

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint  
Water Authority held on January 23, 2024,  
at 6:30 o'clock pm at 2200 Robinson  
Boulevard Wilkinsburg, PA 15221

Present:

Fuller	Czekaj	Broz
Vento (remote)	Scolieri	Crombie-Collins
Williams	Gilliland	Simon
Vahosky	Rawlins	

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 pm with Mr. Simon, chair presiding. The Chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt, Executive Director, reviewed the items in his Management Report which is attached hereto and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:47 pm. The regular board meeting commenced at 7:48 pm.



Secretary

Minutes of the Regular Meeting of  
the Board of The Wilkinsburg-Penn  
Joint Water Authority held on  
January 23, 2024, at 7:00 o'clock  
p.m. at 2200 Robinson Boulevard,  
Wilkinsburg, PA. 15221.

Present:	Fuller	Scolieri	Crombie-Collins
	Vento (remote)	Gilliland	Simon
	Vahosky	Rawlins	Williams
	Czekaj	Broz	

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Carroll

The regular meeting commenced at 7:48 p.m. with Mr. Simon, chair presiding and Ms. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments. There was no one from the public in attendance. Next Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of November 28, 2023, and the Budget Meeting Minutes of November 9, 2023, whereupon;

**APPROVAL OF THE NOVEMBER 9,  
2023, BUDGET MEETING MINUTES,  
AND THE NOVEMBER 28, 2023,  
WORKSHOP AND REGULAR  
MEETING MINUTES**

On a motion by Mrs. Crombie seconded by Ms. Broz, it was resolved by voice vote that the Budget, Workshop, and Regular Meeting Minutes be approved as written and the same are hereby approved as written.

**BILLS AND COMMUNICATIONS:**

- ♦ As discussed in the earlier workshop meeting, authorization was requested to award Contract #23-022 "Asphalt Paving Program" to *A. Liberoni, Inc.*, the lowest responsible bidder, in the amount of \$1, 113,345.00 whereupon;

**AUTHORIZATION TO AWARD  
CONTRACT #23-022 "ASPHALT  
PAVING PROGRAM" TO A.  
L/BERONI, INC., THE LOWEST  
RESPONSIBLE BIDDER, IN THE  
AMOUNT OF \$1,113,345.00**

On a motion by Ms. Broz, seconded by Mr. Vahosky, it was resolved by voice vote to approve Contract #23-022 in the amount of \$1,113,345.00, and the same are hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #21-014 "Sedimentation Tank Rehabilitation" for a project increase in the amount of \$10,500 to repair leak on the exterior wall of existing sedimentation tank. whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #21-014  
"SEDIMENTATION TANK  
REHABILITATION" FOR A  
PROJECT INCREASE IN THE  
AMOUNT OF \$10,500 TO REPAIR  
LEAK ON THE EXTERIOR WALL  
OF EXISTING SEDIMENTATION  
TANK**

On a motion by Mr. Gilliland, seconded by Ms. Broz, it was resolved by voice vote to approve Change Order No. 1 on Contract #21-014 increasing the project amount by \$10,500, and the same are hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 2 on Contract #21-014 "Sedimentation Tank Rehabilitation" for a project increase in the amount of \$10,000 to inspect reservoir No. 1 for purpose of locating leak. whereupon;

**APPROVAL OF CHANGE ORDER NO.  
2 ON CONTRACT #21-014  
"SEDIMENTATION TANK  
REHABILITATION" FOR A  
PROJECT INCREASE IN THE  
AMOUNT OF \$10,000 TO INSPECT  
RESERVOIR NO. 1 FOR PURPOSE  
OF LOCATING A LEAK**

On a motion by Mr. Vahosky, seconded by Mr. Williams, it was resolved by voice vote to approve Change Order No. 2 on Contract 21-014 increasing the project amount by \$10,000 and the same are hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to award Contract #21-003 "Nadine Pump Station & VFD" to *Elcon Technologies* the lowest responsible bidder in the amount not to exceed \$2,000,000. If awarded ratification of this action will be done at the February 27, 2024, meeting. whereupon;

**AUTHORIZATION FOR EXECUTIVE  
DIRECTOR TO AWARD CONTRACT  
#21-003 "NADINE PUMP STATION  
MOTOR & VFD" TO *ELCON  
TECHNOLOGIES*, THE LOWEST  
RESPONSIBLE BIDDER IN AN  
AMOUNT NOT TO EXCEED \$2,000,000.  
IF AWARDED, RATIFICATION OF THIS  
ACTION WILL BE DONE AT THE  
FEBRUARY 27, 2024 MEETING**

On a motion by Ms. Rawlins, seconded by Mr. Scolieri, it was resolved by voice vote to approve Contract# 21-003 in an amount not to exceed \$2,000,000, and the same are hereby authorized and approved

REPORTS OF OFFICERS:

Mr. Simon, Chair  
No report

Mr. Fuller, Vice Chair  
No report

Ms. Broz, Secretary  
No Report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from November 18, 2023, through January 12, 2024, be ratified in the amount of \$4,150,186.04. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through February 27, 2024, whereupon;

**RATIFICATION OF EXPENDITURES  
FROM NOVEMBER 18, 2023,  
THROUGH JANUARY 12, 2024, IN THE  
AMOUNT OF \$4,150,186.04. AND  
AUTHORIZATION OF VOUCHER  
DISBURSEMENTS THROUGH  
FEBRUARY 27, 2024**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with two (2) abstentions, it was resolved by roll call vote that ratification of the expenditures from November 12, 2023 through January 12, 2024, in the amount of \$4,150,186.04 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through February 27, 2024, are hereby ratified and authorized

Abstentions:   Czekaj from bills pertaining to *Glenn Engineers*  
Simon from bills pertaining to *ms consultants, inc.*

## **REPORT OF COMMITTEES:**

EXECUTIVE COMMITTEE:  
No report

FINANCE COMMITTEE:  
No report

LABOR COMMITTEE:  
No report

POLICY COMMITTEE:  
No report

ENGINEERING COMMITTEE:  
No report

## **CONSULTANTS REPORTS:**

### Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop and thanked the Board for his firm's reappointment as the Authority's consulting engineer. He had nothing further to add.

### Solicitor

Mr. Alexander discussed his report at the earlier workshop and thanked the Board for his firm's reappointment as the Authorities solicitor. Questions were raised and answered. He had nothing further to add.

## REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Komandt had the following items to submit for approval:

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve the 2024 Board Meeting Calendar and the 2024 Annual Conference schedule, whereupon;

### **AUTHORIZATION TO APPROVE THE 2024 BOARD MEETING CALENDAR AND THE 2024 ANNUAL CONFERENCE SCHEDULE**

On a motion by Mrs. Crombie, seconded by Ms. Broz, it was resolved by voice vote to approve the 2024 Board Meeting Calendar and the 2024 Annual Conference schedule, and the same is hereby authorized and approved

- ♦ As discussed in the earlier workshop meeting, authorization was requested for Approval of Amendment No. 002 to the Construction Management and Construction Inspection Service for Lead Service Line Replacement Program In the amount of \$100,000. Cost to be covered by contingency in Pennvest Phase I grant

### **AUTHORIZATION TO APPROVE AMMENDMENT NO. 002 TO THE CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICE FOR LEAD SERVICE LINE REPLACEMENT PROGRAM IN THE AMOUNT OF \$100,000. COST TO BE COVERED BY PENNVEST PHASE I GRANT**

On a motion by Mr. Fuller, seconded by Ms. Rawlins, it was resolved by voice vote to approve the Amendment No. 002 to the Construction Management and Construction Inspection Service for Lead Service Line Replacement Program in the amount of \$100,000 cost to be covered by Pennvest Phase I grant, and the same is hereby authorized and approved

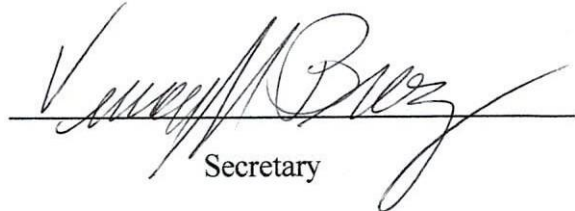
Unfinished Business:

None

New Business:

Mr. Simon wanted to discuss the numerous water main breaks that took place over the weekend as he received numerous calls from customers. After discussion it was agreed moving forward, when the company anticipates an increase in main line breaks, the department will have an employee come in to answer calls from customers regarding no water at their residence.

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mr. Scolieri and unanimously carried, the meeting adjourned at 8:09 pm.

  
Secretary