

Minutes of the Workshop Meeting of the
Board of The Wilkinsburg-Penn Joint Water
Authority held on February 25, 2020, at 6:30
o'clock p.m. at 2200 Robinson Boulevard
Wilkinsburg, PA

Present:	Joyce-May	Scolieri	Broz
	Vahosky	Gilliland	Crombie-Collins
	Czekaj	Rawlins	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander and Davis

Absent: Vento, Fuller, Coles

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chairman presiding. Sarah Wilson of *Marquette Associates*, presented the year-end report of the *Authority's* Pension Plans. The Chairman then asked for the reports of the Consulting Engineer and Solicitor. Both reports were discussed and attached hereto and made a part of these minutes. Next, Mr. Bianchi reviewed the items on his Management Report which is also attached and made part of these minutes. He had nothing further to add.

There being no further business to discuss, the workshop session concluded at 7:15 p.m. The regular board meeting commenced at 7:15 pm.

Secretary

Minutes of the Regular Meeting of
the Board of The Wilksburg-Penn
Joint Water Authority held on
February 25, 2020, at 7:00 o'clock
p.m. at 2200 Robinson Boulevard,
Wilksburg, PA. 15221.

Present:	Joyce-May	Scolieri	Broz
	Vahosky	Gilliland	Crombie-Collins
	Czekaj	Rawlins	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander, and Davis

Absent: Vento, Fuller, Coles

The regular meeting commenced at 7:15 p.m. with Mr. Simon, chairman presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments upon which the following list of individuals addressed the board with their concerns: Madeline Weiss, Zinna Scott, Talor Musil, Aly Shaw. Upon conclusion of the public comment period Mr. Simon called for the approval of the Reorganization, Workshop and Regular Meeting Minutes of January 28, 2020, whereupon;

**APPROVAL OF THE ANNUAL
REORGANIZATION, WORKSHOP
AND REGULAR MEETING MINUTES
OF JANUARY 28, 2020**

On a motion by Mrs. Joyce-May, seconded by Mr. Vahosky, it was resolved by voice vote that the Annual Reorganization, Workshop and Regular meeting minutes of 1/28/2020, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:

- ♦ As discussed in the earlier workshop meeting, authorization was requested to exercise the renewal option for Contract #19-001 "Furnishing and Delivering Water Treatment Chemical AS-1400PW" to *Allied Specialties, Inc.*, (ASI). ASI will extend their current price of \$35,805.00 for 50 Barrels during the period 3/1/2020 through 3/31/2021, whereupon;

**AUTHORIZATION TO EXERCISE
RENEWAL OPTION ON CONTRACT
#19-001 "FURNISHING AND
DELIVERING WATER TREATMENT
CHEMICAL AS-1400PW" TO ALLIED
SPECIALTIES, INC., AND EXTEND
CURRENT PRICE OF \$35,805.00 FOR
50 BARRELS DURING THE PERIOD
3/1/2020 THROUGH 3/31/2021**

On a motion by Mrs. Joyce-May, seconded by Mrs. Crombie-Collins, it was resolved by voice vote, to renew Contract # 19-001 at the current price of \$35,805.00, and the same are hereby authorized and awarded.

In response to published advertisement for Contract #2020-05 "Furnishing and Delivering Ductile Iron Pipe and Accessories" six (6) Vendors picked up with four (4) returning. Sealed Bids were opened and read at 10:00 am Thursday, February 20, 2020, with copies of Bid Tabulations filed in the *Authority's* Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to go out to bid and award Contract #2020-05 "Furnishing and Delivering Ductile Iron Pipe and Accessories" to the lowest most responsible bidders at amounts detailed on the Bid Tab, whereupon;

**AUTHORIZATION TO GO OUT TO
BID AND AWARD CONTRACT
2020-05 "FURNISHING AND
DELIVERING DUCTILE IRON PIPE
AND ACCESSORIES" TO THE
LOWEST MOST RESPONSIBLE
BIDDERS AT AMOUNTS DETAILED
ON THE BID TAB**

On a motion by Mr. Czekaj, seconded by Ms. Rawlins, it was resolved by voice vote to award Contract #2020-05 to the lowest most responsible bidders, at amounts detailed on Bid Tab, and the same are hereby authorized and awarded.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-07 "Braddock Avenue Mainline Replacement" (East Pittsburgh Borough), to *Lawson Excavating, Inc.*, the lowest most responsible Bidder, at the amount of \$211,500.00. The Project was declared an emergency and approved by both the Consulting Engineer and Solicitor, whereupon;

**RATIFY THE ACTION OF THE
EXECUTIVE DIRECTOR IN
AWARDING CONTRACT #2020-07
“BRADDOCK AVENUE MAINLINE
REPLACEMENT” (EAST
PITTSBURGH BOROUGH), TO
LAWSON EXCAVATING, INC., THE
LOWEST MOST RESPONSIBLE
BIDDER, AT THE AMOUNT OF
\$211,500.00. THE PROJECT WAS
DECLARED AN EMERGENCY AND
APPROVED BY BOTH THE
CONSULTING ENGINEER AND
SOLICITOR**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to ratify the action of the Executive Director in awarding Contract # 2020-07, to the lowest most responsible bidder, at the amount of \$211,500.00, and the same are hereby authorized and awarded.

REPORTS OF OFFICERS:

Mr. Simon, Chairman,
No report

Mr. Vento, Vice Chairman,
Absent-No report

Ms. Broz, Secretary,
No report

Mr. Gilliland, Assistant Treasurer:

Mr. Gilliland, assistant treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from January 18, 2020, through February 14, 2020, be ratified in the amount of \$1,460,172.43. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through March 24, 2020, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JANUARY 18, 2020,
THROUGH FEBRUARY 14, 2020, IN
THE AMOUNT OF \$1,460,172.43 AND
AUTHORIZATION OF VOUCHER
DISBURSEMENTS THROUGH
MARCH 24, 2020**

On a motion by Mr. Gilliland,
seconded by Ms. Broz, with two (2)
exceptions, it was resolved by voice
vote that ratification of expenditures
from January 18, 2020, through
February 14, 2020, in the amount of
\$1,460,172.43 be authorized.
(Electronic transfers have been
included but are not reflective in the
total) Additionally, authorization of
expenditures through
March 24, 2020, are hereby ratified
and authorized.

Abstentions: Czekaj from bills pertaining to Glenn Engineers
Gilliland from bills pertaining to Glenn Engineers

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE

Mr. Bianchi informed the board of a scheduled Finance Committee meeting with the *Authority's* Financial Advisor regarding the Bond Issue that is under consideration. Individual committee meetings will follow for discussions.

LABOR RELATIONS COMMITTEE:

Mr. Bianchi requested a meeting with the Labor Committee to discuss personnel matters.

POLICY COMMITTEE:

Absent-No report

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Bianchi had the following items to submit for approval:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract 2020-04 "Asphalt Paving". Bid opening scheduled March 12, 2020. Further, authorize Executive Director to award lowest most responsible bidder and ratify action at the March 24, 2020 meeting, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND GO OUT TO BID ON CONTRACT 2020-04 "ASPHALT PAVING". FURTHER, AUTHORIZE EXECUTIVE DIRECTOR TO AWARD LOWEST MOST RESPONSIBLE BIDDER AND RATIFY ACTION AT THE MARCH 24, 2020

On a motion by Mrs. Joyce-May, seconded by Mr. Vahosky, it was resolved by voice vote to authorize the Executive Director to award Contract # 2020-04 to the lowest most responsible bidder and ratify action at the 3/24/2020 board meeting, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to accept an additional \$81,323.00 in Community Development funds for Contract # 19-018 "Third Street Mainline Replacement" (Rankin Borough). The additional allocation increases the Community Development funding to \$269,823.00, whereupon;

AUTHORIZATION TO ACCEPT AN ADDITIONAL \$81,323.00 IN COMMUNITY DEVELOPMENT FUNDS FOR CONTRACT # 19-018 "THIRD AVENUE MAINLINE REPLACEMENT" (RANKIN BOROUGH). THE ADDITIONAL ALLOCATION INCREASES THE COMMUNITY DEVELOPMENT FUNDING TO \$269,823.00,

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to accept \$81,323.00 additional Community Development funds, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications on Contract # 2020-01 “Lougeay Road Tank Sandblasting and Painting” (Municipality of Penn Hills). Bid opening scheduled Friday March 20, 2020, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS ON CONTRACT # 2020-01 “LOUGEAY ROAD TANK SANDBLASTING AND PAINTING” (MUNICIPALITY OF PENN HILLS). BID OPENING SCHEDULED FRIDAY MARCH 20, 2020

On a motion by Mr. Czekaj, seconded by Mr. Vahosky, it was resolved by voice vote to go out to bid on Contract # 2020-01, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications on Contract # 2020-02 TTHM Removal System, Lougeay Road Tank” (Municipality of Penn Hills) and Contract #2020-03 “TTHM Removal System, Reservoirs 2A & 2B” (Braddock Hills). Bid opening scheduled Friday March 20, 2020, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS ON CONTRACT # 2020-02 “TTHM REMOVAL SYSTEM, LOUGEAY ROAD TANK” (PENN HILLS) AND CONTRACT #2020-03 “TTHM REMOVAL SYSTEM, RESERVOIRS 2A & 2B” (BRADDOCK HILLS). BID OPENINGS SCHEDULED FRIDAY MARCH 20, 2020

On a motion by Mr. Gilliland, seconded by Ms. Broz, it was resolved by voice vote to go out to bid on Contract # 2020-02 and Contract # 2020-03, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and go out to bid on Contract # 2020-06 “Cherry Valley Road Water Line Replacement” (Borough of Forest Hills). Further, authorize the Executive Director to award to the lowest most responsible bidder, and ratify action at the March 24, 2020, meeting, whereupon;

AUTHORIZATION TO GO OUT TO BID ON CONTRACT # 2020-06 “CHERRY VALLEY ROAD WATERLINE REPLACEMENT” (FOREST HILLS BOROUGH). FURTHER, AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD THE LOWEST MOST RESPONSIBLE BIDDER, AND RATIFY ACTION AT THE MARCH 24, 2020

On a motion by Ms. Broz, seconded by Mrs. Joyce-May, it was resolved by voice vote to go out to bid on Contract #2020-06. Further authorize the Executive Director to award the lowest most responsible bidder and ratify action at the March 24, 2020, board meeting, and the same is hereby authorized and approved.

Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by Mrs. Joyce-May, seconded by Mr. Vahosky and unanimously carried, the meeting adjourned at approximately 7:33 p.m.

Secretary

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

February 25, 2020

- Sarah Wilson, from Marquette Associates, will present the year-end report on the Authority's Pension Plans
- Requesting authorization to exercise renewal option for Contract 19-001, Furnishing and Delivering Water Treatment Chemical-Polymer, with Applied Specialties, Inc. (ASI). ASI will extend their current price of \$35,805.00 for the period March 1, 2020 to March 31, 2021
- Authorization to prepare specification and bid Contract 2020-04, Asphalt Paving. Bid opening is scheduled for Thursday, March 12, 2020. Further authorize the Executive Director to award contract, to the lowest responsible bidder. Action to be ratified at the March 24, 2020 meeting.
- Authorization to prepare specification and award Contract 2020-05, Furnishing and Delivering of Ductile Iron Pipe and Accessories. Bid opening is scheduled for Thursday, February 20, 2020. Bid tabulation to be included in your meeting folder.
- Arrangements for the Allegheny League of Municipalities, Spring Conference are being finalized. The Conference is scheduled for April 2, 2020 through April 5, 2020 at the Seven Springs Mountain Resort.
- Ratify action taken by the Executive Director in declaring an emergency and award contract 2020-07, Braddock Avenue Mainline Replacement in the Borough of East Pittsburgh, to the lowest responsible bidder, Lawson Excavating in the amount of \$211,500.00. The project includes the installation of 1800 feet of 12" ductile pipe. The existing line has broken several times in the last two months and only temporary repairs are possible. Each time the pipe is isolated to allow for a repair, numerous breaks occur throughout the system. The Braddock Avenue water line is a key main associated with service throughout the Valley.
- Approval to accept an additional \$ 81,323.00 in Community Development Funds for Contract 19-018, Third Street Mainline Replacement in the Borough of Rankin. The additional allocation increases the Community Development funding to \$269,823.00.

- Acceptance of the League of Municipalities designation of the Wilkinsburg-Penn Joint Water Authority as a 2020 Banner Community. The award distinguishes the Authority as a model community through a commitment to sustainable practices, professional development, intergovernmental cooperation and sound fiscal management.
- Authorization to prepare specification and bid Contract 2020-01, Lougeay Road Tank Sandblasting and Painting, in the Municipality of Penn Hills. Bid opening is scheduled for Friday, March 20, 2020.
- Authorization to prepare specification for Contract 2020-02, THM Removal System, Lougeay Road Tank, Municipality of Penn Hills and Contract 20-003, THM Removal System, Reservoirs 2A and 2B, Braddock Hills. Bid opening is scheduled for Friday, March 20, 2020.
- Authorization to prepare specification and bid Contract 2020-06, Cherry Valley Road Mainline Replacement in the Borough of Forest Hills. Bid opening is scheduled for Thursday, March 12, 2020. Further, authorize the Executive Director to award said contract to the lowest responsible bidder. Action to be ratified at the March 24, 2020 Board Meeting.
- There have been a total of 20 breaks since our January 28, 2020 meeting.

**WILKINSBURG PENN JOINT WATER AUTHORITY
FEBRUARY 25, 2020**

**MACKIN ENGINEERING COMPANY – MONTHLY ENGINEER’S
REPORT**

CARRIE FURNACE WATER LINE PROJECT WITH RAAC

No change. Construction of the water line is 95% complete. Remaining work is related to testing of the water line. Testing will not occur until all storm and sanitary work associated with the project are completed.

KENMAWR BRIDGE REPLACEMENT (RANKIN BOROUGH)

Golden Triangle has submitted shop drawings for review and they have been returned. Water line work not expected to occur in 2020.

CONE VALVE REPLACEMENTS (NADINE PUMP STATION)

Shop drawings are being reviewed and a meeting with manufacturer at site scheduled.

NEW METER PIT AT WATER TREATMENT PLANT

Lawson Excavating has completed the majority of the meter pit box. For the next two weeks, the concrete will be curing before the roof slab is poured. Progress is ahead of schedule. Water has been an issue for the entire construction cycle. Lawson has indicated they will be submitted for extra cost. Also, the pipe has been determined to be steel and not ductile iron. This will change the tapping method and require a saddle.

PENNSYLVANIA AVENUE WATER LINE REPLACEMENT (PITCAIRN)

Water line is complete and being utilized. Contractor needs to complete several punchlist items. No payment request has been received.

FRANKLIN AVENUE WATER LINE REPLACEMENT (WILKINSBURG)

During the first two weeks of February, the Contractor completed the three tie-ins to the existing system and the new water line is in use. Contractor needs to complete all concrete sidewalk and other repairs and place the binder. This work is weather dependent but should be completed in next 30 days.

FOURTH AVENUE WATER LINE REPLACEMENT (RANKIN)

A preconstruction meeting occurred with the Turtle Creek Council of Governments and Niando on February 12th. Niando expects to start work on March 6th. They expect to be complete by the end of April.

THIRD AVENUE WATER LINE REPLACEMENT (RANKIN)

A preconstruction meeting occurred with the COG and Naccareti Construction on February 12th. They intend on waiting to begin the project until the Fourth Avenue project is nearly complete to minimize traffic congestion and other construction related issues.

RAMSEY STORAGE BUILDING

JDL waiting on building drawings to submit to Authority and Borough.

MIXING SYSTEM FOR TANKS 2A/2B AND LOUGEAY

Request to advertise project for bid opening in March on agenda.

LOUGEAY ROAD TANK PAINTING.

Request to advertise project for bid opening in March on agenda.

ALUM STORAGE TANKS AT WATER TREATMENT PLANT

Kickoff meeting completed and site visit scheduled for the week of February 24th. Project on schedule for summer construction.

VERONA ROAD WATER LINE REPLACEMENT (PENN HILLS)

A meeting with PennDOT contractor, Pugliano Construction, scheduled for February 21st. A review of contractor's approach to streambank stabilization and location of water lines to be discussed. It is expected that the water line will need relocated in several locations.

BRADDOCK AVENUE EMERGENCY (EAST PITTSBURGH)

The Authority has experienced numerous (over 20) breaks since just before Christmas 2019 associated with the 6" cast iron line between O'Connell Boulevard and Main Street in East Pittsburgh. The Authority has made several repairs to the cast iron line and within a few days another break occurs. Due to the location of the last break and the condition of the pipe, the Authority was unable to complete a repair. The line was isolated and shutdown. With the shut, the Authority has lost redundancy to a large portion of the Authority. Based on the number of breaks and loss of redundancy, replacement of the line was determined to require emergency repair. A meeting was held with 4 contractors on Monday, February 10th and pricing was required by Wednesday, February 12th. The low bid was from Lawson Excavating for \$211,500. Lawson was notified to begin construction immediately. Traffic control and sawcutting were completed immediately and pipeline work will be started on February 25th. Pipeline installation is expected to be completed by the end of February.

ASPHALT PAVING CONTRACT

The 2020 Paving Contract is ready to bid. The current contracts have been cancelled after 3 years and will be combined into one contract.