

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
November 22, 2022**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of October 25, 2022

Regular Meeting Minutes of October 25, 2022

V Bills and Communications

- Approve Change Order #1, Contract #22-004 James, Albert and Center St.- Turtle Creek
- Award Contract 22-020 – Furnishing Water Treatment Chemicals
- Award Contract 21-021 – Janitorial Services – Year 2

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from October 15, 2022, through November 11, 2022, 2022, in the amount of \$2,199,656.07. Electronic transfers have been included but are not reflective in the total. In addition, we will need authorization of expenditures through January 24, 2023.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

November 22, 2022

- Representative from Zelenkofske Axelrod LLC., the Authority's auditor, will discuss the calendar year 2021 audit. Their findings will be presented officially to the Board at the regular schedule meeting in January.
- Authorization to Amend the Articles of Incorporation to increase life of Authority for 50 years. All communities that are part of the Board have passed ordinances allowing for the increase.
- Management recommendation for the 2023 Operating Budget in the amount of \$32,228,850 and the Capital Improvement Budget in the amount \$20,251,500. The recommended action will require a five (5) percent increase in the Authority's residential, commercial, industrial and public water rates.
- Recommend a three (3) percent increase for bulk water sale to the Braddock Water Authority effective January 1, 2023.
- Authorization for the Executive Director to enter into agreements with various computer system vendors to replace the current Central Square system utilized by the Authority. Current vendors under consideration include Rostech, Inc, Tyler Technologies and Citiworks LLC to implement a computer system overhaul. Contracts to be ratified at the January 24, 2023, Board Meeting
- Approval of proposed changes to Investment Policy Statement for the Retirement Plan for Employees Represented by Utility Workers of America, AFL-CIO, Local #191 and the Retirement Plan for Employees. Also requesting authorization to execute an Addendum to the Union and Management Employees Pension Plan, Investment Policy Statement.
- Authorization to enter into an Investment Management Agreement to manage the pension investments for the Retirement Plan for Employees Represented by Utility Workers of America, AFL-CIO, Local #1919 and the Retirement Plan for Employees with Marquette Associates, Inc. for a period of three (3) years. Rates remain the same as under the prior agreement.
- Ratify action, to award Contract #22-020 Furnishing and Delivering of Water Treatment Chemicals, to the lowest responsible bidder. Reverse Auction was held November 15, 2022. Bid tabulation in your packet.

- Authorization to award Contract 21-021, Janitorial Service to Signature Building Services, the lowest responsible bidder at \$1,250.00 per month. Approval is for year two of a three-year contract.

- Authorization to approve Resolution 2022-09 to apply for a PA Small Water Grant with the Pennsylvania Department of Community and Economic Development for Cline Street – Wilkins Township

- Authorization to approve Resolution 2022-10 to apply for a PA Small Water Grant with the Pennsylvania Department of Community and Economic Development for Wall Avenue –Borough of Pitcairn

- Update on Contract Negotiations

- Authorization to prepare specifications and bid Contract 22-024, Remediation of Heating System at Nadine Pump Station – Phase II, in the municipality of Penn Hills. Bid opening is scheduled for December 2022

- Authorization to approve Change Order 1, Contract 22-004, James, Albert & Center St. Waterline Project, Turtle Creek for a project decrease of \$169,665.00. Change work is for quantity adjustments for paving and concrete restoration.

- There has been a total of 24 breaks since our October 25 meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.

WILKINSBURG PENN JOINT WATER AUTHORITY
NOVEMBER 22, 2022

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT

Both contractors continue working and completing lead replacements each day. Production has decreased again due to less continuous locations and the weather. M. O’Herron continues to fall farther behind and his having more issues requiring Authority assistance. We continue to work to resolve the issues. As of November 14th, 411 replacements have been completed. Current percentages are 37% complete in 48% of the contract days.

The Phase 2 application to PENNVEST was submitted on November 2nd and is being reviewed by PA DEP and PENNVEST. We have not had any requests for additional information on the application. The amount requested was \$9,750,000 (a slight increase from the Phase 1 request). Announcements on the application will occur before the January Board meeting.

NADINE PUMP STATION – HEATING SYSTEM

Asbestos remediation work is complete. We are working with a Co-Stars contractor on the repair/replacement of the system components to ensure heat is available for the next four months. The price from CS&E for the work is \$124,400. We are recommending award of this work to address the vast majority of issues with the heating system at Nadine.

DUFFIELD AREA WATER LINE PROJECT (PENN HILLS)

All project work expected to be complete by November 18th. Liberoni will complete paving of the roads in the project as soon as possible if the weather permits.

SERVICE LINE IDENTIFICATION PROJECT

Phase I contractor still working on finishing approximately four sidewalks and punchlist items. Project closeout should occur in November.

Contracts for Phase II were completed. Working with Zottola to schedule a preconstruction meeting.

NADINE PUMP STATION METER VAULT EXPANSION

Lawson Excavating has been delayed waiting on specialized material that continues to be delayed. They would much rather wait for the piping material and work in a larger area than complete the concrete work and be required to work in a very confined space.

NADINE PUMP STATION PERMANGANATE ISSUE

Permit required by DEP complete and being submitted.

BROADWAY BOULEVARD WATER LINE (PITCAIRN)

Design complete. Scheduling time to review with staff before advertising project.

RAMSEY STORAGE BUILDING

Designing footer for new building supplier.

CONE VALVES AT NADINE PUMP STATION

Bids delayed by Magmeter Vault Expansion project.

ALUM STORAGE TANKS AT WATER TREATMENT PLANT

Water sampling occurred the first week of November and results are expected prior to the Board meeting. Once the results are obtained, information will be submitted to DEP and hopefully we will be able to close the old tanks and close out the Consent Order.

EAST MCKEESPORT TANK REPLACEMENT

Drawings are being finalized and should be ready for bid in December.

CARRIE FURNACE PHASE III PROJECT

Nothing new. No new information on pipe delivery date. Pipe still 2 or 3 months out based on last conversation.

WATER TREATMENT PLANT INSPECTION

DEP performed an inspection of the water plant in September and provided a list of deficiencies. The most critical deficiency is a leaking concrete wall for one of the filters. DEP is requiring repair by January 2023. We had a structural engineer review the concrete and develop a means of sealing the leaks. We are now working with a contractor to complete a portion of the work to verify it will work. The cold weather may delay the work slightly.

SMALL WATER AND SEWER GRANTS

We are working on two small water grants for Cline Avenue and Wall Avenue Phase II. A Board Resolution is required for each application. The projects are both over the \$500,000 maximum grant amount. The Authority will be responsible for any costs exceeding \$500,000.