

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint Water  
Authority held on January 24, 2023, at 6:30  
o'clock p.m. at 2200 Robinson Boulevard  
Wilkinsburg, PA 15221

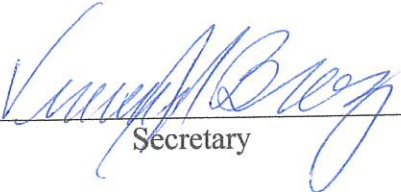
Present:	Fuller	Scolieri	Crombie-Collins
	Vento	Gilliland	Simon
	McKinley	Rawlins	
	Vahosky	Broz	

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Czekaj

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:34 p.m. with Mr. Simon, chair presiding. The Chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto and made a part of these minutes. Next, Mr. Komandt, Executive Director, reviewed the items on his Management Report which is attached hereto and made a part of these minutes. In addition, he stated that the 2022 emergency spending provision for inventory supplies had expired and to date had not been utilized.

There being no further business to discuss, the workshop session concluded at 7:40 pm.  
The regular board meeting commenced at 7:50 pm.

  
Secretary

Minutes of the Regular Meeting of  
the Board of The Wilkinsburg-Penn  
Joint Water Authority held on  
January 24, 2023, at 7:00 o'clock  
p.m. at 2200 Robinson Boulevard,  
Wilkinsburg, PA. 15221.

Present:	Fuller	Vahosky	Rawlins
	Vento	Scolieri	Broz
	McKinley	Gillilandi	Crombie-Collins
			Simon

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Czekaj

The regular meeting commenced at 7:50 p.m. with Mr. Simon, chair presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments of which there were none. Next Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of November 22, 2022, and the Budget Meeting Minutes of November 10, 2022, whereupon;

**APPROVAL OF THE NOVEMBER 10,  
2022, BUDGET MEETING MINUTES,  
AND THE NOVEMBER 22, 2022,  
WORKSHOP AND REGULAR  
MEETING MINUTES**

On a motion by Mr. Fuller, seconded by Mr. Vahosky, it was resolved by voice vote that the Budget, Workshop, and Regular Meeting Minutes, be approved as written and the same are hereby approved as written.

**BILLS AND COMMUNICATIONS:**

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #21-019B "Lead Service Line Replacement" through (PennVest) for a project increase of \$2,994,323.25. Change order due to quantity adjustments for additional work allocated to *Jet Jack, Inc.*, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #21-019B  
“LEAD SERVICE LINE  
REPLACEMENT” THROUGH  
(PENNVEST) FOR A PROJECT  
INCREASE OF \$2,994,323.25.  
CHANGE ORDER DUE TO  
QUANTITY ADJUSTMENTS FOR  
ADDITIONAL WORK ALLOCATED  
TO JET JACK, INC.,**

On a motion by Mr. Vahosky,  
seconded by Mr. Gilliland, it was  
resolved by voice vote to approve  
Change Order No. 1 on Contract  
#21-019B at the amount of  
\$2,994,323.25, and the same are  
hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 2 on Contract #21-019A “Lead Service Line Replacement” through (PennVest) for a project decrease in the amount of \$2,994,323.25. Change Order due to quantity adjustments for closing out the contract with *M. O’Herron Construction*, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 2 ON CONTRACT #21-019A  
“LEAD SERVICE LINE  
REPLACEMENT” THROUGH  
(PENNVEST) FOR A PROJECT  
DECREASE IN THE AMOUNT OF  
\$2,994,323.25. CHANGE ORDER DUE  
TO QUANTITY ADJUSTMENTS FOR  
CLOSING OUT THE CONTRACT  
WITH M. O’HERRON**

On a motion by Mr. Gilliland,  
seconded by Mr. Fuller, it was  
resolved by voice vote to approve  
Change Order No. 2 on Contract  
#21-019A decreasing the project  
amount by \$2,994,323.25, and the  
same are hereby authorized and  
approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve the award of Contract #22-019 “Restoration of Concrete Surfaces” to *DePasquale Construction Services, LLC*, the lowest most responsible bidder, in the amount of \$223, 200.00. Contract for one-year with three (3) one- year renewal options, whereupon;

**APPROVAL OF AWARD OF  
CONTRACT #22-019 “RESTORATION  
OF CONCRETE SURFACES” TO  
DEPASQUALE CONSTRUCTION  
SERVICES, LLC, THE LOWEST  
MOST RESPONSIBLE BIDDER, IN  
THE AMOUNT OF \$223, 200.00.  
CONTRACT FOR ONE YEAR WITH  
THREE (3) ONE YEAR RENEWAL  
OPTIONS**

On a motion by Ms. Broz, seconded  
by Mrs. Crombie-Collins, it was  
resolved by voice vote to award  
Contract #22-019 to *DePasquale  
Construction Services, LLC.*, at the  
amount of \$223,200.00, and the same  
are hereby authorized and approved.



- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter a Service Agreement with *Azteca Systems, LLC* also known in the industry as *Citiworks* in the amount of \$53,500.00 annually. Agreement is for three (3) years, whereupon;

**AUTHORIZATION TO ENTER A SERVICE AGREEMENT WITH AZTECA SYSTEMS, LLC ALSO KNOWN IN THE INDUSTRY AS CITIWORKS IN THE AMOUNT OF \$53,500.00 ANNUALLY. AGREEMENT IS FOR THREE (3) YEARS**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Vahosky, it was resolved by voice vote to enter an annual Service Agreement with *Azteca Systems, LLC* in the amount of \$53,500.00, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter a Service Agreement with *Tyler Technologies, Inc.*, in the annual amount of \$63,240.00 for a three (3) year period with installation costs approximating \$87,320.00, whereupon;

**AUTHORIZATION TO ENTER A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES, INC., IN THE ANNUAL AMOUNT OF \$63,240.00 FOR A THREE (3) YEAR PERIOD WITH INSTALLATION COSTS APPROXIMATING \$87,320.00**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to enter a Service Agreement with *Tyler Technologies, Inc.*, for an amount of \$63,240.00 with installation costs approximating \$87,320.00, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter a Service Agreement with *Rostech Inc.*, in the amount of \$174,600.00 for Utility Management Billing System (UMBS) license fees with installation costs approximating \$302,000.00, whereupon;

**AUTHORIZATION TO ENTER A SERVICE AGREEMENT WITH ROSTECH INC., IN THE AMOUNT OF \$174,600.00 FOR LICENSE FEES FOR UMBS WITH INSTALLATION COSTS APPROXIMATING \$302,000.00**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote to enter a Service Agreement with *Rostech Inc.*, for an amount of \$174,600.00 with installation costs approximating \$302,000.00, and the same are hereby authorized and approved.

The Forest Hills Borough Council voted to reappoint Vivian Broz to another five (5) year term as the Borough's representative on the WPJWA Board of Directors.

The Edgewood Borough Council voted to reappoint George Fuller to another five (5) year term as the Borough's representative on the WPJWA Board of Directors.

#### **REPORTS OF OFFICERS:**

Mr. Simon, Chair,  
No report

Mr. Fuller, Vice Chair,  
No report

Ms. Broz, Secretary,  
No report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from November 12, 2022, through January 13, 2023, be ratified in the amount of \$5,123,730.51. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through February 28, 2023, whereupon;

#### **RATIFICATION OF EXPENDITURES FROM NOVEMBER 12, 2022, THROUGH JANUARY 13, 2023, IN THE AMOUNT OF \$5,123,730.51. AND AUTHORIZATION OF VOUCHER DISBURSEMENTS THROUGH FEBRUARY 28, 2023**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with two (2) exceptions, it was resolved by roll call vote that ratification of expenditures from November 12, 2022, through January 13, 2023, in the amount of \$5,123,730.51 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through February 28, 2023, are hereby ratified and authorized.

Abstentions: Gilliland from bills pertaining to *Glenn Engineers*  
Simon from bills pertaining to *ms consultants, inc.*

## **REPORT OF COMMITTEES:**

### **EXECUTIVE COMMITTEE:**

No report

### **FINANCE COMMITTEE:**

No report

### **LABOR COMMITTEE:**

Mr. Vahosky reiterated that an Agreement had been reached regarding the Union Contract negotiations.

### **POLICY COMMITTEE:**

No report

### **ENGINEERING COMMITTEE:**

No report

## **CONSULTANTS REPORTS:**

### Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop and thanked the Board for his firm's reappointment as the Authority's consulting engineer. He had nothing further to add.

### Solicitor

Mr. Alexander discussed his report at the earlier workshop and thanked the Board for his firm's reappointment as the Authority's solicitor. He had nothing further to add.

## **REPORT OF MANAGEMENT:**

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Komandt had the following items to submit for approval:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve the 2023 Board Meeting Calendar and the 2023 Annual Conference schedule, whereupon;



**AUTHORIZATION APPROVE THE  
2023 BOARD MEETING CALENDAR  
AND THE 2023 ANNUAL  
CONFERENCE SCHEDULE,**

On a motion by Mr. Vahosky,  
seconded by Ms. Broz, it was resolved  
by voice vote to approve the 2023  
Board Meeting Calendar and 2023  
Annual Conference schedule, and the  
same is hereby authorized and  
approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve the 2021 Audit as presented at the November 22, 2022, Regular Board Meeting, whereupon;

**AUTHORIZATION TO APPROVE  
THE 2021 AUDIT AS PRESENTED AT  
THE NOVEMBER 22, 2022, REGULAR  
BOARD MEETING**

On a motion by Mrs. Crombie-  
Collins, seconded by Mr. Gilliland,  
it was resolved by voice vote to  
approve the 2021 Audit, and the  
same is hereby authorized and  
approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve the Contract Agreement dated December 1, 2022, with *Utility Workers of America, AFL-CIO, Local #191* according to tentative details presented in the meeting packet, whereupon;

**AUTHORIZATION TO APPROVE  
THE CONTRACT AGREEMENT  
DATED DECEMBER 1, 2022, WITH  
UTILITY WORKERS OF AMERICA,  
AFL-CIO, LOCAL #191 ACCORDING  
TO TENTATIVE DETAILS  
PRESENTED IN THE MEETING  
PACKET**

On a motion by Mr. Fuller, seconded  
by Mr. Vento, it was resolved by voice  
vote to approve the Contract  
Agreement with the *Utility Workers of  
America, AFL-CIO, Local #191* and  
the same is hereby authorized and  
approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to increase management's base salary by three (3) percent effective January 1, 2023, whereupon;

**AUTHORIZATION TO INCREASE  
MANAGEMENT'S BASE SALARY BY  
THREE (3) PERCENT EFFECTIVE  
JANUARY 1, 2023**

On a motion by Mr. Gilliland,  
seconded by Ms. Rawlins, it was  
resolved by voice vote to increase  
management's base salary by three  
(3%) effective January 1, 2023, and  
the same is hereby authorized and  
approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #23-001 "Renovation of Customer Service Area" at 2200 Robinson Blvd., Wilkinsburg. Bid opening tentatively scheduled for May 2023, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS FOR CONTRACT #23-001 "RENOVATION OF CUSTOMER SERVICE AREA" AT 2200 ROBINSON BLVD., WILKINSBURG. BID OPENING TENTATIVELY SCHEDULED FOR MAY 2023**

On a motion by Mr. Vahosky, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to prepare Bid Specifications and go out to bid for Contract # 23-001, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and Bid Documents for Contract #23-002 "Nadine Pump Station Building Repairs". Bid opening scheduled February 23, 2023, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID DOCUMENTS FOR CONTRACT #23-002 "NADINE PUMP STATION BUILDING REPAIRS". BID OPENING SCHEDULED FEBRUARY 23, 2023**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to prepare Bid Specifications and go out to bid for Contract # 23-002, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and Bid Documents for Contract #23-003 "Waterline Replacement for Cole, North and Ravine Streets" (Borough of Pitcairn) with a bid opening scheduled for April 2023, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID DOCUMENTS FOR CONTRACT #23-003 "WATERLINE REPLACEMENT FOR COLE, NORTH AND RAVINE STREETS" (BOROUGH OF PITCAIRN) WITH A BID OPENING SCHEDULED FOR APRIL 2023**

On a motion by Mrs. Crombie-Collins by Mr. Fuller, with one (1) abstention, it was resolved by roll call vote to prepare Bid Specifications and go out to bid on Contract # 23-003, and the same is hereby authorized and approved.

Abstention: Gilliland



- ◆ As discussed in the earlier workshop meeting, authorization was requested to amend Resolution #2022-10 regarding the application for a "PA Small Water Grant with the Pennsylvania Department of Community and Economic Development" to change the project scope from Wall Avenue in Pitcairn Borough to various asbestos waterlines in East McKeesport, whereupon;

**AUTHORIZATION TO AMEND  
RESOLUTION #2022-10 REGARDING  
APPLICATION FOR A "PA SMALL  
WATER GRANT" WITH THE  
PENNSYLVANIA DEPARTMENT OF  
COMMUNITY AND ECONOMIC  
DEVELOPMENT TO CHANGE PROJECT  
SCOPE FROM WALL AVENUE IN  
PITCAIRN BOROUGH TO VARIOUS  
ASBESTOS WATERLINES IN EAST  
MCKEESPORT**

On a motion by Mr. Vahosky,  
seconded by Mrs. Crombie-Collins, it  
was resolved by voice vote to amend  
Resolution #2022-10, and the same is  
hereby authorized and approved.

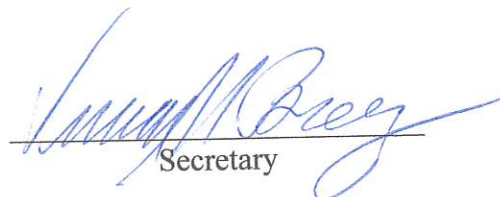
Unfinished Business

None

New Business

Mr. Simon, congratulated both Ms. Broz and Mr. Fuller on their reappointments to the Board. In addition, he applauded the outstanding work performed by the Distribution Department workers on Christmas Day and during the holiday period in general while working in frigid temperatures.

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mr. Vento and unanimously carried, the meeting adjourned at 8:05 p.m.

  
Secretary