

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
July 25, 2023**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of June 27, 2023
Regular Meeting Minutes of June 27, 2023

V Bills and Communications

- Authorization to award Contract 23-011 – Lead Service Line Replacement Project – Phase 2

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from June 17, 2023, through July 14, 2023, in the amount of \$2,855,674.42. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through August 22, 2023.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

July 25, 2023

- Began discussions with Dollar Energy Fund regarding a Customer Assistance Program. Further discussions are ongoing to seek funding for the program.
- LIHWAP program returned with application period July 10, 2023 through August 11, 2023. Maximum amount is \$2,500 each for water and sewage bills.
- Updated Auto Pay, Paperless Billing and the ability to look at your Account Balance should go into effect within the next month. Final testing on the system is being completed currently. Customers will be required to make a new election to participate in the Auto Pay and Paperless Billing processes.
- Authorization to prepare specifications and bid Contract 23-013 – Comrie Avenue – Braddock. The project received CDBG Funding. Bid opening to be held in the fall.
- Approval of Rules for Public Comment. Copy of the proposed rules are in your packet. Policy Committee met last Thursday to go over and make changes to proposed rules.
- Computer System upgrades – General Ledger and Accounts Payable systems went Live the week of July 17th.
- Web Site Upgrade – Still a work in progress.
- Authorization to award Contract 23-011 – Lead Service Line Replacements Project – Phase 2 to J.S. Bova Construction in the amount of \$4,256,950 and Jet Jack in the amount of \$4,465,000. Bid opening was July 18, 2023. Bid tabulation is in your packet.
- There has been a total of 12 breaks since our June 27, 2023, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last period.

**WILKINSBURG PENN JOINT WATER AUTHORITY
JULY 25, 2023**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT

JetJack continues working with three crews. June billing is expected to continue in the \$500,000 range. As of the 18th of July, 849 services have been replaced. This is 99 since the last report.

The updated listing of completed work by municipality is attached. JetJack has been focusing on Edgewood, Pitcairn, Penn Hills, and Monroeville in the last 30 days.

The focus over the last 30 days was on restoration. We have reviewed all previously completed items and developed a list of items that either need done for the first time or need re-done to address settlement. We have provided the list to JetJack and directed them to focus on older items.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

Bids for the project were opened on July 18th. Six bidders were received between \$4,256,950 and \$7,330,000. The second low bid was \$4,465,000. The two low bids were from J.S. Bova Excavating (Ohio) and JetJack. We are reviewing bids and DBE submissions. We are recommending award contingent upon verification of all costs and DBE submissions.

The second set of 900 letters were mailed and we have already received almost 400 returned agreements. The total through July 18, 2023 is 842. Based on the second letters, we are in good position for Phase 2. A summary by community is included as the attachment.

NADINE PUMP STATION – HEATING SYSTEM

Contracts for the asbestos removal have been executed and Canfield Development has submitted their asbestos removal plan to the Allegheny County Health Department for approval. Work is expected to start by August 1, 2023.

SERVICE LINE IDENTIFICATION PROJECT

Lawson Excavation began work on the project on July 17, 2023. Work has started in Rankin in order to identify 10 to 20 lead lines needed for PennVEST Phase 2. Work is expected to continue through October 2023.

NADINE PUMP STATION PERMANGANATE ISSUE

Permit required by DEP complete and being reviewed

BROADWAY BOULEVARD WATER LINE (PITCAIRN)

Bids for the project are scheduled to be opened on August 3, 2023. The Authority is purchasing the pipe, valves, and hydrants as a direct purchase for the project. Since the August meeting is not until August 22, 2023, we recommend that the Executive Director be allowed to award with formal approval at the August meeting.

RAMSEY STORAGE BUILDING

We have traded responses with Code Inspection and expect to have issues resolved shortly. We will be bidding the footer installation and building erection for August award.

CONE VALVES AT NADINE PUMP STATION

To be bid in July.

ALUM STORAGE TANKS AT WATER TREATMENT PLANT

We are working with groundwater expert to reply to DEP. We have determined that no water wells are within 1000 ft of the water plant which should limit DEP concerns.

EAST MCKEESPORT TANK REPLACEMENT

Bids to open August 3, 2023.

WATER TREATMENT PLANT INSPECTION

Obtaining permit for new backwash equipment for filter as well as rehabilitation of back wall.

SMALL WATER AND SEWER GRANTS

Decision expected any day if on original schedule.

NADINE PUMP STATION OFFICE REMODELING

Project started and expected to be complete by end of August.

SEDIMENTATION BASIN REHABILITATION

Project to be re-bid in August for September opening. Project will not begin until April 2024.