

Minutes of the Workshop Meeting of the
Board of The Wilkinsburg-Penn Joint Water
Authority held on August 11, 2020, at 6:30
o'clock p.m. at 2200 Robinson Boulevard
Wilkinsburg, PA

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander, Dice and Davis

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting held via audio conference call commenced at 6:30 p.m. with Mr. Simon, chairman presiding. Next, Mr. Bianchi reviewed the items on his Management Report and answered questions put forth regarding the Water Revenue Bond Series 2020 and revenue losses related to the COVID-19 moratorium. The Management Report is attached hereto and made a part of these minutes.

The Chairman then asked for the reports of the Consulting Engineer and Solicitor. Both reports were discussed with questions raised and answered, hereto attached and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:03 p.m. The regular board meeting commenced at 7:04 pm.

Secretary

Minutes of the Regular Meeting of
the Board of The Wilksburg-Penn
Joint Water Authority held on
August 11, 2020, at 7:00 o'clock
p.m. at 2200 Robinson Boulevard,
Wilksburg, PA. 15221.

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander, Dice and Davis

The Regular Meeting held via audio conference call commenced at 7:04 pm with Mr. Simon, chairman presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments; after acknowledging no one present Mr. Bianchi entered for the record a public comment received via email from customer Adelle Towers regarding the cost and associated charges for use of a deduct meter typically used for irrigating and filling swimming pools. A breakdown was given of various fees and the manner of disbursements to applicable municipalities. Mr. Bianchi will reply back with answers. After a brief discussion on the matter the public comment period was concluded. Next, Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of June 23, 2020, whereupon;

**APPROVAL OF THE WORKSHOP
AND REGULAR
MEETING MINUTES OF
JUNE 23, 2020**

On a motion by Ms. Broz, seconded by Mr. Fuller, it was resolved by voice vote that the Workshop and Regular meeting minutes of June 23, 2020, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 3 Contract #2020-001 "Sandblasting and Painting Lougeay Road Tank" (Penn Hills), in the amount of \$32,440.00. Additional cost is for sandblasting and painting an additional 3300 square feet, whereupon;

**APPROVAL OF CHANGE ORDER
NO. 3 CONTRACT #2020-001
“SANDBLASTING AND PAINTING
LOUGEAY ROAD TANK” (PENN
HILLS), IN THE AMOUNT OF
\$32,440.00. ADDITIONAL COST IS
FOR SANDBLASTING AND
PAINTING AN ADDITIONAL 3300
SQUARE FEET**

On a motion by Mr. Scolieri, seconded by Mr. Vento, it was resolved by voice vote to approve Change Order No. 3 on Contract #2020-001 in the amount of \$32,440.00, and the same are hereby authorized and approved.

REPORTS OF OFFICERS:

Mr. Simon, Chairman,
No report

Mr. Vento, Vice Chairman,
No report

Ms. Broz, Secretary,
No report

Mr. Fuller, Treasurer:

Mr. Fuller, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from June 13, 2020, through July 31, 2020, be ratified in the amount of \$4,118,869.07. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through September 22, 2020, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JUNE 13, 2020, THROUGH
JULY 31, 2020, IN THE AMOUNT OF
\$4,118,869.07 AND AUTHORIZATION
OF VOUCHER DISBURSEMENTS
THROUGH SEPTEMBER 22, 2020**

On a motion by Mr. Fuller, seconded by Ms. Broz, with one (1) exception, it was resolved by voice vote that ratification of expenditures from June 13, 2020, through July 31, 2020, in the amount of \$4,118,869.07 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through September 22, 2020, are hereby ratified and authorized.

Abstention: Gilliland from bills pertaining to Glenn Engineers

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE

No report

LABOR RELATIONS COMMITTEE:

Mr. Vahosky stated that a Labor Committee meeting had taken place and the three (3) grievances have been settled. Also, Mr. Bianchi stated that certain language pertaining to scrap within the grievance has been clearly defined and posted at sites.

POLICY COMMITTEE:

No report

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Ms. Dice discussed her report at the earlier workshop. She had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Bianchi had the following items to submit for approval.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director approving an interim engineering plan with *ms consultants, inc.*, for the completion of crucial projects as identified. Said Agreement has been reviewed and approved by the Authority's Engineering Committee, whereupon;

RATIFY THE ACTION OF THE EXECUTIVE DIRECTOR APPROVING AN INTERIM ENGINEERING PLAN WITH *MS CONSULTANTS, INC.*, FOR THE COMPLETION OF CRUCIAL PROJECTS AS IDENTIFIED. SAID AGREEMENT HAS BEEN REVIEWED AND APPROVED BY THE *AUTHORITY'S* ENGINEERING COMMITTEE

On a motion by Mr. Fuller, seconded by Mr. Scolieri, with one (1) abstention, it was resolved by voice vote to approve the interim engineering plan with *ms consultants, inc.*, and the same are hereby authorized and approved.

Abstention: Simon

- ♦ As discussed in the earlier workshop meeting, authorization was requested to prepare Specifications for Contract # 2020-13 "Hawkins Avenue Mainline Replacement" (Borough of North Braddock). Project is Allegheny County (CDBG) funded at 65% of the eligible project cost, whereupon;

AUTHORIZATION TO PREPARE SPECIFICATIONS FOR CONTRACT # 2020-13 "HAWKINS AVENUE MAINLINE REPLACEMENT" (BOROUGH OF NORTH BRADDOCK). PROJECT IS ALLEGHENY COUNTY (CDBG) FUNDED AT 65% OF THE ELIGIBLE PROJECT COST

On a motion by Mr. Vahosky, seconded by Mr. Scolieri, with two (2) abstentions, it was resolved by voice vote to prepare Bid Specifications on Contract 2020-13, and the same are hereby authorized and approved.

Abstentions: Czekaj and Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to submit first and final reimbursement request, to *PA Commonwealth Financing Authority*, for Contract 2020-003 “TTHM Removal System For Braddock Hills Tanks 2A/2B”, Amount requested is \$193,307.00, whereupon;

**AUTHORIZATION TO SUBMIT
FIRST AND FINAL
REIMBURSEMENT REQUEST, TO
PA COMMONWEALTH FINANCING
AUTHORITY, FOR CONTRACT
2020-003 “TTHM REMOVAL
SYSTEM FOR BRADDOCK HILLS
TANKS 2A/2B”, AMOUNT
REQUESTED IS \$193,307**

On a motion by Ms. Broz, seconded by Mr. Scolieri, it was resolved by voice vote to submit first and final reimbursement request to *PA Commonwealth Financing Authority* on Contract #2020-003 in the amount of \$193,307, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order # 1 on Contract # 19-006 “Concrete Meter Vault at Water Treatment Plant” in the amount of \$33,390.00 based on the review and recommendation of the engineer. Additional cost due to unforeseeable circumstances such as, reshoring, re-accessing, issues with water and other necessary adjustments to complete project, whereupon;

**APPROVAL OF CHANGE ORDER # 1
ON CONTRACT # 19-006
“CONCRETE METER VAULT AT
WATER TREATMENT PLANT” IN
THE AMOUNT OF \$33,390.00 BASED
ON THE REVIEW AND
RECOMMENDATION OF THE
ENGINEER**

On a motion by Mrs. Joyce-May, seconded by Mr. Vento, it was resolved by voice vote to approve Change Order # 1 on Contract #19-006 in the amount of \$33,390.00, and the same are hereby authorized and approved.

Unfinished Business

Mr. Bianchi gave an update on the COVID-19 measures still in place. The moratorium is still in effect and the building remains closed to customers. He discussed an ongoing grievance issue related to COVID-19 overtime scheduling protocols among the Distribution Department crews. He addressed and answered questions put forth on the matter.

New Business

The question was raised regarding the *Authority's* policy for opening new accounts with concern over the rising incidence of property squatters. Suggestions were made for increased scrutiny and verification of property ownership. It was also stated that delays exist with deeds being filed within the office of the Recorder of Deeds and can contribute to misinformation when verifying owners versus tenants responsibility.

There being no further business to come before the Board, on a motion by Ms. Broz, seconded by Mr. Fuller and unanimously carried, the meeting adjourned at 7:33 p.m.

Secretary