

Minutes of the Workshop Meeting of the Board
of The Wilkinsburg-Penn Joint Water Authority
held on February 27, 2024, at 6:30 o'clock pm at
2200 Robinson Boulevard Wilkinsburg, PA
15221

Present:

Fuller	Czekaj	Broz
Vento (remote)	Scolieri	Crombie-Collins
Williams	Gilliland	Simon
Vahosky		

Absent:

Rawlins

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 pm with Mr. Simon, chair presiding. The Chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt, Executive Director, reviewed the items in his Management Report which is attached hereto and made part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:36 pm. The regular board meeting commenced at 7:37 pm.


Secretary

Minutes of the Regular Meeting of the
Board of the Wilkinsburg-Penn Joint
Water Authority held on February 27,
2024, at 7:00 o'clock p.m. at 2200
Robinson Boulevard, Wilkinsburg, PA
15221

Present:	Fuller	Czekaj	Broz
	Vento (remote)	Scolieri	Crombie-Collins
	Williams	Gilliland	Simon
	Vahosky		
Absent:	Rawlins		

The regular meeting commenced at 7:37 p.m. with Mr. Simon, chair presiding and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments, at which time, LaShawn McBride Johnson addressed the Board. Ms. Johnson wanted to thank the Board for listening to her concerns and again ask for transparency. She is hoping implementing the Citizens Advisory Council will bridge the gap between the company and the rate payers and allow the rate payers to have a say at the meetings. Next Mr. Simon called for the approval of the Annual Reorganization, Workshop and Regular Meeting Minutes of January 23, 2024, whereupon;

**APPROVAL OF THE JANUARY 23, 2024,
ANNUAL REORGANIZATION,
WORKSHOP AND REGULAR
MEETING MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote that the Annual Reorganization, Workshop, and Regular Meeting Minutes of January 23, 2024, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:



As discussed in the earlier workshop meeting, authorization was requested to award Contract# 21-003 "Nadine Pump Station Motor & VFD" to *Elcon Technologies*, the lowest responsible bidder in the amount of \$2,365,016 whereupon;

**AUTHORIZATION TO AWARD
CONTRACT# 21-003 "NADINE PUMP
STATION MOTOR & VFD" TO *ELCON
TECHNOLOGIES*, THE LOWEST
RESPONSIBLE BIDDER, IN THE
AMOUNT OF \$2,365,016.00**

On a motion by Ms. Broz, seconded by Mr. Czekaj, it was resolved by voice vote to approve Contract# 21-003 in the amount of \$2,365,016.00, and the same are hereby authorized and approved.

◆

As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract# 21-003 "Nadine Pump Station Motor & VFD" to decrease contract by \$375,016.00 with *Elcon Technologies* for various Deletions and Price Reductions whereupon;

**APPROVAL OF CHANGE ORDER NO. 1
ON CONTRACT# 21-003 "NADINE
PUMP STATION MOTOR & VFD"
ELCON TECHNOLOGIES FOR A
CONTRACT DECREASE BY \$375,016.00
FOR VARIOUS DELETIONS AND
PRICE REDUCTIONS**

On a motion by Mr. Vahosky, seconded by Mr. Williams, it was resolved by voice vote to approve Change Order No. 1 on Contract# 21-003 for a decrease of \$375,016.00, and the same are hereby authorized and approved.

◆

As discussed in the earlier workshop meeting authorization was requested to approve Change Order No. 3 on Contract 21-014 "Sedimentation Tank Rehabilitation" to increase contract by \$86,895.00 for Filter No 11 Rehabilitation, whereupon;

**APPROVAL OF CHANGE ORDER NO. 3
ON CONTRACT# 21-014
"SEDIMENTATION TANK
REHABILITATION" TO INCREASE
CONTRACT BY \$86,895.00 FOR FILTER
NO. 11 REHABILITATION**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve Change Order No. 3 on Contract # 21-014 for an increase of \$86,895.00, and the same are hereby authorized and approved.

◆

As discussed in the earlier workshop meeting, authorization was requested to aware

Contract# 22-006 "Three Cone Valve Replacements" to *McClure Co.*, the lowest responsible bidder, in the amount of \$494,605.00 whereupon;

**AUTHORIZATION TO AWARD
CONTRACT # 22-006 "THREE
CONE VALVE REPLACEMENTS"
TO MCCLURE CO., THE LOWEST
RESPONSIBLE BIDDER, IN THE
AMOUNT OF \$494,605.00**

On a motion by Mr. Fuller, seconded by Mr. Czekaj, it was resolved by voice vote to approve Contract # 22-006 in the amount of \$494,605.00, and the same are hereby authorized and approved.

REPORTS OF OFFICERS:

Mr. Simon, Chair,

No report

Mr. Fuller, Vice Chair,

No report

Ms. Broz, Secretary,

No report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from January 13, 2024, through February 16, 2024, in the amount of \$1,895,806.29 ~ Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through March 26, 2024, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JANUARY 13, 2024, THROUGH
FEBRUARY 16, 2024, IN THE AMOUNT
OF \$1,895,806.29 AND AUTHORIZATION
OF VOUCHER DISBURSEMENTS
THROUGH MARCH 26, 2024**

On a motion by Mr. Gilliland, seconded by Ms. Broz with two (2) abstentions, it was resolved by roll call vote that ratification of expenditures from January 13, 2024, through February 16, 2024, in the amount of \$1,895,806.29 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through March 26, 2024, are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to *ms consultants*

Simon from bills pertaining to *ms consultants*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE:

No report

LABOR COMMITTEE:

Mr. Vahosky discussed an upcoming meeting for Grievance No. 449 regarding PTO time.

POLICY COMMITTEE:

Ms. Broz discussed items she noticed in the footnotes of the audited financial statements. These footnotes were regarding certain types of investment risks that we do not have policies for. These are requirements to be noted under the GASB statements. Since we are limited by the Municipal Authorities Act as to the investment options available, the effect of not having a policy is minimal.

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop.

He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop.

He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Komandt had the following item to submit for approval:



As discussed in the earlier workshop meeting, authorization was requested to approve the 2022 Audit, as presented at the regular meeting of January 23, 2024, whereupon;

**AUTHORIZATION TO APPROVE
THE 2022 AUDIT, AS PRESENTED AT
THE REGULAR MEETING OF
JANUARY 23, 2024**

On a motion by Ms. Broz, seconded by Mr. Fuller, it was resolved by voice vote to approve the 2022 Audit, and the same are hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization to prepare specifications and bid Contract# 21-014 "Service Line Verifications Phase 4". Bid opening is scheduled for February 29, 2024. In addition, provide the Executive Director the authorization to approve the contract to the lowest responsible bidder with ratification to be completed at the March 26, 2024, Board Meeting whereupon;

**AUTHORIZATION TO PREPARE
SPECIFICATIONS AND BID
CONTRACT# 24-001 "SERVICE LINE
VERIFICATIONS PHASE 4" AND
PROVIDE EXECUTIVE DIRECTOR
AUTHORIZATION TO APPROVE
CONTRACT TO THE LOWEST
RESPONSIBLE BIDDER WITH
RATIFICATION AT THE MARCH 26,
2024, BOARD MEETING**

On a motion by Mr. Czekaj, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to authorize the Executive Director to prepare specifications and bid Contract # 24-001 "Service Line Verifications Phase 4" and approve contract to the lowest responsible bidder, and the same are hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization to purchase building and five (5) 1,050-gallon tanks for the Nadine Permanganate System from *BissNuss Inc.* in the amount of \$119,878.00 *BissNuss Inc.* is a Co-Stars Vendor whereupon;

AUTHORIZATION TO PURCHASE BUILDING AND FIVE (5) 1,050-GALLON TANKS FOR THE NADINE PERMANGANATE SYSTEM FROM *BISSUSS INC.* IN THE AMOUNT OF \$119,878.00 *BISSNUSS, INC.* IS A CO-STARS VENDOR

On a motion by Mr. Czekaj, seconded by Mr. Gilliland, it was resolved by voice vote to purchase building and five (5) 1,050-gallon tanks from *BissNuss Inc.* in the amount of \$119,878.00, and the same is hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization to purchase a Pump and VFD for Pitcairn Pump Station from *USEMCO* in the amount of \$109,200.00. *USEMCO* is a Co-Stars Vendor whereupon;

AUTHORIZATION TO PURCHASE A PUMP AND VFD FOR PITCAIRN PUMP STATION FROM *USEMCO* IN THE AMOUNT OF \$109,200.00. *USEMCO* IS A CO-STARS VENDOR

On a motion by Mr. Fuller, seconded by Mr. Scolieri, it was resolved by voice vote to purchase a Pump and VFD for Pitcairn Pump Station from *USEMCO* in the amount of \$109,200.00, and the same is hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization to purchase a building for the Pitcairn Pump Station from *BissNuss Inc.* in the amount of \$43,808.00. *BissNuss, Inc.* is a Co-Stars Vendor whereupon;

AUTHORIZATION TO PURCHASE A BUILDING FOR THE PITCAIRN PUMP STATION FROM *USEMCO* IN THE AMOUNT OF \$43,808.00

On a motion by Mr. Scolieri, seconded by Mr. Vahosky, it was resolved by voice vote to purchase a building for the Pitcairn Pump Station from *BissNuss Inc.* in the amount of \$43,808.00, and the same is hereby authorized and approved.

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As discussed in the earlier workshop meeting, authorization was requested to enter into an agreement with Dollar Energy fund for a Customer Assistance Program. Initial contribution is estimated to be \$50,000.00 whereupon;

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH *DOLLAR ENERGY* FUND FOR A CUSTOMER ASSISTANCE PROGRAM WITH AN INITIAL CONTRIBUTION IS ESTIMATED TO BE \$50,000.000

On a motion by Ms. Broz, seconded by Mr. Fuller, it was resolved by voice vote to enter into an agreement with Dollar Energy Fund for a Customer Assistance Program with and initial contribution estimate to be \$50,000.00, and the same are hereby authorized and approved.

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As discussed in the earlier workshop meeting, authorization to enter into a preliminary design agreement with *ms consultants* for an Onsite Chlorine Generating System at the Tyler Water Treatment Plant. The agreement will contain a provision for the Authority to terminate the project if it turns the savings do not justify the costs of the project, whereupon;

AUTHORIZATION TO ENTER PRELIMINARY DESIGN AGREEMENT WITH *MS CONSULTANTS* FOR ONSITE CHLORINE GENERATING SYSTEM AT THE TYLER WATER TREATMENT PLANT. *MS CONSULTANTS* CAN DESIGN WORK UP TO \$75, 000.00. AT Tms TIME A DECISION WILL BE MADE ON THE OVERALL FEASIBILITY OF THE PROJECT

On a motion by Mrs. Crombie-Collins, seconded by Mr., Czekaj, it was resolved by roll call with two (2) abstentions, to enter into a preliminary design agreement with *ms consultants* for an Onsite Chlorine Generating System at Tyler Treatment Plant. *ms consultants* can do design work up to \$75,000.00, and the same are hereby authorized and approved.

Abstentions: Mr. Williams from bills pertaining to *ms consultants*

Mr. Simon from bills pertaining to *ms consultants*

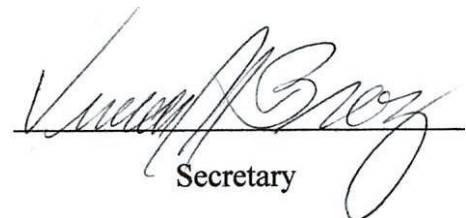
Unfinished Business

None

New Business

Mrs. Crombie-Collins discussed the press release which was held regarding consumers checking their bills and asked that it is clarified with Abigail Salisbury's office that we do not spend money on lobbying firms. Doug assured the board he would look into this matter.

There being no further business to come before the Board, on a motion by Mr. Vahosky, seconded by Mr. Czekaj, and unanimously carried, the meeting adjourned at 7:52 pm.


Secretary