

Minutes of the Workshop Meeting of the
Board of The Wilkinsburg-Penn Joint Water
Authority held on March 22, 2022, at 6:30
o'clock p.m. at 2200 Robinson Boulevard
Wilkinsburg, PA

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

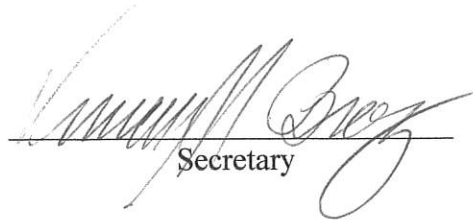
Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chair presiding. The Chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt reviewed the items on his Management Report which is attached hereto and made a part of these minutes. In addition, he had the following updates precipitated by the February 2022 retirements of Executive Director, Nick Bianchi and Mark Lerch, Director of Supply.

- ◆ The operation and oversight of the water treatment purification system, formerly supervised by Mark Lerch has now been segmented into three (3) areas of operation and supervision.
 - Lou Ammon will supervise the water treatment purification process and the Operators
 - Max Pascal will oversee maintenance of the pumps, regulators, standpipes, and tanks throughout the system
 - Unity Oviasogie will oversee the Scada System & PLC programming, mechanical systems and Utilities, coordinate scheduling & maintenance of Authority facilities, and chair Water Loss audit group
 - We are in the process of filling the Lab Coordinator position recently vacated by Lou Ammon.
- ◆ A Distribution Coordinator was added to the Distribution Department to assist with daily operations.
- ◆ A Special Projects Coordinator position was added to assist executive management on task related projects, document and track Authority records, implement tracking mechanisms, ensure completion of projects and various related tasks.

- ◆ There has been reassignment of responsibilities among supervisors in the Service Department.
- ◆ Management held its first Union Contract bargaining meeting in March 2022

There being no further business to discuss, the Workshop session concluded at 7:05 pm.

The regular board meeting commenced at 7:15 pm.



Secretary

Minutes of the Regular Meeting of
the Board of The Wilkinsburg-Penn
Joint Water Authority held on
March 22, 2022, at 7:00 o'clock p.m.
at 2200 Robinson Boulevard,
Wilkinsburg, PA. 15221.

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

The regular meeting commenced at 7:15 p.m. with Mr. Simon, chair presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments of which there were none. Next, Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of February 22, 2022, whereupon;

**APPROVAL OF THE WORKSHOP
AND REGULAR MEETING MINUTES
OF FEBRUARY 22, 2022**

On a motion by Mrs. Crombie-Collins, seconded by Mrs. Joyce-May, it was resolved by voice vote that the Workshop and Regular Meeting Minutes of February 22, 2022, be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to award Contract #22-009 "Grove Street Waterline Replacement" (East McKeesport) to *M. O'Herron Company*, the lowest most responsible bidder, at the amount \$384,956.00. Bid opening was March 21, 2022, whereupon;

**AUTHORIZATION TO AWARD
CONTRACT #22-009 "GROVE
STREET WATERLINE
REPLACEMENT" (EAST
MCKEESPORT) TO *M. O'HERRON
COMPANY*, THE LOWEST MOST
RESPONSIBLE BIDDER, AT THE
AMOUNT OF \$384,956.00**

On a motion by Ms. Broz, seconded by Mr. Coles with two (2) abstentions, it was resolved by roll call vote to award Contract #22-009 to *M. O'Herron Co.*, the lowest most responsible bidder, at the amount of \$384,956.00, and the same are hereby authorized and approved.

Abstention: Czekaj, Gilliland

REPORTS OF OFFICERS:

Mr. Simon, Chair,
No report

Mr. Fuller, Vice Chair,
No report

Ms. Broz, Secretary,
No report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from February 12, 2022, through March 11, 2022, be ratified in the amount of \$1,432,257.58. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through April 26, 2022, whereupon;

**RATIFICATION OF EXPENDITURES
FROM FEBRUARY 12, 2022,
THROUGH MARCH 11, 2022, IN THE
AMOUNT OF \$1,432,257.58. AND
AUTHORIZATION OF VOUCHER
DISBURSEMENTS THROUGH
APRIL 26, 2022**

On a motion by Mr. Gilliland, seconded by Mrs. Joyce-May, with three (3) exceptions, it was resolved by roll call vote that ratification of expenditures from February 12, 2022, through March 11, 2022, in the amount of \$1,432,257.58 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through April 26, 2022, are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to *Glenn Engineers*
Gilliland from bills pertaining to *Glenn Engineers*
Simon from bills pertaining to *ms consultants, inc.*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No report

FINANCE COMMITTEE:

No report

LABOR COMMITTEE:

No report

POLICY COMMITTEE:

No report

ENGINEERING COMMITTEE:

No report

CONSULTANTS REPORTS:

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Komandt had the following items to submit for approval:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #22-010 “Gravel and Silica Sand”. Bid opening scheduled April 7, 2022. Further, authorize Executive Director to award the lowest most responsible bidder, and ratify action at the April 26, 2022, board meeting, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID CONTRACT #22-010 “GRAVEL AND SILICA SAND”. BID OPENING SCHEDULED APRIL 7, 2022. FURTHER, AUTHORIZE EXECUTIVE DIRECTOR TO AWARD THE LOWEST MOST RESPONSIBLE BIDDER, AND RATIFY ACTION AT THE APRIL 26, 2022, BOARD MEETING,

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by voice vote to authorize the Executive Director to bid and award Contract #22-010 to the lowest most responsible bidder. Action to be ratified at the April 26, 2022, board meeting, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #22-011 “Anthracite Filter Material”. Bid opening scheduled April 7, 2022. Further, authorize Executive Director to award the lowest most responsible bidder, and ratify action at the April 26, 2022, board meeting, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID CONTRACT #22-011 “ANTHRACITE FILTER MATERIAL”. BID OPENING SCHEDULED APRIL 7, 2022. FURTHER, AUTHORIZE EXECUTIVE DIRECTOR TO AWARD THE LOWEST MOST RESPONSIBLE BIDDER, AND RATIFY ACTION AT THE APRIL 26, 2022, BOARD MEETING,

On a motion by Mr. Fuller, seconded by Mrs. Joyce-May, it was resolved by voice vote to authorize the Executive Director to bid and award Contract #22-011 to the lowest most responsible bidder. Action to be ratified at the April 26, 2022, board meeting, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #22-012 “Meter Vault Expansion-Nadine Pump Station”, with a bid opening targeted for April 2022, whereupon;

AUTHORIZATION TO PREPARE BID SPECIFICATIONS FOR CONTRACT #22-012 “METER VAULT EXPANSION-NADINE PUMP STATION”. BID OPENING TARGETED FOR APRIL 2022.

On a motion by Mr. Vahosky, seconded by Ms. Broz, with one (1) abstention, it was resolved by roll call vote to prepare Bid Specifications for Contract #22-012, and the same are hereby authorized and approved.

Abstention: Simon

- ◆ As discussed in the earlier workshop meeting, authorization was requested to design and prepare Bid Specifications for Contract #22-013 “Potassium Permanganate Chemical Feed and Storage Tank”. Bid date yet to be determined, whereupon;

**AUTHORIZATION TO DESIGN AND
PREPARE BID SPECIFICATIONS
FOR CONTRACT #22-013
“POTASSIUM PERMANGANATE
CHEMICAL FEED AND STORAGE
TANK”. BID DATE YET TO BE
DETERMINED**

On a motion by Mr. Coles, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to design and prepare Bid Specifications for Contract #22-013, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to adopt Resolution 2022-03 authorizing signatures for Bank Accounts at First National Bank, whereupon;

**AUTHORIZATION TO ADOPT
RESOLUTION 2022-03
AUTHORIZING SIGNATURES FOR
BANK ACCOUNTS AT FIRST
NATIONAL BANK**

On a motion by Mr. Vahosky, seconded by Ms. Broz, it was resolved by voice vote to adopt Resolution 2022-03 authorizing signatures on Bank Accounts at First National Bank, and the same are hereby authorized and approved.

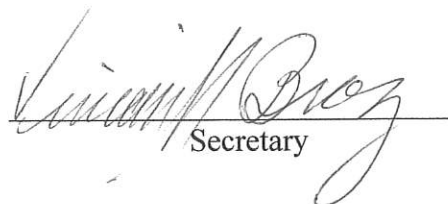
Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by Mrs. Joyce-May, seconded by Mr. Vento and unanimously carried, the meeting adjourned at 7:24 p.m.


Secretary