

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint Water  
Authority held on January 26, 2021, at 6:30  
o'clock p.m. at 2200 Robinson Boulevard  
Wilkinsburg, PA

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
		Gilliland	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander, Zunich and Davis

Absent: Joyce-May

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:38 p.m. with Mr. Simon, chairman presiding. The Chairman then asked for the reports of the Consulting Engineer and Solicitor. Both reports were discussed with questions asked and answered and attached hereto and made a part of these minutes. Next, Mr. Bianchi reviewed the items on his Management Report which is attached hereto and made a part of these minutes. He had the following items to add:

- ◆ Mr. Bianchi addressed questions surrounding COVID-19 pandemic contingency plans with respect to potential needs that might arise within the workforce.
- ◆ Mr. Bianchi addressed questions pertaining to the Cares Act medical and sick leave provisions. While the Act no longer mandates those provision be extended, Mr. Bianchi recommended that the *Authority* continue to voluntarily offer those benefits as a safeguard to the workforce.

There being no further business to discuss, the workshop session concluded at 7:07 p.m. The regular board meeting commenced at 7:07 pm.

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Secretary

Minutes of the Regular Meeting of  
the Board of The Wilksburg-Penn  
Joint Water Authority held on  
January 26, 2021, at 7:00 o'clock  
p.m. at 2200 Robinson Boulevard,  
Wilksburg, PA. 15221.

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
		Gilliland	Simon

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander, Zurich and  
Davis

Absent: Joyce-May

The regular meeting commenced at 7:07 p.m. with Mr. Simon, chairman presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments at which time *Daniel Breitzkreutz*: a rental property Landlord, addressed the board regarding the impact of the moratorium on him as a rental property owner. He fears if tenants' default on their bills he will be unable to pay accumulating bills if the moratorium continues.

*Madeline Weiss*: of "Our Water Campaign", offered her organizations availability to discuss and assist in developing customer assistance programs and post moratorium plans. She suggested that PWSA be used as a model regarding the Authority's lead service line replacement program under consideration through *PENNVEST* funding. Upon conclusion of the public comment period, Mr. Simon called for the approval of the November 12, 2020, Budget Meeting minutes, whereupon;

**APPROVAL OF THE BUDGET  
REVIEW MEETING MINUTES OF  
NOVEMBER 12, 2020**

On a motion by Mr. Vento, seconded by Mr. Fuller, it was resolved by voice vote that the Budget Meeting Minutes of 11-12-2020, be approved as written and the same are hereby approved as written.

Next, the Chairman called for the approval of the Workshop and Regular Meeting Minutes of November 24, 2020, at which time Mr. Bianchi requested a correction in wording be made on page 6 of the Regular Meeting Minutes to specify a (rate) increase, whereupon;

**APPROVAL OF THE WORKSHOP  
AND CORRECTED REGULAR  
MEETING MINUTES OF  
NOVEMBER 24, 2020**

On a motion by Ms. Broz, seconded by Mr. Vento, it was resolved by voice vote that the Workshop and corrected Regular Meeting Minutes of November 24, 2020, be approved as written and the same are hereby approved as written.

**BILLS AND COMMUNICATIONS:**

- ♦ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-13 "Furnishing and Delivering Water Treatment Chemicals" to the lowest most responsible Bidders, at prices detailed on the Bid Tab, whereupon;

**RATIFY THE ACTION OF THE  
EXECUTIVE DIRECTOR IN  
AWARDING CONTRACT #2020-13  
"FURNISHING AND DELIVERING  
WATER TREATMENT CHEMICALS"  
TO THE LOWEST MOST  
RESPONSIBLE BIDDERS, AT  
PRICES DETAILED ON THE BID  
TAB**

On a motion by Ms. Broz, seconded by Mr. Scolieri, it was resolved by voice vote to ratify the action of the Executive Director in awarding Contract #2020-13 to the lowest most responsible bidders at the amounts stated on the Bid Tab, and the same are hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-16 "Middle Avenue Main Line Replacement" (Wilmerding Borough), to *Niando Construction, Inc.*, the lowest most responsible Bidder, at the amount of \$555,393.00, whereupon;

**RATIFY THE ACTION OF THE  
EXECUTIVE DIRECTOR IN  
AWARDING CONTRACT #2020-16  
"MIDDLE AVENUE MAIN LINE  
REPLACEMENT" (WILMERDING  
BOROUGH), TO *NIANDO  
CONSTRUCTION, INC.*, THE  
LOWEST MOST RESPONSIBLE  
BIDDER, AT THE AMOUNT OF  
\$555,393.00**

On a motion by Mr. Fuller, seconded by Mr. Vento, it was resolved by voice vote with two (2) abstentions, to ratify the action of the Executive Director in awarding Contract # 2020-16 to the lowest most responsible bidder, at the amount of \$555,393.00, and the same are hereby authorized and awarded.

Abstentions: Czekaj, Gilliland



- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #2020-12 “Cascade Road Water Line Replacement” (Forest Hills Borough) for a project cost increase of \$2,096.00. Change Order includes additional trench restoration for preparation of surface paving, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #2020-12  
“CASCADE ROAD WATER LINE  
REPLACEMENT” (FOREST HILLS  
BOROUGH) FOR A PROJECT COST  
INCREASE OF \$2,096.00. CHANGE  
ORDER INCLUDES ADDITIONAL  
TRENCH RESTORATION FOR  
PREPARATION OF SURFACE  
PAVING**

On a motion by Ms. Broz, seconded by Mr. Coles, with two (2) abstentions, it was resolved by voice vote to approve Change Order No. 1 on Contract #2020-12 at the amount of \$2,096.00, and the same are hereby authorized and awarded.

Abstentions: Czekaj, Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 2 on Contract #19-006 “Concrete Meter Vault at Water Treatment Plant” for a project cost increase of \$1,762.00. Change Order includes additional work not included in the original scope of work, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 2 ON CONTRACT #19-006  
“CONCRETE METER VAULT AT  
WATER TREATMENT PLANT” FOR  
A PROJECT COST INCREASE OF  
\$1,762.00. CHANGE ORDER  
INCLUDES ADDITIONAL WORK  
NOT INCLUDED IN THE ORIGINAL  
SCOPE OF WORK,**

On a motion by Mr. Vahosky, seconded by Ms. Broz, with one (1) abstention, it was resolved by voice vote to approve Change Order No. 2 on Contract #19-006 at the amount of \$1,762.00, and the same are hereby authorized and awarded.

Abstention: Simon

## REPORTS OF OFFICERS:

Mr. Simon, Chairman,  
No report

Mr. Vento, Vice Chairman,  
Absent-No report

Ms. Broz, Secretary,  
No report

Mr. Fuller, Treasurer:

Mr. Fuller, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from November 14, 2020, through January 15, 2021, be ratified in the amount of \$3,853,127.54. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through February 23, 2021, whereupon;

**RATIFICATION OF EXPENDITURES  
FROM NOVEMBER 14, 2020,  
THROUGH JANUARY 15, 2021, IN  
THE AMOUNT OF \$3,853,127.54. AND  
AUTHORIZATION OF VOUCHER  
DISBURSEMENTS THROUGH  
FEBRUARY 23, 2021**

On a motion by Mr. Fuller, seconded by Ms. Broz, with three (3) exceptions, it was resolved by voice vote that ratification of expenditures from November 14, 2020, through January 15, 2021, in the amount of \$3,853,127.54 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through February 23, 2021 are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to *Glenn Engineers*  
Gilliland from bills pertaining to *Glenn Engineers*  
Simon from bills pertaining to *ms consultants, inc.*

## **REPORT OF COMMITTEES:**

### **EXECUTIVE COMMITTEE:**

No report

### **FINANCE COMMITTEE**

No report

### **LABOR COMMITTEE:**

Mr. Vahosky apprised the board of the Committee's careful deliberation in reaching a decision regarding Union Grievances. He thanked everyone for their participation

### **POLICY COMMITTEE:**

No report

### **ENGINEERING COMMITTEE:**

Mr. Fuller apprised the board of their Committee meeting outcome with *ms consultants, inc.*.

## **CONSULTANTS REPORTS:**

### Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

### Solicitor

Mr. Alexander discussed his report at the earlier workshop. There was nothing further to add.

## REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Bianchi had the following items to submit for approval:

- ♦ As discussed in the earlier workshop meeting, authorization was requested for the approval of the 2021 Board Meeting Calendar, whereupon;

### **AUTHORIZATION FOR APPROVAL OF THE 2021 BOARD MEETING CALENDAR**

On a motion by Mr. Vahosky, seconded by Mr. Fuller, it was resolved by voice vote to approve the 2021 Board Meeting Calendar, and the same is hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to accept the 2020 Consulting Engineer's Annual Report and Fiscal Budget for 2021, whereupon;

### **AUTHORIZATION TO ACCEPT THE 2020 CONSULTING ENGINEER'S ANNUAL REPORT AND FISCAL BUDGET FOR 2021**

On a motion by Mr. Czekaj, seconded by Mr. Vento, it was resolved by voice vote to accept the Consulting Engineer's 2020 Annual Report and Fiscal 2021 Budget, and the same is hereby authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested to approve Resolution 21-001 with the *Pennsylvania infrastructure Investment Authority (PENNVEST)* for the Lead Line Replacement Initiative. The deadline for the application filing is February 3, 2021. Further, authorize requisite signatures be affixed, whereupon;

### **APPROVAL OF RESOLUTION 21-001 WITH THE *PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY (PENNVEST)* FOR THE LEAD LINE REPLACEMENT INITIATIVE. THE DEADLINE FOR THE APPLICATION FILING IS FEBRUARY 3, 2021. FURTHER, AUTHORIZE REQUISITE SIGNATURES BE AFFIXED**

On a motion by Mr. Fuller, seconded by Mr. Vahosky, it was resolved by voice vote to approve application and signatures for Resolution 21-001, and the same is hereby authorized and approved.



- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #21-001 “Furnishing and Delivering AS-1400PW Anionic Polymer”. Bid opening scheduled for February 2021, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS FOR CONTRACT #21-001 “FURNISHING AND DELIVERING AS-1400PW ANIONIC POLYMER”. BID OPENING SCHEDULED FOR FEBRUARY**

On a motion by Mr. Vahosky, seconded by Ms. Broz, it was resolved by voice vote to prepare Bid Specifications for Contract # 21-001, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #21-002 “Furnishing and Delivering Ductile Iron Pipe and Accessories”. Bid opening scheduled for February 2021, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS FOR CONTRACT #21-002 “FURNISHING AND DELIVERING DUCTILE IRON PIPE AND ACCESSORIES. BID OPENING SCHEDULED FOR FEBRUARY**

On a motion by Mr. Vahosky, seconded by Ms. Broz, it was resolved by voice vote to prepare Bid Specifications for Contract # 21-002, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #21-003 “Pump No. 3 at Nadine Pump Station”, project to include the design of a variable frequency drive for the pump and replacement of the fifty-year-old motor, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS FOR CONTRACT #21-003 “PUMP NO. 3 AT NADINE PUMP STATION”**

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by voice vote to prepare Bid Specifications for Contract # 21-003, and the same is hereby authorized and approved.



Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by Mr. Vento, seconded by Mr. Vahosky and unanimously carried, the meeting adjourned at approximately 7:40 p.m.

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Secretary

Minutes of the Budget Meeting of the Board of  
The Wilkinsburg-Penn Joint Water Authority held  
on November 12, 2020 at 6:30 PM at 2200  
Robinson Boulevard, Wilkinsburg, PA. 15221.

Present: Simon, Vento, Broz, Czekaj, Coles, Crombie-Collins,  
Joyce-May, Rawlins, Scolieri, Vahosky

Others Present: Bianchi, Komandt, Sorce and Davis

Absent: Gilliland

The following meeting minutes are presented for the record. The purpose of the meeting is to give the Board a review of the proposed 2021 budget.

The 2021 Budget meeting was called to order by Chairman Simon at 6:30 PM. Mr. Simon turned the meeting over to the Executive Director, Nick Bianchi who recorded those that were present. The Executive Director proceeded, with the assistance of Assistant Executive Director, Anthony Sorce and Comptroller, Doug Komandt, to present the proposed 2021 Operating and Capital Budgets.

Informational handouts were presented identifying the budget process and a review of our current demographics. Projections continue to illustrate a reduction in our customer base and consumption.

Staff inform the Board that the 2020 Water Revenue Bond would fund a number of 2021 Capital Budget Projects, eliminating the need to fund from water revenue.

Management recommended a five (5%) rate increase for the 2021 Operating Budget.

The staff also presented the 2021 Capital Budget identifying projects and potential funding.

At the conclusion of the presentation, Chairman Simon asked for general comment on the 2021 budget.

The budget meeting concluded at 8:00 PM