

Minutes of the Workshop Meeting of the
Board of The Wilkinsburg-Penn Joint Water
Authority held on July 25, 2023, at 6:30
o'clock p.m. at 2200 Robinson Boulevard
Wilkinsburg, PA 15221

Present:	Fuller	Czekaj	Broz
	Williams	Gilliland	Crombie-Collins
	McKinley (remote)	Rawlins (remote)	Simon
	Vahosky		

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Vento, Scolieri

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chairperson presiding. The Chairperson then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt, Executive Director, presented his management report with questions asked and answered. Said report is attached hereto and made a part of these minutes. He had nothing further to add.

There being no further business to discuss, the workshop session concluded at 7:04 pm. The regular board meeting commenced at 7:04 pm.


Secretary

Minutes of the Regular Meeting of
the Board of The Wilkinsburg-Penn
Joint Water Authority held on
July 25, 2023, at 7:00 o'clock p.m. at
2200 Robinson Boulevard,
Wilkinsburg, PA. 15221.

Present:	Fuller	Czekaj	Broz
	Williams	Gilliland	Crombie-Collins
	McKinley (remote)	Rawlins (remote)	Simon
	Vahosky		

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Vento, Scolieri

The regular meeting commenced at 7:04 p.m. with Mr. Simon, chair presiding, and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments upon which the following individuals addressed the Board: **Clifton Carey**, *resident*, asked for a more current Clean Water Report and greater specificity of the data provided within. **Chief 1x Pomaj**, *non-resident, native American* tribe of Yajalaji-Icaar-Ipaa, spoke in support of resident's rights to clean water. **Sam Gibson**, *resident* voiced complaints regarding the Authority's post card style bills and termination policies. **Samuel Oespas** (spelling), *non-resident, Pittsburgh United Organization*, inquired when the autopay payment feature would be restored. **Leslie Centola**, *non-resident, Upstream Pittsburgh Organization*, focused on the Authority's termination policies, environmental concerns related to clean water and appealed for a community advisory board with the Authority. **Haley Kaetz**, *non-resident advocate*, voiced concerns of the Authority's termination policies and the right to clean and safe drinking water. **Quiniva** (last name unknown) *non-resident advocate*, voiced support for a community advisory board to represent residents' concerns. **Aaron Allen**, *non-resident advocate*, commented on poor customer service, inferior drinking water, and support for a community advisory board. **Lashawn McBride-Johnson**, *non-resident*, advocated on behalf of elderly family members in the WPJWA service area, stated the need for more transparency, better payment options for the elderly, and safe drinking water. Upon conclusion of the public comment period Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of June 27, 2023, whereupon;

**APPROVAL OF THE
JUNE 27, 2023, WORKSHOP
AND REGULAR MEETING
MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote that the Workshop, and Regular Meeting Minutes of June 27, 2023, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:

In response to published advertisement for Contract #23-011 "Lead Service Line Replacements Phase 2" six (6) Vendors picked up with all returning. Sealed Bids were opened and read at 11:00 am Tuesday July 18, 2023, with copies of Bid Tabulations filed in the *Authority's* Administrative Office at 2200 Robinson Boulevard, Wilksburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for award of Contract #23-011 "Lead Service Line Replacements Phase 2" to *JS Bova and Jet Jack Inc.*, the lowest most responsible bidders, respectively in the amounts of \$4,256,950.00 and \$4,465,000.00. Bid opening July 18, 2023, whereupon;

**APPROVAL OF AWARD OF
CONTRACT #23-011 "LEAD
SERVICE LINE REPLACEMENTS
PHASE 2" TO *JS BOVA AND JET
JACK, INC.*, THE LOWEST MOST
RESPONSIBLE BIDDERS
RESPECTIVELY, IN THE AMOUNTS
OF \$4,256,950.00 AND \$4,465,000.00**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to award Contract #23-011 to *JS Bova and Jet Jack*, the lowest most responsible bidders, respectively in the amounts of \$4,256,950.00 and \$4, 465,000.00 and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the award of Contract #23-014 “Ramsey Storage Shed Building” to *Mirin Building Systems*, a Costars approved Vendor in the amount of \$132,912.00, whereupon;

**APPROVAL FOR THE AWARD OF
CONTRACT #23-014 “RAMSEY
STORAGE SHED BUILDING” TO
MIRIN BUILDING SYSTEMS, A
COSTARS APPROVED VENDOR IN
THE AMOUNT OF \$132,912.00**

On a motion by Mr. Czekaj seconded by Mrs. Crombie-Collins, it was resolved by voice vote to award Contract #23-014 to *Mirin Building Systems*, in the amount of \$132,912.00 and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested for the award of Contract #23-015 “Lateral Underdrain System Replacement for four (4) Filters” to *Kershner Environmental Technologies, LLC*, a Costars approved Vendor, in the amount of \$445,636.00, whereupon;

**APPROVAL FOR THE AWARD OF
CONTRACT #23-015 “LATERAL
UNDERDRAIN SYSTEM
REPLACEMENT FOR FOUR (4)
FILTERS” TO *KERSHNER
ENVIRONMENTAL TECHNOLOGIES,
LLC*, A COSTARS APPROVED
VENDOR, IN THE AMOUNT OF
\$445,636.00**

On a motion by Mr. Fuller seconded by Ms. Broz, it was resolved by voice vote to award Contract #23-015 to *Kershner Environmental Technologies, LLC*, in the amount of \$445,636.00 and the same are hereby authorized and approved.

REPORTS OF OFFICERS:

Mr. Simon, Chair,
No report

Mr. Fuller, Vice Chair,
No report

Ms. Broz, Secretary,
No report

Mr. Gilliland, Treasurer,

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from June 17, 2023, through July 14, 2023, be ratified in the amount of \$2,855,674.42. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through August 22, 2023, whereupon;

**RATIFICATION OF EXPENDITURES
FROM JUNE 17, 2023, THROUGH
JULY 14, 2023, IN THE AMOUNT OF
\$2,855,674.42. AND AUTHORIZATION
OF VOUCHER DISBURSEMENTS
THROUGH AUGUST 22, 2023**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with two (2) abstentions, it was resolved by roll call vote that ratification of expenditures from June 17, 2023, through July 14, 2023, in the amount of \$2,855,674.42 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through August 22, 2023, are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to *Glenn Engineers*
Simon from bills pertaining to *ms consultants, inc.*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE:

No report

LABOR COMMITTEE:

No report

POLICY COMMITTEE:

A motion was put forth and seconded to adopt the newly established “Rules for Public Comment” policy. For the record, the solicitor noted that a motion moving to adopt a change to the Public Comment Policy was omitted. Questions on the motion led to the inclusion of the following modifications. Paragraph one (1) shall include {public comments shall pertain to residents or rate payers within the *Wilksburg-Penn Joint Water Authority’s* service area}. Paragraph four (4) shall include {public commenters shall be required to sign-in and provide their addresses along with any Organization they’re representing}, whereupon;

APPROVAL TO ADOPT “RULES FOR PUBLIC COMMENT” POLICY PROVISIONED WITH THE MODIFICATIONS DESCRIBED IN PARAGRAPH ONE (1) AND PARAGRAPH FOUR (4).

On a motion by Ms. Broz seconded by Mr. Fuller, it was resolved by voice vote to adopt the “Rules for Public Comment” policy with the prescribed modifications , and the same are hereby authorized and approved.

ENGINEERING COMMITTEE:

Absent-No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop.
He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop.
He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Komandt submitted the following items for approval.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid project “Comrie Avenue Water Line Replacement” (Braddock). The project contract number referred to in the managers’ report has been corrected for accuracy as Contract # 23-017. The project is receiving CBDG funding with a bid opening projected for the fall of 2023, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID (CORRECTED CONTRACT NUMBER) CONTRACT #23-017 "COMRIE AVENUE WATER LINE REPLACEMENT" (BRADDOCK). THE PROJECT IS RECEIVING CBDG FUNDING WITH A BID OPENING PROJECTED FOR THE FALL OF 2023

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, with one (1) abstention, it was resolved by voice vote to prepare Bid Specifications and go out to bid on Contract #23-017, and the same are hereby authorized and approved.

Abstention: Czekaj

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid project "Installation of Foundation for Ramsey Storage Shed and Installation of Ramsey Storage Shed," The original project Contract# 23-013 referred to in the managers' report was in fact accurate and shall be used instead of #23-016, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID PROJECT "INSTALLATION OF FOUNDATION FOR RAMSEY STORAGE SHED AND INSTALLATION OF RAMSEY STORAGE SHED," THE ORIGINAL PROJECT CONTRACT# 23-013 REFERRED TO IN THE MANAGERS' REPORT WAS IN FACT ACCURATE AND SHALL BE USED INSTEAD OF #23-016

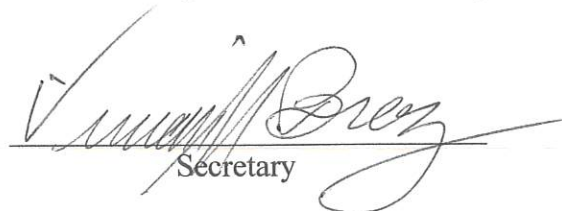
On a motion by Mrs. Crombie-Collins, seconded by Mr. Vahosky, it was resolved by voice vote to prepare Bid Specifications and go out to bid on Contract #23-013, and the same are hereby authorized and approved.

Unfinished Business

A Board member gave a big thanks for receipt of the *2022 Authority Annual Report* and recommended that pertinent information be forwarded to Municipality Managers in our service area not represented on the board.

New Business
None

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mr. Vahosky and unanimously carried, the meeting adjourned at 7:40 p.m.


Secretary