

Minutes of the Workshop Meeting of the Board of the Wilkinsburg-Penn Joint Water Authority held on October 22, 2024, at 6:30 o'clock pm at 2200 Robinson Boulevard Wilkinsburg, PA 15221

Present:	Fuller	Williams	Smith
	Vahosky	Czekaj	Scolieri
	Gilliland	Broz	Crombie-Collins
	Simon		

Absent: Rawlins

Other: Bianchi, Akam, Balewski, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 pm with Mr. Simon, chair presiding. The chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports presented with questions asked and answered, are attached hereto and make up a part of these minutes. Next Mr. Bianchi, Executive Director, reviewed the items in his Management Report which is attached hereto and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:16 pm. The regular board meeting commenced at 7:17 pm.


Secretary

Minutes of the Regular Meeting of the Board of
The Wilkinsburg-Penn Joint Water Authority held
on October 22, 2024, at 2200 Robinson
Boulevard Wilkinsburg PA 15221

Present: Fuller Williams Smith
Vahosky Czekaj Scolieri
Gilliland Broz Crombie-Collins
Simon

Absent: Rawlins

Others: Bianchi, Akam, Balewski, Alexander, and Carroll

The regular meeting commenced at 7:17 pm with Mr. Simon, chair, presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for the public comments at which time Matt Castiglia addressed the board. Mr. Castiglia commented on a Change Order that was on the agenda for the evening as well as the life span and replacements of main lines in different areas in the system. Next Curtis Davon with clean water action, stepped up to the podium to advocate for safe, clean, affordable water. Next Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of September 24, 2024, where upon;

**APPROVAL OF THE SEPTEMBER 24, 2024,
WORKSHOP AND REGULAR MEETING
MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Czekaj, it was resolved by voice vote that the September 24, 2024, Workshop and Regular Meeting Minutes be approved as written and the same are hereby approved as written.

BILLS AND COMMUNICATIONS



As discussed in the earlier workshop meeting, authorization to approve Change Order No. 6, 21-014 to *DN Tanks* for Sedimentation Basin #2 in the amount of \$31,000.00, whereupon;

**APPROVAL OF CHANGE ORDER NO. 6,
21-014 TO DN TANKS FOR
SEDIMENTATION BASIN #2 IN THE
AMOUNT OF \$31,000.00**

On a motion by Mr. Fuller, seconded by Mr. Vahosky, it was resolved by voice vote to approve Change Order No. 6, 21-014 to *DN Tanks* for Sedimentation Basin #2 in the amount of \$31,000.00, and the same is hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization to approve Amendment No. 001 for inspection/management and construction to *ms consultants* on PennVest Phase 2 in amount of \$200,000.00, whereupon;

**APPROVAL OF AMENDMENT NO. 001
FOR INSPECTION/MANAGEMENT
AND CONSTRUCTION TO MS
CONSULTANTS ON PENNVEST PHASE
2 IN AMOUNT OF \$200,000. 00**

On a motion by Mr. Fuller, seconded by Mr. Vahosky with two (2) abstentions, it was resolved by roll call to approve Amendment No. 001 for inspection/management and construction to *ms consultants* on PennVest Phase 2 in amount of \$200,000.00, and the same is hereby authorized and approved.

Abstentions: Williams, Simon



As discussed in the earlier workshop meeting, authorization to award Contract No. 24-010 "Furnishing and Delivering of Water Treatment Chemicals 2025" to the lowest most responsible bidders as included in the packet, whereupon;

**AUTHORIZATION TO AWARD
CONTRACT NO. 24-010 "FURNISHING
AND DELIVERING OF WATER
TREATMENT CHEMICALS 2025" TO
THE LOWEST MOST RESPONSIBLE
BIDDERS AS INCLUDED IN THE
PACKET**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to award Contract No. 24-010 "Furnishing and Delivering of Water Treatment Chemicals 2025" to the lowest more responsible bidders as included in the packet, and the same is hereby authorized and approved.

REPORT OF OFFICERS:

Mr. Simon, Chair:

No Report

Mr. Fuller, Vice Chair:

No Report

Ms. Broz, Secretary:

No Report

Mr. Gilliland, Treasurer

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditure from September 14, 2024, through October 11, 2024, be ratified in the amount of \$2,220,508.08. Said amount does not include municipality's sewage collections. In addition, authorization of disbursements was requested through November 26, 2024, whereupon;

RATIFICATION OF EXPENDITURES FROM SEPTEMBER 14, 2024, TO OCTOBER 11, 2024, IN THE AMOUNT OF \$2,220,508.08 AND AUTHORIZATION OF VOUCHER DISBURSEMENTS THROUGH NOVEMBER 26, 2024

On a motion by Mr. Gilliland, seconded by Ms. Broz, with three (3) abstentions, it was resolved by roll call vote that ratification of expenditures from September 14, 2024, through October 11, 2024, in the amount of \$2,202,508.08 be authorized (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through November 26, 2024, are hereby ratified and authorized.

Abstentions: Williams from bills pertaining to *ms consultants*

Czekaj from bills pertaining to *Glenn Engineers*

Simon from bills pertaining to *ms consultants*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No Report

FINANCE COMMITTEE:

No Report

LABOR COMMITTEE:

No Report

POLICY COMMITTEE:

No Report

- The committee would like to meet in the coming year to discuss a written policy regarding who can see employee records.

ENGINEERING COMMITTEE:

No Report

CONSULTANTS REPORTS:

Consulting Engineer:

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor:

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each board member at the earlier workshop. In conjunction, Mr. Bianchi had the following items to submit for approval:



As discussed in the earlier workshop meeting, authorization to prepare specifications and bid Contract No. 24-012 “Furnishing and Delivering of Ductile Pipe and Accessories”, whereupon;

**AUTHORIZATION TO PREPARE
SPECIFICATIONS AND BID CONTRACT
NO. 24-012 “FURNISHING AND
DELIVERING OF DUCTILE PIPE AND
ACCESSORIES”**

On a motion by Mr. Gilliland, seconded by Mr. Vahosky, it was resolved by voice vote to give authorization to prepare specifications and bid Contract No. 24-012 “Furnishing and Delivering of Ductile Pipe and Accessories” and the same is hereby authorized and approved.



As discussed in the earlier workshop meeting, authorization was requested to purchase employee holiday appreciation gifts, whereupon;

**AUTHORIZATION TO PURCHASE
EMPLOYEE HOLIDAY APPRECIATION
GIFTS**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to give authorization to purchase employee holiday appreciation gifts, and the same is hereby authorized and approved.

Unfinished Business:

None

New Business:

- Mr. Bianchi announced John Balewski would be the new Assistant Executive Director beginning October 28, 2024
- Mr. Bianchi announced the treats at everyone's seat were compliments of Erica

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mr. Vahosky, and unanimously carried the meeting adjourned at 7:28 pm.


Secretary