

Minutes of the Workshop Meeting of the Board of The Wilkinsburg-Penn Joint Water Authority held on August 23, 2022, at 6:30 o'clock p.m. at 2200 Robinson Boulevard Wilkinsburg, PA

Present:	Fuller	Scolieri	Crombie-Collins
	Coles	Gilliland	Simon (remote)
	McKinley	Rawlins	
	Vahosky	Broz	

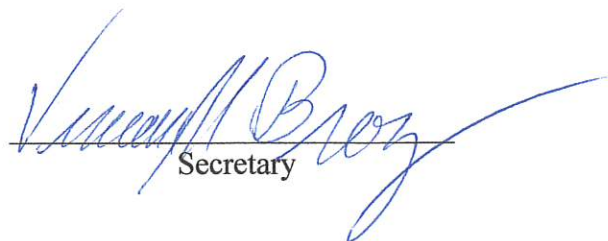
Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Vento, Czekaj

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Fuller, vice chair presiding. Mr. Fuller then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt reviewed the items on his Management Report which is attached hereto and made a part of these minutes. In addition, he responded to questions pertaining to customer service wait time, protocols in place for notifying customers of water service interruptions along with clean up responsibilities related to water main breaks.

There being no further business to discuss, the Workshop session concluded at 7:14pm.

The regular board meeting commenced at 7:25pm.


Secretary

Minutes of the Regular Meeting of
the Board of The Wilkinsburg-Penn
Joint Water Authority held on
August 23, 2022, at 7:00 o'clock
p.m. at 2200 Robinson Boulevard,
Wilkinsburg, PA. 15221.

Present:	Fuller	Scolieri	Crombie-Collins
	Coles	Gilliland	Simon (remote)
	McKinley	Rawlins	
	Vahosky	Broz	

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Vento, Czekaj

The regular meeting commenced at 7:25 p.m. with Mr. Fuller, vice chair presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Fuller followed by roll call and the Pledge of Allegiance. The Vice Chair then called for public comments of which there were none. Next, Mr. Fuller called for the approval of the Workshop and Regular Meeting Minutes of July 26, 2022, whereupon;

**APPROVAL OF THE WORKSHOP
AND REGULAR MEETING MINUTES
OF JULY 26, 2022**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote that the Workshop and Regular Meeting Minutes of July 26, 2022, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #21-022 "Eighth Street Waterline Replacement" (Borough of Trafford) decreasing the amount of the project cost to \$366,538.00, whereupon;

**APPROVAL OF CHANGE ORDER
NO. 1 ON CONTRACT #21-022
“EIGHTH STREET WATERLINE
REPLACEMENT” (BOROUGH OF
TRAFFORD) DECREASING THE
AMOUNT OF THE PROJECT COST
TO \$366, 538.00**

On a motion by Mr. Coles, seconded by Mr. Scolieri, with one (1) abstention, it was resolved by roll call vote to approve Change Order No. 1 on Contract #21-022 decreasing the project cost to \$366,538.00, and the same are hereby authorized and approved.

Abstention: Gilliland

Acknowledgement of the letter received from the *Pennsylvania Municipal Authorities Association* Congratulating Dennis Simon on receipt of the PMAA Sahli Service Award. Award will be presented at the *PMAA Conference* in Erie.

REPORT OF OFFICERS

Mr. Simon, Chair,
No report

Mr. Fuller, Vice Chair,
No report

Ms. Broz, Secretary,
No report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management’s recommendation and his review of the bills that expenditures from July 16, 2022, through August 12, 2022, be ratified in the amount of \$2,794,416.32. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality’s sewage collections. In addition, authorization of disbursements was requested through September 27, 2022, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JULY 16, 2022, THROUGH
AUGUST 12, 2022, IN THE AMOUNT
OF \$2,794,416.32 AND
AUTHORIZATION OF VOUCHER
DISBURSEMENTS THROUGH
SEPTEMBER 27, 2022**

On a motion by Mr. Gilliland,
seconded by Mr. Scolieri, with two (2)
exceptions, it was resolved by roll call
vote that ratification of expenditures
from July 16, 2022, through
August 12, 2022, in the amount of
\$2,794,416.32 be authorized.
(Electronic transfers have been
included but are not reflective in the
total) Additionally, authorization of
expenditures through
September 27, 2022, are hereby
ratified and authorized.

Abstentions: Gilliland from bills pertaining to *Glenn Engineers*
Simon from bills pertaining to *ms consultants, inc.*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE:

No report

LABOR COMMITTEE:

No report

POLICY COMMITTEE:

No report

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. Mr. Komandt had the following items to submit for approval.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Specifications and advertise Contract #22-015 “Remediation and Repair of Heating System at Nadine Pump Station” (Penn Hills Municipality). Bid opening scheduled for September 2022, whereupon;

AUTHORIZATION TO PREPARE SPECIFICATIONS AND ADVERTISE CONTRACT #22-015 “REMEDICATION AND REPAIR OF HEATING SYSTEM AT NADINE PUMP STATION” (PENN HILLS MUNICIPALITY). BID OPENING SCHEDULED FOR SEPTEMBER 2022

On a motion by Mr. Vahosky, seconded by Mr. Scolieri, it was resolved by roll call vote to prepare Specifications and go out to bid on Contract #22-015, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Specifications and advertise Contract #22-016 “Service Line Identification Project-Phase 2”. Project slated to further identify and update Authority’s service line inventory, whereupon;

AUTHORIZATION TO PREPARE SPECIFICATIONS AND ADVERTISE CONTRACT #22-016 “SERVICE LINE IDENTIFICATION PROJECT-PHASE 2”. PROJECT SLATED TO FURTHER IDENTIFY AND UPDATE AUTHORITY’S SERVICE LINE INVENTORY

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by roll call vote to prepare Specifications and go out to bid on Contract #22-016, and the same are hereby authorized and approved.

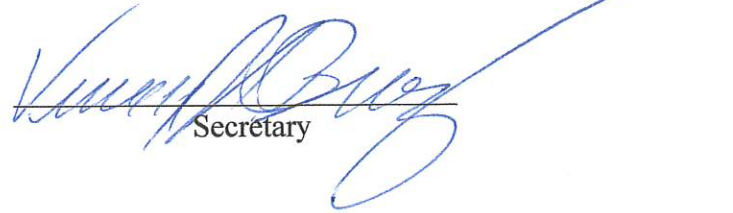
Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by Mr. Vahosky, seconded by Mr. Gilliland and unanimously carried, the meeting adjourned at 7:33 p.m.


Secretary