

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint Water  
Authority held on June 25, 2024, at 6:30  
o'clock pm at 2200 Robinson Boulevard  
Wilkinsburg, PA 15221

Present: Fuller Smith Gilliland  
Rawlins Broz Crombie-Collins  
Simon

Absent: Williams, Vahosky, Czekaj, and Scolieri

Others: Bianchi, Akam, Balewski, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:35 pm with Mr. Simon, chair presiding. The chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports presented with questions asked and answered, are attached hereto and made a part of these minutes. Next Mr. Bianchi, Executive Director, reviewed the items in his Management Report which is attached hereto and made part of these minutes.

° Questions concerning a consumer with a service line leak were asked and Mr. Bianchi explained the rules and procedures that are in place.

° He also gave further explanation of the time frame of repairing a main line break and issues that may arise during that process.

° Ms. Broz congratulated Mr. Bianchi and his team, especially John Baurle and Max Pascal on the informative tour of the facilities that was given on June 1, 2024.

There being no further business to discuss, the workshop session concluded at 7:48 pm. The regular board meeting commenced at 7:49 pm.

  
Secretary

Minutes of the Regular Meeting of the Board of the Wilkinsburg-Penn Joint Water Authority held on June 25, 2024, at 7:00 o'clock p at 2200 Robinson Boulevard Wilkinsburg, PA 15221

Present: Fuller Smith Gilliland  
Rawlins Broz Crombie-Collins  
Simon

Absent: Williams, Vahosky, Czekaj, and Scolieri

Others: Bianchi, Akam, Balewski, Alexander, and Carroll

The regular meeting commenced at 7:49 pm with Mr. Simon, chair presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments, which there were none. Next Mr. Simon called for the approval of the Workshop and Regular Minutes of June 25, 2024, whereupon;

**APPROVAL OF THE MAY 28, 2024,  
WORKSHOP AND REGULAR  
MEETING MINUTES WITH  
ADJUSTMENT TO PAGE SIX (6)**

On s motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote the May 28, 2024, Workshop and Regular Minutes with the adjustment made on page six (6) be approved as written and the same are hereby approved as written.

## BILLS AND COMMUNICATIONS:



As discussed in the earlier workshop meeting, authorization was requested for approval of Change Order No. 2 Contract 23-011A “*PennVEST* Phase 2” to increase contract by \$242,100.69 with *Bova* for an additional 20 service lines completed after the original change order, whereupon;

**APPROVAL OF CHANGE ORDER NO. 2  
CONTRACT 23-011A “*PENNVEST*  
PHASE 2” TO INCREASE CONTRACT  
BY \$242,100.69 WITH *BOVA* FOR  
ADDITIONAL 20 SERVICE LINES  
COMPLETED AFTER ORIGINAL  
CHANGE ORDER**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve Change Order No. 2 Contract 23-011A “*PennVEST* Phase 2” to increase contract by \$242,100.69 with *Bova* for an additional 20 service lines completed after original change order, and the same are hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization was requested for approval of Change Order No. 3 Contract 23-011B *Jet Jack* for “*PennVEST* Phase 2” for a decrease in the contract by \$242,100.69. Decrease is for removing 20 service line replacements completed by *Bova* after the initial change order, whereupon;

**APPROVAL OF CHANGE ORDER NO. 3  
CONTRACT 23-011B *JET JACK* FOR  
“*PENNVEST* PHASE 2” FOR A  
DECREASE IN THE CONTRACT BY  
\$242,100.69**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve Change Order No. 3 Contract 23-011B *Jet Jack* for “*PennVEST* Phase 2” for a decrease in the contract by \$242,100.69, and the same are hereby authorized and approved.

◆  
As discussed in the earlier workshop meeting, approval of Resolution to submit application for *PennVEST* Phase 3 Lead Line Replacement Project. The deadline in July 31, 2024, whereupon;

**APPROVAL TO SUBMIT THE APPLICATION FOR THE *PENNVEST* PHASE 3 LEAD LINE REPLACEMENT PROJECT**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to approve the resolution to submit the application for the *PennVEST* Phase 3 Lead Line Replacement Project, and the same are hereby authorized and approved.

◆  
As discussed in the earlier workshop meeting, approval of Change Order No. 5 Contract 21-014 “Sedimentation Basin # 1” to increase contract by \$38,000.00 with *DN Tanks* for hydro blasting the coating off Sedimentation Basin # 1, whereupon;

**APPROVAL OF CHANGE ORDER NO. 5 CONTRACT 21-014 TO *DN TANKS* IN THE AMOUNT OF \$38,000.00 FOR ADDITIONAL WORK FOR HYDRO BLASTING THE COATING OFF SEDIMENTATION BASIN #1**

On a motion by Mr. Gilliland, seconded by Ms. Rawlins, it was resolved by voice vote to approve Change Order No. 5 Contract 21-014 to *DN Tanks* in the amount of \$38,000.00 for additional work for hydro blasting the coating off Sedimentation Basin # 1, and the same are hereby authorized and approved.

**REPORTS OF OFFICERS:**

Mr. Simon, Chair:  
No Report

Mr. Fuller, Vice Chair:  
No Report

Ms. Broz, Secretary:  
No Report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditure from May 18, 2024, through June 14, 2024, be ratified in the amount of \$3,890,610.53. Said amount does not include municipality's sewage collections. In addition, authorization of disbursements was requested through July 23, 2024, whereupon;

**RATIFICATION OF EXPENDITURES  
FROM MAY 18, 2024, THROUGH JUNE  
14, 2024, IN THE AMOUNT OF  
\$3,890,610.53 AND AUTHORIZATION OF  
VOUCHER DISBURSEMENTS  
THROUGH JULY 23, 2024**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with one (1) abstention, it was resolved by roll call vote that ratification of expenditures from May 18, 2024, through June 14, 2024, in the amount of \$3,890,610.53 be authorized (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through July 23, 2024, are hereby ratified and authorized.

Abstentions: Simon from bills pertaining to *ms consultants*

**REPORT OF COMMITTEES:**

EXECUTIVE COMMITTEE:

No Report

FINANCE COMMITTEE:

No Report

LABOR COMMITTEE:

No Report

POLICY COMMITTEE:

No Report

ENGINEERING COMMITTEE:

No Report

## CONSULTANTS REPORTS:

### Consulting Engineer:

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

### Solicitor:

As discussed in the earlier workshop meeting, approval was requested to correct the January 2024 Reorganization Meeting minutes to confirm Craig Alexander named as solicitor for the Wilkinsburg-Penn Joint Water Authority, whereupon;

**APPROVAL TO CORRECT THE  
JANUARY 2024 REORGANIZATION  
MEETING MINUTES TO CONFIRM  
CRAIG ALEXANDER NAMED AS  
SOLICITOR FOR THE WILKINSBURG-  
PENN JOINT WATER AUTHORITY**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, it was resolved to voice vote to correct the January 2024 Reorganization Meeting minutes to confirm Craig Alexander named as the solicitor for Wilkinsburg-Penn Joint Water Authority, and the same is hereby approved as written.

## REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each board member at the earlier workshop. Mr. Bianchi had nothing further to submit for approval.

### Unfinished Business

None

### New Business

None

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, and unanimously carried, the meeting adjourned at 7:53 pm.

  
Secretary