

Minutes of the Workshop Meeting of the
Board of The Wilkinsburg-Penn Joint Water
Authority held on August 22, 2023, at 6:30
o'clock p.m. at 2200 Robinson Boulevard
Wilkinsburg, PA 15221

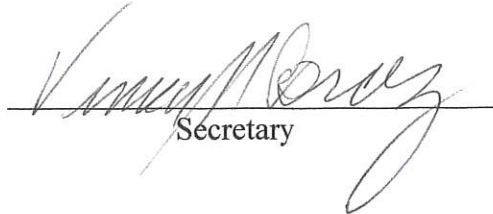
Present:	Fuller	Vahosky	Broz
	Vento (remote)	Scolieri	Crombie-Collins
	Williams	Rawlins	Simon
	McKinley (remote)		

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Carroll

Absent: Czekaj, Gilliland

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chairman presiding. The Chairman then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt, Executive Director, presented his management report with questions asked and answered. Said report is attached hereto and made a part of these minutes. He had nothing further to add.

There being no further business to discuss, the workshop session concluded at 7:14 pm.
The regular board meeting commenced at 7:14 pm.


Secretary

Minutes of the Regular Meeting of
the Board of The Wilkinsburg-Penn
Joint Water Authority held on
August 22, 2023, at 7:00 o'clock
p.m. at 2200 Robinson Boulevard,
Wilkinsburg, PA. 15221.

Present:	Fuller	Vahosky	Broz
	Vento (remote)	Scolieri	Crombie-Collins
	Willams	Rawlins	Simon
	McKinley (remote)		

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Carroll

Absent: Czekaj, Gilliland

The regular meeting commenced at 7:14 p.m. with Mr. Simon, chairman presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments upon which the following individuals addressed the Board: **Leslie Centola**, resident of Wilkinsburg, demanded a customer assistance program for low-income communities, the creation of a customer advisory (cab) board, and a moratorium on shutoffs until a (cab) can be established. **Valerie Webb-Alman**, representing "412 Justice", an organization in the Wilkinsburg service area, expressed support for a customer advisory board, a customer assistance program and a moratorium on shutoffs. Upon conclusion of the public comment period Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of July 25, 2023. The motion was put forth with the provision that the unfinished business section be edited to state that pertinent information in the *2022 Authority Annual Report* be forwarded to *all* Municipality Managers in our service area, whereupon;

**APPROVAL OF THE
JULY 25, 2023, WORKSHOP
AND AMENDED REGULAR MEETING
MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote that the Workshop, and Regular Meeting Minutes of July 25, 2023, be approved as amended and the same are hereby approved as amended.

BILLS AND COMMUNICATIONS:

In response to published advertisement for Contract #22-022A "Replacement of 16" Transmission Main Line" (Pitcairn) three (3) Vendors picked up with all returning. Sealed Bids were opened and read at 11:00 am Thursday August 3, 2023, with copies of Bid Tabulations filed in the *Authority's* Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the award of Contract #22-022A "Replacement of 16" Transmission Main Line" (Pitcairn) to *Lawson Excavating*, the lowest most responsible bidder, in the amount of \$1,346,250.00. Bid opening August 3, 2023, whereupon;

**APPROVAL OF THE AWARD OF
CONTRACT #22-022A
"REPLACEMENT OF 16"
TRANSMISSION MAIN LINE"
(PITCAIRN) TO LAWSON
EXCAVATING, THE LOWEST MOST
RESPONSIBLE BIDDER, IN THE
AMOUNT OF \$1,346,250.00**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to award Contract #22-022A to *Lawson Excavating*, the lowest most responsible bidder, in the amount of \$1,346,250.00 and the same are hereby authorized and approved.

In response to published advertisement for Contract #22-022B "Lining of 16" Transmission Main Line" (Pitcairn) two (2) Vendors picked up with all returning. Sealed Bids were opened and read at 11:00 am Thursday August 3, 2023, with copies of Bid Tabulations filed in the *Authority's* Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the award of Contract #22-022B "Lining of 16" Transmission Main Line" (Pitcairn) to *Insituform Technologies*, the lowest most responsible bidder, in the amount of \$589,600.00. Bid opening August 3, 2023, whereupon;

**APPROVAL OF AWARD OF
CONTRACT #22-022B “LINING OF
16” TRANSMISSION MAIN LINE”
(PITCAIRN) TO *INSITUFORM
TECHNOLOGIES*, THE LOWEST
MOST RESPONSIBLE BIDDER, IN
THE AMOUNT OF \$589,600.00**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to award Contract #22-022B to *Insituform Technologies*, the lowest most responsible bidder, in the amount of \$589,600.00 and the same are hereby authorized and approved.

In response to published advertisement for both Contract #23-013A “Ramsey Installation of Foundation” and Contract 23-013B “Ramsey Installation of Prefabricated Building” one (1) Vendor picked up and returned. Sealed Bids were opened and read at 11:00 am Thursday August 17, 2023, with copies of Bid Tabulations filed in the Authority’s Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the award of Contract #23-013A “Ramsey Installation of Foundation” to *Lawson Excavating*, the lowest most responsible bidder, in the amount of \$73,500.00. Bid opening August 17, 2023, whereupon;

**APPROVAL FOR THE AWARD OF
CONTRACT #23-013A “RAMSEY
INSTALLATION OF FOUNDATION”
TO *LAWSON EXCAVATING*, THE
LOWEST MOST RESPONSIBLE
BIDDER, IN THE AMOUNT OF
\$73,500.00.**

On a motion by Mr. Vahosky, seconded by Ms. Broz, it was resolved by voice vote to award Contract #23-013A to *Lawson Excavating*, in the amount of \$73,500.00 and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the award of Contract #23-013B “Ramsey Installation of Prefabricated Building” to *Lawson Excavating*, the lowest most responsible bidder, in the amount of \$56,200.00, whereupon;

**APPROVAL FOR THE AWARD OF
CONTRACT #23-013B “RAMSEY
INSTALLATION OF
PREFABRICATED BUILDING” TO
LAWSON EXCAVATING, THE
LOWEST MOST RESPONSIBLE
BIDDER, IN THE AMOUNT OF
\$56,200.00**

On a motion by Mr. Vahosky, seconded by Ms. Broz, it was resolved by voice vote to award Contract #23-013B to *Lawson Excavating*, in the amount of \$56,200.00 and the same are hereby authorized and approved.

REPORTS OF OFFICERS:

Mr. Simon, Chair,
No report

Mr. Fuller, Vice Chair,
No report

Ms. Broz, Secretary,
No report

Mr. Gilliland, Treasurer,
Absent

Mr. Fuller, Vice Chairperson, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from July 15, 2023, through August 11, 2023, be ratified in the amount of \$2,107,155.15. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through September 26, 2023, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JULY 15, 2023, THROUGH
AUGUST 11, 2023, IN THE AMOUNT
OF \$2,107,155.15 AND
AUTHORIZATION OF VOUCHER
DISBURSEMENTS THROUGH
SEPTEMBER 26, 2023**

On a motion by Mr. Fuller, seconded by Ms. Broz, with two (2) abstentions, it was resolved by roll call vote that ratification of expenditures from July 15, 2023, through August 11, 2023, in the amount of \$2,107,155.15 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through September 26, 2023, are hereby ratified and authorized.

Abstentions: Crombie-Collins from line item pertaining to receipt of refund
Simon from bills pertaining to *ms consultants, inc.*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE:

No report

LABOR COMMITTEE:

No report

POLICY COMMITTEE:

No report

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop.
He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop.
He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Komandt submitted the following items for approval.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract # 23-018 "Universal Tank Painting and Standpipe Demolition" (Penn Hills). Bid opening projected for the Fall of 2023, whereupon;

AUTHORIZATON TO PREPARE BID SPECIFICATIONS AND BID CONTRACT # 23-018 "UNIVERSAL TANK PAINTING AND STANDPIPE DEMOLITION" (PENN HILLS). BID OPENING PROJECTED FOR THE FALL OF 2023

On a motion by Ms. Broz, seconded by Ms. Rawlins, it was resolved by voice vote to prepare Bid Specifications and bid Contract #23-018, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #23-019 “Replacement of (two) Sump Pumps at Nadine Pump Station (Penn Hills). Bid opening projected for the Fall of 2023, whereupon;

**AUTHORIZATION TO PREPARE
BID SPECIFICATIONS AND BID
CONTRACT #23-019
“REPLACEMENT OF (2) SUMP
PUMPS AT NADINE PUMP STATION
(PENN HILLS). BID OPENING
PROJECTED FOR THE FALL OF
2023**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, with one (1) abstention, it was resolved by roll call vote to prepare Bid Specifications and bid Contract #23-019, and the same are hereby authorized and approved.

Abstention: Simon

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #23-020 “Underdrain Design & Installation at Water Treatment Plant” (Penn Hills). Bid opening projected for the Fall of 2023, Whereupon;

**AUTHORIZATION TO PREPARE
BID SPECIFICATIONS AND BID
CONTRACT #23-020 “UNDERDRAIN
DESIGN & INSTALLATION AT
WATER TREATMENT PLANT”
(PENN HILLS). BID OPENING
PROJECTED FOR THE FALL OF
2023**

On a motion by Mr. Scolieri, seconded by Mrs. Crombie-Collins, with one (1) abstention, it was resolved by roll call vote to prepare Bid Specifications and bid Contract #23-020, and the same are hereby authorized and approved.

Abstention: Simon

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to sign PENNVEST Lead Service Line Replacement Settlement Agreement and related documents, whereupon;

**AUTHORIZATION FOR THE
EXECUTIVE DIRECTOR TO SIGN
PENNVEST LEAD SERVICE LINE
REPLACEMENT SETTLEMENT
AGREEMENT AND RELATED
DOCUMENTS**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Vahosky, it was resolved by voice vote to authorize the Executive Director to sign PENNVEST Agreement and related documents and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the approval of Resolution 2023-01 “Declaration of intent to reimburse Authority funds used to construct replacements to lead service lines with funds received from the Pennsylvania Infrastructure Investment Authority (PENNVEST)”. Further authorize Chairman Simon to sign said Resolution, whereupon;

**AUTHORIZATION FOR THE
APPROVAL OF RESOLUTION
2023-01 “DECLARATION OF INTENT
TO REIMBURSE AUTHORITY
FUNDS USED TO CONSTRUCT
REPLACEMENTS TO LEAD
SERVICE LINES WITH FUNDS
RECEIVED FROM THE
PENNSYLVANIA
INFRASTRUCTURE INVESTMENT
AUTHORITY (PENNVEST)”.
FURTHER AUTHORIZE CHAIRMAN
SIMON TO SIGN SAID RESOLUTION**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve Resolution 2023-01, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter an Agreement with *ms consultants* for program management of the PENNVEST Lead Service Line Replacement Project. Total compensation is estimated to be \$825,000.00. The Agreement is for fifteen months and is 100% funded through the PENNVEST Lead Service Line Replacement Program, whereupon;

**AUTHORIZATION TO ENTER AN
AGREEMENT WITH *MS
CONSULTANTS* FOR PROGRAM
MANAGEMENT OF THE PENNVEST
LEAD SERVICE LINE
REPLACEMENT PROJECT. TOTAL
COMPENSATION IS ESTIMATED TO
BE \$825,000.00. THE AGREEMENT IS
FOR FIFTEEN MONTHS AND IS
100% FUNDED THROUGH THE
PENNVEST LEAD SERVICE LINE
REPLACEMENT PROGRAM**

On a motion by Mr. Vahosky, seconded by Mrs. Crombie-Collins, with one (1) abstention, it was resolved by roll call vote to enter into an Agreement with *ms consultants*, at the PENNVEST fully funded amount of \$825,000.00, and the same are hereby authorized and approved.

Abstention: Simon

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter an Agreement with Craig Alexander, Esquire of *Bruce E. Dice & Associates* for professional services relating to the PENNVEST Lead Service Line Replacement Project. Total compensation is estimated to be \$25,000.00, whereupon;

AUTHORIZATION TO ENTER AN AGREEMENT WITH CRAIG ALEXANDER, ESQUIRE OF *BRUCE E. DICE & ASSOCIATES* FOR PROFESSIONAL SERVICES RELATING TO THE PENNVEST LEAD SERVICE LINE REPLACEMENT PROJECT. TOTAL COMPENSATION IS ESTIMATED TO BE \$25,000.00

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to enter an Agreement with Craig Alexander, Esquire, of *Bruce E. Dice & Associates*, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to enter into an Agreement with the *Law Offices of Max C. Feldman* to represent the Authority as needed in Bankruptcy and Tax Sales (Sheriff Sales). The plan is to have Attorney Feldman get us caught up on filings and equip staff to handle this process internally, whereupon;

AUTHORIZATION TO ENTER AN AGREEMENT WITH THE *LAW OFFICES OF MAX C. FELDMAN* TO REPRESENT THE AUTHORITY AS NEEDED IN BANKRUPTCY AND TAX SALES (SHERIFF SALES). THE PLAN IS TO HAVE ATTORNEY FELDMAN GET US CAUGHT UP ON FILINGS AND EQUIP STAFF TO HANDLE THIS PROCESS INTERNALLY

On a motion by Mr. Fuller, seconded by Mr. Vahosky, it was resolved by voice vote to enter an Agreement with the *Law Offices of Max C. Feldman*, and the same are hereby authorized and approved.

Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by Ms. Broz, seconded by Mr. Fuller and unanimously carried, the meeting adjourned at 7:30 p.m.


Secretary