

**MEETING OF THE BOARD  
THE WILKINSBURG-PENN JOINT WATER AUTHORITY  
March 28, 2023**

**ORDER OF BUSINESS**

**I      Roll Call**

**II     Pledge of Allegiance**

**III    Public Comment Period**

**IV    Approval of Meeting Minutes**

Workshop Meeting Minutes of February 28, 2023  
Regular Meeting Minutes of February 28, 2023

**V     Bills and Communications**

- Approve Change Order #1, Contract #22-009 – Grove Street Waterline Project
- Approve Contract 23-003 – Coal, Ravine and North Streets Waterline Project - Pitcairn

**VI    Report of Officers:**

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from February 18, 2023, through March 17, 2023, in the amount of \$2,372,335.23. Electronic transfers have been included but are not reflective in the total. In addition, we will need authorization of expenditures through April 25, 2023.

**VII   Report of Committees**

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

**VIII   Consultants' Reports - Comments**

- Consulting Engineer
- Solicitor

**IX    Report of Management**

**X     Unfinished Business**

**XI    New Business**

**XII   Adjournment**

**THE WILKINSBURG-PENN JOINT WATER AUTHORITY**  
**REPORT OF MANAGEMENT**

March 28, 2023

- Approval of Change Order Number 1 – Contract 22-009 – Grove Street Waterline Project to increase contract by \$48,552.00 with Lawson Excavating to provide additional quantities of materials to complete project. Copy of adjustment calculation is in your packet.
- Advertise Contract 23-002, Nadine Pump Station Office Remodeling. Bid opening is to be held April 20, 2023.
- Advertise Contract 23-004, Three (3) 16" Cone Valve Replacements, Bid opening is to be held April 20, 2023.
- Advertise Contract 22-024A, Remediation at Nadine Pump Station Phase 2 – Asbestos Abatement, Bid opening is scheduled for April 20, 2023.
- Advertise Contract 22-024B, Remediation at Nadine Pump Station Phase 2 – Insulation Installation. Bid opening is scheduled for April 20, 2023.
- Advertise Contract 21-014, Sedimentation Tank Lining at Water Treatment Plant. Bid opening is scheduled for April 20, 2023.
- Approval of Contract 23-003 – Coal, Ravine and North Streets Waterline Replacement in the Borough of Pitcairn in the amount of \$473,870 to Nagy Construction & Asphalt, the lowest bidder. Project is CDBG funded by a grant of \$151,223.
- The Authority received its annual dividend from the Municipal Risk Management Worker's Compensation Pooled Trust in the amount of \$18,635.00. This is the Authority's seventh year of eligibility. The six-year total is \$231,023.28.
- Prepare specifications and bid Contract 23-006, Ductile Iron and Pip and Accessories. Bid Opening is scheduled for April 18, 2023.
- Prepare specifications and bid Contract 23-007, Gravel and Silica Sand and Contract 23-008, Anthracite Filter Material. Bid Opening is scheduled for April 18, 2023.
- Authorization to enter into a contract with INFOSEND to printer letter sized bills with a return envelope. Cost for this is \$.1380 per piece.

- Request Authorization to hire summer employees for period May – September 2023.
- ALOM Spring Conference April 13 through April 16, 2023 at Seven Springs.
- PA AWWA State Conference May 9, 2023 through May 11, 2023
- There has been a total of 16 breaks since our February 28, 2023, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.

**WILKINSBURG PENN JOINT WATER AUTHORITY**  
**MARCH 28, 2023**

**ms consultants – MONTHLY ENGINEER'S REPORT**

**PENNVEST LEAD SERVICE LINE PROJECT**

JetJack has continued to work with two crews. Although progress has improved, we are discussing adding a third crew to improve the spend rate. We are concerned that the grant money awarded will expire at the end of 2023 no matter the construction status. To date, a little over \$3,100,000 has been spent out of the \$8,000,000 in construction money. We may discuss adding a fourth crew as well. Spend rate will increase when JetJack brings on a full time restoration crew to complete all sidewalks and roadway work completed since December 1.

The updated listing of completed work by municipality is attached. Work will begin in several non-Phase II communities in the next few weeks. These communities are Edgewood, Penn Hills, Monroeville, Churchill, and Wilkins Township. The total services in these 5 communities is 135. Any addresses remaining in the other communities will be added to Phase 2.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2**

We have developed a listing for the first 1,000 letters/agreements for Phase II. Letters should begin being sent out prior to the March Board meeting. The agreements had to be adjusted slightly to address another DEP/EPA requirement for Phase II. We must provide specific Risk Mitigation information to all new customers that agree to have their LSL replaced. This information includes providing specific information such as flushing instructions, non-English speaking options, filters and cartridges for 6 months, and the offer to sample their water for lead content within 6 months of the service line being replaced prior to the new service line being put into service. An additional requirement is that the information must be provided to residents (tenants) as well as the property owner. We will be providing all the information in the letter/agreement to meet the property owner notification and will be having our inspector provide the information and filters at the time of replacement.

**NADINE PUMP STATION – HEATING SYSTEM**

CS&E is at the pump station working on rehabilitation of the existing heating system.

Bids for the remaining asbestos removal and re-insulation were re-advertised with bids opening before the April meeting. We believe we have identified another bidder interested in the project.

**SERVICE LINE IDENTIFICATION PROJECT**

The Phase II project continues to progress very well. Over 95% of all homes in Rankin have been completed and the contractor has moved to East McKeesport. Work in East McKeesport has been steady.



## **NADINE PUMP STATION METER VAULT EXPANSION**

Contractor began work on March 13, 2023 and demolition work has been completed. Authority materials are expected by the end of March and the project is expected to be completed by mid-April.

## **MISCELLANEOUS SUBCONTRACTING SERVICES**

We have discussed with management the need for a miscellaneous subcontracting services contract. Management has determined that in some instances Authority equipment and manpower is limited and outside contractors have been brought in to assist. Although the Authority has received quotes for this work, the work may exceed the \$22,500 bid limit. This contract will address the bid issue as well as give the Authority a firm price. We have done this for other clients and are recommending authorization.

## **NADINE PUMP STATION PERMANGANATE ISSUE**

Permit required by DEP complete and being reviewed

## **BROADWAY BOULEVARD WATER LINE (PITCAIRN)**

Final walk-through with staff prior to bidding scheduled.

## **RAMSEY STORAGE BUILDING**

Completing building permit application.

## **RIDC CARRIE FURNACE DEVELOPMENT**

Contractor began work on water lines for two proposed buildings at Carrie Furnace on March 20<sup>th</sup>. Work expected to continue for the next 4 to 6 weeks.

## **CONE VALVES AT NADINE PUMP STATION**

Bids were rejected and pre-purchase documents developed. Recommendation will be ready for April Board meeting.

## **ALUM STORAGE TANKS AT WATER TREATMENT PLANT**

Working on response to DEP requirement to complete groundwater study of property.

### **EAST MCKEESPORT TANK REPLACEMENT**

Construction permit with DEP.

### **CARRIE FURNACE PHASE III PROJECT**

Contractor attempting to schedule boring subcontractor and provide railroad with all require insurance and documentation. Still awaiting actual start date.

### **WATER TREATMENT PLANT INSPECTION**

Plant personnel have taken one filter out of service to address DEP concerns identified in September. Staff continue to work on removing the underdrains to allow for a detailed internal inspection of the concrete.

### **SMALL WATER AND SEWER GRANTS**

Additional information provided. Awaiting decision on applications.

### **FLUORODATION GRANT**

Executed grant and staff is purchasing pumps and materials. All receipts must be provided by middle of May 2023.

### **NADINE PUMP STATION OFFICE REMODELING**

Project re-advertised for bid opening in late April. We have reached out to several contractors to see if anyone is interested in bidding.

### **SEDIMENTATION BASIN REHABILITIATION**

Project out for bid with opening in April.