

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint Water  
Authority held on October 25, 2022, at 6:30  
o'clock p.m. at 2200 Robinson Boulevard  
Wilkinsburg, PA

Present:	Fuller	Vahosky	Crombie-Collins
	Vento	Gilliland	Simon
	Coles	Rawlins	
	McKinley	Broz	

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Czekaj, Scolieri

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chair presiding. Mr. Simon introduced Sarah Wilson of *Marquette Associates* who provided an update on the status of The Authority's Pension Plans. Afterwards, Mr. Simon asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto, and made a part of these minutes. Next, Mr. Komandt reviewed the items on his Management Report which is attached hereto and made a part of these minutes. He had nothing further to add.

There being no further business to discuss, the Workshop session concluded at 7:31pm.

The regular board meeting commenced at 7:41pm.

  
Secretary

Minutes of the Regular Meeting of  
the Board of The Wilkinsburg-Penn  
Joint Water Authority held on  
October 25, 2022, at 7:00 o'clock  
p.m. at 2200 Robinson Boulevard,  
Wilkinsburg, PA. 15221.

Present:	Fuller	Vahosky	Crombie-Collins
	Vento	Gilliland	Simon
	Coles	Rawlins	
	McKinley	Broz	

Others Present: Komandt, Bianchi, Akam, Balewski, Alexander, and Davis

Absent: Czekaj, Scolieri

The regular meeting commenced at 7:41p.m. with Mr. Simon, chair presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments of which there were none. Next, Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of September 27, 2022, at which time a motion was made with the provision that item #3 of the minutes be clarified to state that Contract # 22-015 "Remediation and Repair of Heating System at Nadine Pump Station" was awarded for the remediation component only, whereupon;

**APPROVAL OF THE WORKSHOP  
AND REGULAR MEETING  
MINUTES OF SEPTEMBER 27, 2022,  
PROVIDED ITEM #3 OF THE  
MINUTES BE CLARIFIED TO  
STATE THAT CONTRACT # 22-015  
"REMEDIATION AND REPAIR OF  
HEATING SYSTEM AT NADINE  
PUMP STATION" WAS AWARDED  
FOR THE REMEDIATION  
COMPONENT ONLY**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote that the Workshop and Regular Meeting Minutes of September 27, 2022, be approved as written and amended, and the same are hereby approved as amended.

## **BILLS AND COMMUNICATIONS:**

In response to published advertisement for Contract #22-017 “Nadine Pump Station 3B Repair” three (3) Vendors picked up with all returning. Sealed Bids were opened and read at 11:00 am Wednesday October 19, 2022, with copies of Bid Tabulations filed in the *Authority’s* Administrative Office at 2200 Robinson Boulevard, Wilksburg, Pennsylvania 15221.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to go out to bid and award Contract #22-017 “Nadine Pump Station 3B Repair” (Penn Hills) to *Total Equipment Company*, the lowest most responsible bidder, in the amount of \$32,600.00, whereupon;

**APPROVAL OF AWARD OF  
CONTRACT #22-017 “NADINE PUMP  
STATION 3B REPAIR” (PENN HILLS)  
TO *TOTAL EQUIPMENT COMPANY*,  
THE LOWEST MOST RESPONSIBLE  
BIDDER, IN THE AMOUNT OF  
\$32,600.00,**

On a motion by Ms. Broz, seconded by Mr. Coles, it was resolved by voice vote to award Contract #22-017 to *Total Equipment Co.*, the lowest most responsible bidder, at the amount of \$32,600.00 and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order #2 on Contract 2020-18 “Alum Storage Tank at Water Treatment Plant” for a project increase amount of \$25,705.00. Change order due to building escalation and bank demolition work requested by The Authority, whereupon;

**APPROVAL OF CHANGE ORDER #2  
ON CONTRACT 2020-18 “ALUM  
STORAGE TANK AT WATER  
TREATMENT PLANT” FOR A  
PROJECT INCREASE AMOUNT OF  
\$25,705.00. CHANGE ORDER DUE  
TO BUILDING ESCALATION AND  
BANK DEMOLITION WORK  
REQUESTED BY THE AUTHORITY**

On a motion by Mr. Fuller, seconded by Mr. Gilliland, it was resolved by voice vote to approve Change Order #2 on Contract #2020-18 at the amount of \$25,705.00, and the same are hereby authorized and approved.



## REPORT OF OFFICERS

Mr. Simon, Chair,  
No report

Mr. Fuller, Vice Chair,  
No report

Ms. Broz, Secretary,  
No report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from September 17, 2022, through October 14, 2022, be ratified in the amount of \$2,012,087.19. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through November 22, 2022, whereupon;

**RATIFICATION OF EXPENDITURES  
FROM SEPTEMBER 17, 2022,  
THROUGH OCTOBER 14, 2022, IN  
THE AMOUNT OF \$2,012,087.19 AND  
AUTHORIZATION OF VOUCHER  
DISBURSEMENTS THROUGH  
NOVEMBER 22, 2022**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with two (2) exceptions, it was resolved by roll call vote that ratification of expenditures from September 17, 2022, through October 14, 2022, in the amount of \$2,012,087.19 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through November 22, 2022, are hereby ratified and authorized.

Abstentions: Gilliland from bills pertaining to *Glenn Engineers*  
Simon from bills pertaining to *ms consultants, inc.*

## **REPORT OF COMMITTEES:**

### **EXECUTIVE COMMITTEE:**

No report

### **FINANCE COMMITTEE:**

No report

### **LABOR COMMITTEE:**

No report

### **POLICY COMMITTEE:**

No report

### **ENGINEERING COMMITTEE:**

Absent-No report

## **CONSULTANTS REPORTS:**

### Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

### Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

## **REPORT OF MANAGEMENT:**

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. Mr. Komandt had the following items to submit for approval.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and go out to bid on Contract #22-021 "Demolition and Replacement of East McKeesport Storage Tank". Bid opening scheduled for December 2022. Further, authorize Executive Director to award and ratify action at the January 24, 2023, board meeting, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND GO OUT TO BID ON CONTRACT #22-021 “DEMOLITION AND REPLACEMENT OF EAST MCKEESPORT STORAGE TANK”. BID OPENING SCHEDULED FOR DECEMBER 2022. FURTHER, AUTHORIZE EXECUTIVE DIRECTOR TO AWARD AND RATIFY ACTION AT THE JANUARY 24, 2023, BOARD MEETING**

On a motion by Ms. Broz, seconded by Mr. Gilliland, it was resolved by roll call vote to approve the preparation and bidding of Contract #22-021. Further, authorized Executive Director to award and ratify action at the January 24, 2023, board meeting, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and bid Contract #22-013 “Installation of Permanganate Feeding System”. Bid opening scheduled for December 2022. Further, authorize the Executive Director to award and ratify action at the January 24, 2023, board meeting, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS AND BID CONTRACT #22-013 “INSTALLATION OF PERMANGANATE FEEDING SYSTEM”. BID OPENING SCHEDULED FOR DECEMBER 2022. FURTHER, AUTHORIZE EXECUTIVE DIRECTOR TO AWARD AND RATIFY ACTION AT THE JANUARY 24, 2023, BOARD MEETING**

On a motion by Mr. Vahosky, seconded by Mr. Coles, it was resolved by voice vote to prepare Bid Specifications, bid Contract #22-013, and ratify action at the January 24, 2023, board meeting, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to purchase employee Christmas Appreciation gifts, whereupon;

**AUTHORIZATION TO PURCHASE EMPLOYEE CHRISTMAS APPRECIATION GIFTS**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to approve purchase of employee Christmas Appreciation gifts, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Resolution 2022-07 with the *Pennsylvania Infrastructure Investment Authority (PENNVEST)* for the Lead Replacement Initiative Phase 2. Deadline for application is November 2, 2022, whereupon;

**AUTHORIZATION TO APPROVE  
RESOLUTION 2022-07 WITH THE  
PENNSYLVANIA INFRASTRUCTURE  
INVESTMENT AUTHORITY  
(PENNVEST) FOR THE LEAD  
REPLACEMENT INITIATIVE  
PHASE 2. DEADLINE FOR  
APPLICATION IS  
NOVEMBER 2, 2022**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Rawlins it was resolved by voice vote to approve Resolution 2022-07 for the Phase 2 *PENNVEST* Initiative, and the same are hereby authorized and approved.

Unfinished Business

Question asked and answered whether emergency use spending for supplies had been necessary since the last meeting. Also, acknowledgment of thanks from the board for *Authority* Logo apparel.

New Business

A moment of silence was observed in honor of the late Representative Tony DeLuca.

There being no further business to come before the Board, on a motion by Ms. Broz, seconded by Mr. Vahosky and unanimously carried, the meeting adjourned at 7:45 p.m.

  
Secretary