

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint Water  
Authority held on May 26, 2020, at 6:30  
o'clock p.m. at 2200 Robinson Boulevard  
Wilkinsburg, PA

|          |           |           |                 |
|----------|-----------|-----------|-----------------|
| Present: | Vento     | Vahosky   | Rawlins         |
|          | Fuller    | Czekaj    | Broz            |
|          | Coles     | Scolieri  | Crombie-Collins |
|          | Joyce-May | Gilliland | Simon           |

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander and Davis

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting held via audio conference call commenced at 6:30 p.m. with Mr. Simon, chairman presiding. The Chairman then asked for the reports of the Consulting Engineer and Solicitor. Both reports were discussed and attached hereto and made a part of these minutes. Next, Mr. Bianchi reviewed the items on his Management Report, which is attached hereto and made a part of these minutes along with the following updates:

- ◆ June 1<sup>st</sup> the normal 40 hour work week for all employees will resume
- ◆ Distribution Crews will have modified start times to promote social distancing
- ◆ The Administration Building Lobby will remain closed to the public with drive-thru window service available between 8:00 am and 4:15pm for payments only
- ◆ New service requests will be by appointment only
- ◆ There will be no in-home service visits except for emergencies
- ◆ A Protocol has been implemented for employees returning from vacation or work absence to determine if any exposure occurred to the Coronavirus
- ◆ Recommendations have been made requiring *Authority* construction contractors to adhere to *CDC* guidelines
- ◆ Customer Service payments are holding their own with a slight decline during May
- ◆ Delinquency numbers have been climbing with the majority of account delinquencies ranging between \$15.00 and \$200.00. Nevertheless, all "delinquent payment fees" have been suspended during the moratorium
- ◆ The Staff has been working on a modified "Payment Plan" to lower the required down payment and extend the payment arrangement time period
- ◆ No date has been determined to lift the moratorium

- ◆ The following list of protections for our customers and employees have been implemented. Nightly building sanitization of all common areas; modified common gathering areas to create distancing; sneeze shields have been installed at work stations; masks issued to all employees; contactless hand sanitizing dispensers installed in various locations of the building; disinfectant spray bottles made available at each work station

There being no further business to discuss, the workshop session concluded at 6:53 p.m.  
The regular board meeting commenced at 6:54 pm.

---

Secretary

Minutes of the Regular Meeting of  
the Board of The Wilksburg-Penn  
Joint Water Authority held on  
May 26, 2020, at 7:00 o'clock p.m.  
at 2200 Robinson Boulevard,  
Wilksburg, PA. 15221.

|          |           |           |                 |
|----------|-----------|-----------|-----------------|
| Present: | Vento     | Vahosky   | Rawlins         |
|          | Fuller    | Czekaj    | Broz            |
|          | Coles     | Scolieri  | Crombie-Collins |
|          | Joyce-May | Gilliland | Simon           |

Others Present: Bianchi, Sorce, Komandt, Balewski, Alexander, and Davis

The regular meeting held via audio conference call commenced at 6:54 pm. with Mr. Simon, chairman presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chairman then called for public comments upon which the following individuals addressed the board with their concerns: *Heather McLain*, stated that the notice on the *Authority* website regarding terminations during the moratorium was somewhat confusing. She asked the Authority to consider options to assist customers coming out of the moratorium that may be unable to pay; that the current moratorium be extended to the end of the summer; that a winter moratorium on terminations be considered and that Programs to assist low income residents and medical issues be implemented. *Madeline Weis*, asked that the *Authority* explore and consider implementing customer assistance and hardship programs to help low income customers transition out of the present moratorium period and beyond. A question submitted via email was entered into the record from *Zinna Scott*, inquiring if any recourse would be available for someone previously on a payment plan that lost their job during the pandemic and are unable to fulfill their payment arrangement. Upon conclusion of the public comment period Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of February 25, 2020, whereupon;

**APPROVAL OF THE WORKSHOP  
AND REGULAR MEETING MINUTES  
OF FEBRUARY 25, 2020**

On a motion by Mr. Vahosky, seconded by Ms. Broz, it was resolved by voice vote that the Workshop and Regular meeting minutes of February 25, 2020, be approved as written and the same are hereby approved as written.



Mr. Simon then called for the approval of the Special Meeting Minutes of April 28, 2020, whereupon;

**APPROVAL OF THE SPECIAL MEETING MINUTES OF APRIL 28, 2020, BASED UPON THE AMENDMENT THAT THE MEETING WAS A "SPECIAL MEETING" AND NOT A "REGULAR MEETING" OF THE BOARD AS INDICATED IN THE MEETING HEADER**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Vahosky, it was resolved by voice vote that the amended Special Meeting minutes of April 28, 2020, be approved as written and the same are hereby approved as written.

**BILLS AND COMMUNICATIONS:**

In response to published advertisement for Contract #2020-04 "Asphalt Paving" two (2) Vendors picked up with all returning. Bids were opened and read at 11:00 am Thursday, March 12, 2020, with copies of Bid Tabulations filed in the Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-04 "Asphalt Paving" to *A. Liberoni, Inc.*, the lowest most responsible Bidder, at the amount of \$930,145.00. Contract is for one year with three one year renewal extensions. Unit pricing for years two (2) through four (4) will be based on the Engineering New Record Construction Cost Index for the Pittsburgh areas, whereupon;

**RATIFY THE ACTION OF THE EXECUTIVE DIRECTOR IN AWARDING CONTRACT #2020-04 "ASPHALT PAVING" TO A. LIBERONI, INC., THE LOWEST MOST RESPONSIBLE BIDDER, AT THE AMOUNT OF \$930,145.00. CONTRACT IS FOR ONE YEAR WITH THREE ONE YEAR RENEWAL EXTENSIONS**

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by voice vote to ratify the action of the Executive Director to award Contract # 2020-04, to the lowest most responsible bidder, *A. Liberoni, Inc.*, at the amount of \$930,145.00, and the same are hereby authorized and awarded.

In response to published advertisement for Contract #2020-01 "Sandblasting and Painting of Lougeay Road Tank" four (4) Vendors picked up with all returning. Bids were opened and read at 10:00 am Friday, March 20, 2020, with copies of Bid Tabulations filed in the Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-01 "Sandblasting and Painting of Lougeay Road Tank" to *D & M Painting Corporation*, the lowest most responsible Bidder, at the amount of \$980,240.00, whereupon;

**RATIFY THE ACTION OF THE  
EXECUTIVE DIRECTOR IN  
AWARDING CONTRACT #2020-01  
"SANDBLASTING AND PAINTING  
OF LOUGEAY ROAD TANK" TO  
*D & M PAINTING CORPORATION*,  
THE LOWEST MOST RESPONSIBLE  
BIDDER, AT THE AMOUNT OF  
\$980,240.00,**

On a motion by Mr. Vahosky,  
seconded by Mrs. Joyce-May, it was  
resolved by voice vote to ratify the  
action of the Executive Director to  
award Contract # 2020-01 to the  
lowest most responsible bidder,  
*D & M Painting Corporation*, at the  
amount of \$980,240.00, and the same  
are hereby authorized and awarded.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No.1 Contract #2020-07 "Braddock Avenue Mainline Replacement" (East Pittsburgh Borough), in the amount of \$31,232.75. Activities include replacement of an inlet, additional concrete restoration and one additional month rental for traffic protection equipment due to Coronavirus completion delays. Said Change Order approved by Mackin Engineering, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 CONTRACT #2020-07  
"BRADDOCK AVENUE MAINLINE  
REPLACEMENT" (EAST  
PITTSBURGH BOROUGH) IN THE  
AMOUNT OF \$31,232.75.**

On a motion by Mr. Czekaj, seconded  
by Mr. Fuller, it was resolved by voice  
vote to approve Change Order No. 1  
on Contract #2020-07 in the amount  
of \$31,232.75, and the same are  
hereby authorized and awarded.



In response to published advertisement for Contract #2020-02 "TTHM Removal System for Lougeay Road Tank" one (1) Vendor picked up and returned. Bids were opened and read at 10:30 am Friday, March 20, 2020, with copies of Bid Tabulations filed in the Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-02 "TTHM Removal System for Lougeay Road Tank" to *Derstine Company, LLC*, the lowest most responsible Bidder, at the amount of \$263,000.00, whereupon;

**RATIFY THE ACTION OF THE  
EXECUTIVE DIRECTOR IN  
AWARDING CONTRACT #2020-02  
"TTHM REMOVAL SYSTEM FOR  
LOUGEAY ROAD TANK" TO  
*DERSTINE COMPANY, LLC*, THE  
LOWEST MOST RESPONSIBLE  
BIDDER, AT THE AMOUNT OF  
\$263,000.00**

On a motion by Mrs. Joyce-May, seconded by Mr. Fuller, it was resolved by voice vote to ratify the action of the Executive Director to award Contract # 2020-02 to the lowest most responsible bidder, *Derstine Company, LLC.*, at the amount of \$263,000.00, and the same are hereby authorized and awarded.

In response to published advertisement for Contract #2020-03 "TTHM Removal System for Braddock Hills Tanks 2A & 2B" one (1) Vendor picked up and returned. Bids were opened and read at 10:30 am Friday, March 20, 2020, with copies of Bid Tabulations filed in the Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-03 "TTHM Removal System for Braddock Hills Tanks 2A & 2B" to *Derstine Company, LLC.*, the lowest most responsible Bidder, at the amount of \$466,000.00, whereupon;

**RATIFY THE ACTION OF THE  
EXECUTIVE DIRECTOR IN  
AWARDING CONTRACT #2020-03  
"TTHM REMOVAL SYSTEM FOR  
BRADDOCK HILLS TANKS 2A & 2B"  
TO *DERSTINE COMPANY, LLC.*, THE  
LOWEST MOST RESPONSIBLE  
BIDDER, AT THE AMOUNT OF  
\$466,000.00**

On a motion by Ms. Broz, seconded by Ms. Rawlins, it was resolved by voice vote to ratify the action of the Executive Director to award Contract # 2020-03 to the lowest most responsible bidder, *Derstine Company, LLC.*, at the amount of \$466,000.00, and the same are hereby authorized and awarded.

In response to published advertisement for Contract #2020-06 “Cherry Valley Road Waterline Replacement” eight (8) Vendors picked up with all returning. Bids were opened and read at 2:00 pm Thursday, March 12, 2020, with copies of Bid Tabulations filed in the Administrative Office at 2200 Robinson Boulevard, Wilkinsburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to ratify the action of the Executive Director in awarding Contract #2020-06 “Cherry Valley Road Waterline Replacement” (Forest Hills) to *W. A. Petrakis*, the lowest most responsible Bidder, at the amount of \$318,088.00, whereupon;

**RATIFY THE ACTION OF THE  
EXECUTIVE DIRECTOR IN  
AWARDING CONTRACT #2020-06  
“CHERRY VALLEY ROAD  
WATERLINE REPLACEMENT”  
(FOREST HILLS) TO *W. A.  
PETRAKIS*, THE LOWEST MOST  
RESPONSIBLE BIDDER, AT THE  
AMOUNT OF \$318,088.00**

On a motion by Ms. Broz, seconded by Mrs. Joyce-May, with two (2) abstentions, it was resolved by voice vote to ratify the action of the Executive Director to award Contract # 2020-06 to the lowest most responsible bidder, *W. A. Petrakis*, at the amount of \$318,088.00, and the same are hereby authorized and awarded.

Abstentions: Gilliland, Czekaj

- ◆ As discussed in the earlier workshop meeting, authorization was requested to exercise the renewal option for Contract #19-005 “Restoration of Concrete Surfaces” Authority wide, with *DePasquale Construction*. Unit rate amount is based on the Engineering News Report Index for the Pittsburgh area, June 2019 through June 2020, whereupon;

**AUTHORIZATION TO EXERCISE  
RENEWAL OPTION ON CONTRACT  
#19-005 “RESTORATION OF  
CONCRETE SURFACES”  
AUTHORITY WIDE, WITH  
*DEPASQUALE CONSTRUCTION*.  
UNIT RATE AMOUNT IS BASED ON  
THE ENGINEERING NEWS REPORT  
INDEX FOR THE PITTSBURGH  
AREA~ JUNE 2019 THROUGH  
JUNE 2020**

On a motion by Mr. Fuller, seconded by Mrs. Joyce-May, it was resolved by voice vote, to renew Contract # 19-005 with *DePasquale Construction*, based on the current ENR Index for the Pittsburgh area between June 2019 and June 2020, and the same are hereby authorized and awarded.

## **REPORTS OF OFFICERS:**

Mr. Simon, Chairman,  
No report

Mr. Vento, Vice Chairman,  
No report

Ms. Broz, Secretary,  
No report

Mr. Fuller, Treasurer:

Mr. Fuller, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from April 18, 2020, through May 15, 2020, be ratified in the amount of \$1,550,653.15. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, re-authorization of disbursements was requested through June 30, 2020, whereupon;

### **RATIFICATION OF EXPENDITURES FROM APRIL 18, 2020, THROUGH MAY 15, 2020, IN THE AMOUNT OF \$1,550,653.15 AND RE- AUTHORIZATION OF VOUCHER DISBURSEMENTS THROUGH JUNE 30, 2020**

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by voice vote that ratification of expenditures from April 18, 2020, through May 15, 2020, in the amount of \$1,550,653.15 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, re-authorization of expenditures through June 30, 2020, are hereby ratified and authorized.

## **REPORT OF COMMITTEES:**

EXECUTIVE COMMITTEE:  
No report

FINANCE COMMITTEE  
No report



LABOR RELATIONS COMMITTEE:

No report.

POLICY COMMITTEE:

No report

ENGINEERING COMMITTEE:

No report

**CONSULTANTS REPORTS:**

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. Mr. Bianchi had no additional items to submit for approval.

Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by Ms. Rawlins, seconded by Ms. Broz and unanimously carried, the meeting adjourned at approximately 7:33 p.m.

---

Secretary

**THE WILKINSBURG-PENN JOINT WATER AUTHORITY**  
**REPORT OF MANAGEMENT**

May 26, 2020

- Ratify action taken by the Executive Director in awarding, Contract 2020-04, Asphalt Paving, to A. Liberoni, Inc. the lowest responsible bidder in the amount of \$930,145.00. Contract is for one year with three one year extensions. Unit prices for year two through four will be based the Engineering New Record Construction Cost Index for the Pittsburgh area. Bid tabulation is in your Board packet.
- Included, in you packet is the Budget to Actual Comparison through March 31, 2020.
- Ratify action taken by the Executive Director in awarding Contract 2020-01, Lougeay Road Tank Sandblasting and Painting, in the Municipality of Penn Hills, to D&M Painting, to the lowest responsible bidder, in the amount of \$980,240.00. Bid tabulation is in your Board packet.
- Authorization to approve Change Order 1, Contract 2020-07, Braddock Avenue Emergency Project in the amount of \$31, 232.75. Activities include replacement of an inlet, additional concrete restoration and one additional month rental for traffic protection equipment due to Coronavirus completion delays, Said Change Order approved by Mackin Engineering.
- Ratify action taken by the Executive Director in awarding for Contract 2020-02, THM Removal System, Lougeay Road Tank, Municipality of Penn Hills, to Derstine Company, LLC in the amount of \$263,000.00. Bid tabulation is included in your Board packet.
- Ratify action taken by the Executive Director in awarding Contract 2020-003, THM Removal System, Reservoirs 2A and 2B, Braddock Hills, to Destine Company, LLC in the amount of \$466,000.00. Bid tabulation is in your Board packet.
- Copy of Allegheny County Community Development Block Grant award letter for the following Main Line Replacement projects. Final funding will be 65% of the eligible project cost.

Wall Avenue- Pitcairn-\$368,550.00  
Middle Avenue-Wilmerding-\$324,025.00  
Hawkins Avenue-North Braddock-\$174,200.00  
Clugston Avenue-Wilkins Township-\$383,500.00

- Ratify action taken by the Executive Director in awarding Contract 2020-06, Cherry Valley Road Mainline Replacement in the Borough of Forest Hills, to W.A. Petrakis the lowest responsible bidder, in the amount of \$318,088.00. Bid tabulation is in your meeting packet.
- Authorization to award, year two, Contract 19-005, Restoration of Concrete Surfaces, Authority Wide, with DePasquale Construction. Unit rate amount is based on Engineering News Report Index for the Pittsburgh Area, June 2019 through June 2020.
- There have been a total of 13 breaks since our April 28, 2020 meeting
- I would to update the Board on various Authority activities.



**WILKINSBURG PENN JOINT WATER AUTHORITY**  
**MAY 26, 2020**

**MACKIN ENGINEERING COMPANY – MONTHLY ENGINEER’S  
REPORT**

**CARRIE FURNACE WATER LINE PROJECT WITH RAAC**

Work at the site has re-started. Contractor completing water line and testing. Work expected to be completed by end of May.

**KENMAWR BRIDGE REPLACEMENT (RANKIN BOROUGH)**

No change. Water line work not expected until 2021.

**CONE VALVE REPLACEMENTS (NADINE PUMP STATION)**

No change. Shop drawings have been ordered and are expected in the Summer.

**NEW METER PIT AT WATER TREATMENT PLANT**

The contractor has completed the vault, installed the riser sections, and backfilled the site. The contractor is waiting for the hatch to be delivered. As part of the backfilling operation, we asked the contractor to excavate along the pipe filling the reservoir. The contractor spent approximately one day digging holes and very limited water was located.

Remaining work is limited to tapping the 54” pipe, measuring the inside diameter, and then installing the meter. The tapping has been delayed during the pandemic to ensure no issue with the water supply during the shutdown. We are now discussing the proper time to complete the work

**FRANKLIN AVENUE WATER LINE REPLACEMENT (WILKINSBURG)**

The contractor has indicated they will return to work on May 20<sup>th</sup>. They expect to remove the cold patch and install binder over a two-day period. All outstanding contract work is expected to be completed by the end of May. Milling and paving of the road will follow with Authority paving contractor, Liberoni, very quickly after binder is placed.

**FOURTH AVENUE WATER LINE REPLACEMENT (RANKIN)**

Contractor provided a letter indicating that they do not intend on re-starting project until at least August due to COVID-19. In the letter, they indicated that they do not feel they can work safely under current social distancing guidelines. We have requested that the TCVCOG require a bi-monthly update since conditions change often. We have not heard regarding our request.

### **THIRD AVENUE WATER LINE REPLACEMENT (RANKIN)**

Contractor has indicated a willingness to start work; however, another project they had started prior to shutdown must be completed first. Most likely start date is between June 15<sup>th</sup> and June 30<sup>th</sup>.

### **RAMSEY STORAGE BUILDING**

Contractor has hired engineer to design footer as needed and required by Borough. A meeting on the footer design is scheduled for May 21<sup>st</sup>. The Borough should receive the necessary information the week of the 25<sup>th</sup>.

### **MIXING SYSTEM FOR TANKS 2A/2B AND LOUGEAY**

Contracts for both tanks are in place and all shop drawings have been approved. We expect equipment to be ready for installation by the middle of June. Braddock Hills work should be complete by the end of June.

It is expected that the contractor will be able to move directly from Braddock Hills to Lougeay.

### **LOUGEAY ROAD TANK PAINTING.**

The contractor started work on the tank on May 11<sup>th</sup>. The tank has been drained and the replacement of hatches, landings, and the installation of new handrail has already been completed. The contractor is currently blasting the inside of the tank while they setup the containment for the blasting of the outside of the tank. Based on the current schedule, work should be completed by the end of June.

### **ALUM STORAGE TANKS AT WATER TREATMENT PLANT**

Design work proceeding. Project on schedule for late summer construction.

### **BRADDOCK AVENUE EMERGENCY (EAST PITTSBURGH)**

The project is complete. All traffic control devices have been removed and the paving has been completed by Authority paving contractor.

### **ASPHALT PAVING CONTRACT**

The contractor began work on May 1<sup>st</sup> and has completed all backlog sites by the end of last week.

### **ENGINEERING REPORT FOR BOND ISSUE**

We are working on the engineering report in support of the proposed bond issue. We are working with staff on the financial side and to select the most appropriate projects.