter an agreement with ms consultants for program management of the PENNVEST Lead Service Line Replacement. Total compensation is estimated to be \$580,000.00. The agreement is for eighteen months and is 100% paid through the PENNVEST Lead Service Line Replacement Project. Scope of Work is summarized in your packet.
- There has been a total of 24 breaks since our October meeting.

WILKINSBURG PENN JOINT WATER AUTHORITY
NOVEMBER 23, 2021

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT

Bids for the project were be opened on November 16, 2021. The two low bids were from M. O’Herron Company at \$3,547,125 and JetJack Inc. at \$3,913,000. Six bids were received. The bid tabulation has been provided. We are recommending approval of the two low bidders contingent upon a review of all references and providing all documents required within 15 days.

With a settlement date of February 4, 2022, all documents will need to be submitted by January 20, 2022. The Board meeting in January is scheduled for January 25th. The November meeting is the last Board meeting before settlement. Numerous documents and approvals are required. There are approximately 24 exhibits, opinions, certifications, and supporting documents required for settlement. Most of these documents do not require formal Board action. So as to not delay settlement, our recommendation is to provide the Executive Director with authorization to execute any documents required for closing with formal approval by the Board on the 25th of January, if necessary. Some of the items that need approved include:

1. Award of Contract (November Board Meeting)
2. Approved Engineering Agreement (November Board Meeting)
3. Approved Solicitor Agreement
4. Resolution for Utilizing Authority funds until reimbursed by PennVEST (November Board Meeting)

WATER TREATMENT PLANT GROUNDWATER INVESTIGATION

The initial indications are that the drain line repair significantly decreased groundwater around the plant. Water levels in the French drains recently installed have decreased significantly. Ground water levels at the plant wells do not appear to have reduced significantly. We will continue to monitor.

RAMSEY STORAGE BUILDING

We finally heard back from Wilkinsburg Borough and they have requested we provide the full design. We cannot get the sealed building drawings until we purchase building. I am working with Borough to resolve.

FOURTH STREET WATER LINE (MONROEVILLE)

Construction of the new water line started on November 9th. The main line was completed on November 13th and the line filled for testing (pressure and coliform). If the tests pass, service line work is expected to start on November 17th and the project should be completed by the end of November.

WALL AVENUE WATER LINE REPLACEMENT (PITCAIRN)

Project is complete. The final cost exceeded the original contract amount by \$2,502. A final reconciliation change order will need to be approved.

BRINTON MANOR TANK REHABILITATION

Missing materials arrived in early November and have been installed. Final payment will be made in the next week. Project complete.s completed.

NADINE PUMP STATION MOTOR AND VFD

Project ready for bid.

ALUM STORAGE TANKS AT WATER TREATMENT PLANT

DEP has extended our COA completion date to June 30, 2022.

WATER TREATMENT PLANT CLARIFIER COATING

Project to be bid during December 2021 for April 2023 start date.

DUFFIELD AREA WATER LINE PROJECT (PENN HILLS)

Project bid being delayed due to pipe shortage issues. .