

Minutes of the Workshop Meeting of the
Board of The Wilkinsburg-Penn Joint Water
Authority held on August 24, 2021, at 6:30
o'clock p.m. at 2200 Robinson Boulevard
Wilkinsburg, PA

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Bianchi, Komandt, Balewski, Alexander and Davis

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chairman presiding. The Chairman then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto and made a part of these minutes. Next, Mr. Bianchi reviewed the items on his Management Report with questions asked and answered. The report is made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:19 p.m.

The regular board meeting commenced at 7:20 pm.

Asst. Philip J. Schaefer
Secretary

Minutes of the Regular Meeting of
the Board of The Wilkinsburg-Penn
Joint Water Authority held on
August 24, at 7:00 o'clock p.m. at
2200 Robinson Boulevard,
Wilkinsburg, PA. 15221.

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander and Davis

The regular meeting commenced at 7:20 p.m. with Mr. Simon, chairman presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments of which there were none. Next, Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of June 22, 2021, whereupon;

**APPROVAL OF THE WORKSHOP
AND
REGULAR MEETING MINUTES OF
JUNE 22, 2021**

On a motion by Mrs. Joyce-May, seconded by Mr. Fuller, it was resolved by voice vote, that the workshop and regular meeting minutes of June 22, 2021, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order #1 on Contract #2020-20 "Clugston Avenue Mainline Replacement" (Wilkins Twp). Change Order as reviewed by Consulting Engineer increases the project cost to \$42,605.00, whereupon;

**AUTHORIZATION TO APPROVE
CHANGE ORDER #1 ON CONTRACT
#2020-20 "CLUGSTON AVENUE
MAINLINE REPLACEMENT".
(WILKINS TWP) CHANGE ORDER
TO INCREASE PROJECT COST BY
\$42,605.00**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Scolieri, with one (1) abstention, it was resolved by roll call vote to approve Change Order #1 on Contract # 2020-20 to increase project cost by 42,605.00, and the same are hereby authorized and approved.

Abstention: Joyce-May

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order # 1 on Contract #21-013 "Sandblasting & Painting of Brinton Road Water Tank". Action to increase project cost by \$13,940.00, whereupon;

**AUTHORIZATION TO APPROVE
CHANGE ORDER # 1 ON CONTRACT
#21-013 "SANDBLASTING &
PAINTING OF BRINTON ROAD
WATER TANK". ACTION TO
INCREASE PROJECT COST BY
\$13,940.00**

On a motion by Mr. Scolieri, seconded by Mrs. Joyce-May, with one (1) abstention, it was resolved by roll call vote to approve Change Order #1 on Contract # 21-013 to increase project cost by \$13,940.00, and the same are hereby authorized and approved.

Abstention: Czekaj

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order # 1 on Contract #2020-16 "Middle Avenue Waterline Replacement" (Wilmerding Borough). Action to decrease project cost by \$2,441.60, whereupon;

**AUTHORIZATION TO APPROVE
CHANGE ORDER # 1 ON CONTRACT
#2020-16 "MIDDLE AVENUE
WATERLINE REPLACEMENT".
(WILMERDING BOROUGH) ACTION
TO DECREASE PROJECT COST BY
\$2,441.60**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Vahosky, with two (2) abstentions, it was resolved by roll call vote to approve Change Order #1 on Contract # 2020-16 to decrease project cost by \$2,441.60, and the same are hereby authorized and approved.

Abstentions: Czekaj, Gilliland

REPORTS OF OFFICERS:

Mr. Simon, Chairman,
No report

Mr. Vento, Vice Chairman,
No report

Ms. Broz, Secretary,
No report

Mr. Fuller, Treasurer:

Mr. Fuller, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from June 12, 2021, through August 13, 2021, be ratified in the amount of \$3,322,456.11. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through September 28, 2021, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JUNE 12, 2021, THROUGH
AUGUST 13, 2021, IN THE AMOUNT
OF \$3,322,456.11 AND
AUTHORIZATION OF VOUCHER
DISBURSEMENTS THROUGH
SEPTEMBER 28, 2021**

On a motion by Mr. Fuller, seconded by Mrs. Joyce-May, it was resolved by roll call vote with three (3) exceptions, that ratification of expenditures from June 12, 2021, through August 13, 2021, in the amount of \$3,322,456.11 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through September 28, 2021, are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to *Glenn Engineers*
Gilliland from bills pertaining to *Glenn Engineers*
Simon from bills pertaining to *ms consultants*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE

No report

LABOR RELATIONS COMMITTEE:

No report

POLICY COMMITTEE:

No report

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add. The solicitor attended the Executive Session following the regular meeting adjournment.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Bianchi submitted the following items for approval.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to accept an additional Community Development Block Grant (CDBG) of \$106,500.00, regarding Contract # 2020-20 "Clugston Avenue Mainline Replacement" (Wilkins Twp). Said amount will fund the project at 100%, whereupon;

**AUTHORIZATION TO ACCEPT AN
ADDITIONAL COMMUNITY
DEVELOPMENT BLOCK GRANT
(CDBG) OF \$106,500.00, REGARDING
CONTRACT # 2020-20 "CLUGSTON
AVENUE MAINLINE
REPLACEMENT". SAID AMOUNT
WILL FUND THE PROJECT AT 100%**

On a motion by Mr. Fuller, seconded by Mr. Vahosky, with one (1) abstention, it was resolved by roll call vote to accept additional CDBG funds on Contract #2020-20 in the amount of \$106,500.00, and the same are hereby authorized and approved.

Abstention: Joyce-May

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to award Contract #21-017 "Mansion Place Mainline Replacement" (Swissvale Borough). Action to be ratified at the September 28, 2021, board meeting, whereupon;

**AUTHORIZATION FOR THE
EXECUTIVE DIRECTOR TO AWARD
CONTRACT #21-017 "MANSION
PLACE MAINLINE REPLACEMENT"
(SWISSVALE BOROUGH). ACTION
TO BE RATIFIED AT THE
SEPTEMBER 28, 2021, BOARD
MEETING**

On a motion by Ms. Rawlins, seconded by Mr. Vahosky, with two (2) abstentions, it was resolved by roll call vote for the Executive Director to award Contract #21-017 and ratify action at the 9/28/2021 board meeting, and the same are hereby authorized and approved.

Abstentions: Czekaj, Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter a Professional Consultant Agreement with *Solution 4 Network* to provide computer services, not to exceed \$28,700.00. Actual hours will be invoiced at \$175.00 per hour. Effective date for commencement of services requested as August 1, 2021, whereupon;

AUTHORIZATION TO ENTER A PROFESSIONAL CONSULTANT AGREEMENT WITH *SOLUTION 4 NETWORK* TO PROVIDE COMPUTER SERVICES, NOT TO EXCEED \$28,700.00. ACTUAL HOURS WILL BE INVOICED AT \$175.00 PER HOUR. EFFECTIVE DATE FOR COMMENCEMENT OF SERVICES REQUESTED AS AUGUST 1, 2021

On a motion by Mrs. Crombie-Collins, seconded by Mr. Gilliland, it was resolved by voice vote to establish professional consultant computer services with *Solution 4 Network* at an hourly rate of \$175.00, and the same are hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to retain *Stephen A. Miller*, on an as needed basis, to analyze system revisions, troubleshoot, and support current application software at an hourly rate of 100.00. Effective date for commencement of services requested as August 1, 2021, whereupon;

AUTHORIZATION TO RETAIN STEPHEN A. MILLER, ON AN AS NEEDED BASIS, TO ANALYZE SYSTEM REVISIONS, TROUBLESHOOT, AND SUPPORT CURRENT APPLICATION SOFTWARE AT THE HOURLY RATE OF \$100.00. EFFECTIVE DATE REQUESTED FOR AUGUST 1, 2021

On a motion by Mr. Vahosky, seconded by Mrs. Joyce-May, it was resolved by voice vote to retain *Stephen A. Miller* for System Software support services at the hourly rate of \$100.00, and the same are hereby authorized and approved.

Next, Mr. Bianchi requested that the board move into an Executive Session for legal and personnel matters upon the conclusion and adjournment of the regular meeting as there would not be any business necessitating board action.

Unfinished Business
None

New Business
None

There being no further business to come before the Board, upon a motion to adjourn into an Executive Session for legal and personnel matters, the meeting adjourned at 7:30 pm, whereupon;

**AUTHORIZATION TO ADJOURN
INTO AN EXECUTIVE SESSION FOR
LEGAL AND PERSONNEL
MATTERS**

On a motion by Mr. Vahosky, seconded by Mrs. Joyce-May, it was resolved by voice vote to adjourn into an Executive Session for legal and personnel matters, and the same are hereby authorized and approved.



Asst Secretary