

Minutes of the Workshop Meeting of the Board of The Wilkinsburg-Penn Joint Water Authority held on June 27, 2023, at 6:30 o'clock p.m. at 2200 Robinson Boulevard Wilkinsburg, PA 15221

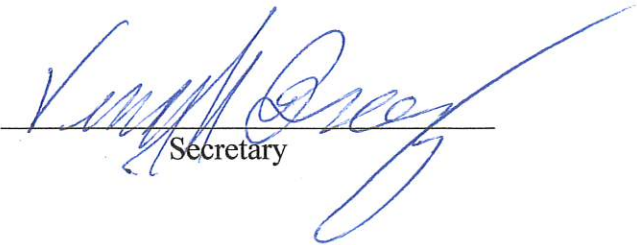
Present:	Fuller	Czekaj	Broz
	Vento	Gilliland	Crombie-Collins
	Williams		Simon

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: McKinley, Vahosky, Scolieri, Rawlins

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chairperson presiding. The Chairperson then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt, Executive Director, presented his management report with questions asked and answered. Said report is attached hereto and made a part of these minutes. He had nothing further to add.

There being no further business to discuss, the workshop session concluded at 7:12 pm. The regular board meeting commenced at 7:14 pm after resolving technical difficulties.

  
Secretary

Minutes of the Regular Meeting of  
the Board of The Wilksburg-Penn  
Joint Water Authority held on  
June 27, 2023, at 7:00 o'clock p.m.  
at 2200 Robinson Boulevard,  
Wilksburg, PA. 15221.

Present:	Fuller	Czekaj	Broz
	Vento	Gilliland	Crombie-Collins
	Williams		Simon

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: McKinley, Vahosky, Scolieri, Rawlins

The regular meeting commenced at 7:14 p.m. with Mr. Simon, chair presiding, and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments. Although observers were present no one chose to formally address the board. Upon conclusion of the public comment period Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of May 23, 2023, whereupon;

**APPROVAL OF THE  
MAY 23, 2023, WORKSHOP  
AND REGULAR MEETING  
MINUTES**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, it was resolved by voice vote that the Workshop, and Regular Meeting Minutes of May 23, 2023, be approved as written and the same are hereby approved as written.

**BILLS AND COMMUNICATIONS:**

- ◆ As discussed in the earlier workshop meeting, authorization was requested for approval of Amendment No. 001 to the Construction Management and Construction Inspection Service for the Lead Service Line Replacement Program in the amount of \$300,000.00. The cost is the result of adding a third crew to the project, whereupon;

**APPROVAL OF AMENDMENT NO. 001 TO THE CONSTRUCTION MANAGEMENT AND CONSTRUCTION INSPECTION SERVICE FOR THE LEAD SERVICE LINE REPLACEMENT PROGRAM IN THE AMOUNT OF \$300,000.00. THE COST IS NECESSARY TO ADD A THIRD CREW TO THE PROJECT**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Gilliland with one (1) abstention, it was resolved by roll call vote to approve Amendment No. 001 for a cost of \$300,000.00, and the same are hereby authorized and approved.

Abstention: Simon  
No response: Vento

**REPORTS OF OFFICERS:**

Mr. Simon, Chair,  
No report

Mr. Fuller, Vice Chair,  
No report

Ms. Broz, Secretary,  
No report

Mr. Gilliland, Treasurer,

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from May 13, 2023, through June 16, 2023, be ratified in the amount of \$2,659,705.48. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through July 25, 2023, whereupon;

**RATIFICATION OF EXPENDITURES FROM MAY 13, 2023, THROUGH JUNE 16, 2023, IN THE AMOUNT OF \$2,659,705.48. AND AUTHORIZATION OF VOUCHER DISBURSEMENTS THROUGH JULY 25, 2023**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with one (1) abstention, it was resolved by roll call vote that ratification of expenditures from May 13, 2023, through June 16, 2023, in the amount of \$2,659,705.48 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through July 25, 2023, are hereby ratified and authorized.

Abstentions: Simon from bills pertaining to *ms consultants, inc.*  
No response: Vento

**REPORT OF COMMITTEES:**

EXECUTIVE COMMITTEE:  
No report

FINANCE COMMITTEE:  
No report

LABOR COMMITTEE:  
Absent - No report

POLICY COMMITTEE:

The committee chair asked the board to review the Policy draft that had been distributed during the meeting. The Policy committee will schedule a meeting to evaluate and present a final draft for vote at a future meeting.

ENGINEERING COMMITTEE:  
No report

**CONSULTANTS REPORTS:**

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

**REPORT OF MANAGEMENT:**

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. Mr. Komandt had nothing further to submit for approval.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter an Agreement with *Triad Strategies LLC*, for Public Affairs Services at a cost of \$5,000.00 per month. The Agreement is for a one-year period but can be extended on a month-to-month basis after that, whereupon;

**APPROVAL TO ENTER AN AGREEMENT WITH *TRIAD STRATEGIES LLC*, FOR PUBLIC AFFAIRS SERVICES AT A COST OF \$5,000.00 PER MONTH. THE AGREEMENT IS FOR ONE YEAR BUT CAN BE EXTENDED ON A MONTH-TO-MONTH BASIS AFTER THAT**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Czekaj, it was resolved by voice vote to enter a one-year Agreement with *Triad Strategies LLC*, at the amount of \$5,000.00 per month, and the same are hereby authorized and approved.

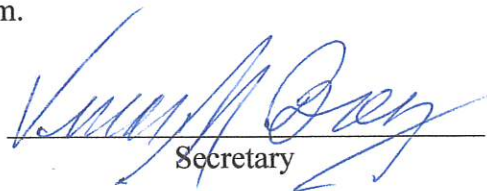
Unfinished Business

None

New Business

A board member commented on the positive level of customer service she had received while conducting business at the customer service counter and that she had witnessed pleasant interactions other customers were experiencing as well.

There being no further business to come before the Board, on a motion by Mrs. Crombie-Collins, seconded by Mr. Czekaj and unanimously carried, the meeting adjourned at approximately 7:19 p.m.

  
Secretary