

Minutes of the Workshop Meeting of the  
Board of The Wilkinsburg-Penn Joint Water  
Authority held on January 25, 2022, at 6:30  
o'clock p.m. at 2200 Robinson Boulevard  
Wilkinsburg, PA

Present:	Vento	Vahosky	Rawlins
	Fuller	Czekaj	Broz
	Coles	Scolieri	Crombie-Collins
	Joyce-May	Gilliland	Simon

Others Present: Bianchi, Komandt, Akam, Balewski, Alexander, and Davis

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 p.m. with Mr. Simon, chair presiding. The Chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports, presented with questions asked and answered, are attached hereto and made a part of these minutes. Next, Mr. Bianchi reviewed the items on his Management Report which is attached hereto and made a part of these minutes. He had nothing further to add.

There being no further business to discuss, the Workshop session concluded at 7:05 p.m. The Reorganization Meeting convened at 7:10 pm with the Regular Meeting immediately following at 7:21 pm.

  
Secretary

Minutes of the Regular Meeting of  
the Board of The Wilkinsburg-Penn  
Joint Water Authority held on  
January 25, 2022, at 7:00 o'clock  
p.m. at 2200 Robinson Boulevard,  
Wilkinsburg, PA. 15221.

Present:	Fuller	Vahosky	Rawlins
	Coles	Czekaj	Broz
	Joyce-May	Scolieri	Crombie-Collins
		Gilliland	Simon

Others Present: Bianchi, Komandt, Akam, Balewski, Alexander, and Davis

Absent: Vento

The regular meeting commenced at 7:21 p.m. with Mr. Simon, chair presiding and Ms. Davis recording the minutes. The meeting was called to order by Mr. Simon followed by roll call and the Pledge of Allegiance. The Chair then called for public comments at which time *Caitlin Schroering*: of "Our Water Campaign" reiterated her appeal for WPJWA to establish a community advisory committee in the first quarter of the year which she believes will benefit both the Authority and residents alike. *Leslie Centola*: "Our Water Campaign," voiced her concerns regarding the right to clean water and her support of a community advisory committee. Upon conclusion of the public comment period Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of November 23, 2021, Budget Meeting Minutes of November 10, 2021, and the Special Meeting Minutes of December 8, 2021. A motion was made to approve all the minutes providing an adjustment be made to the November 23, 2021, Regular Meeting Minutes to accurately reflect the 2022 budget amount that was voted upon, whereupon;

**APPROVAL OF THE 11/10/2021  
BUDGET MEETING MINUTES, THE  
11/23/2021 WORKSHOP MEETING  
MINUTES, THE AMENDED 11/23/2021  
REGULAR MEETING MINUTES, AND  
THE 12/8/2021 SPECIAL MEETING  
MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote that the Budget, Workshop, adjusted Regular meeting and Special Meeting Minutes, be approved as amended and the same are hereby approved as amended.

## **BILLS AND COMMUNICATIONS:**

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #21-009 "McKinley Road Water Line Replacement" (Municipality of Monroeville) for a decrease in the project cost of \$34,210.25. Change Order is the result of final quantity adjustments, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #21-009  
"MCKINLEY ROAD WATER LINE  
REPLACEMENT" (MUNICIPALITY  
OF MONROEVILLE) FOR A  
DECREASE IN PROJECT COSTS OF  
\$34,210.25. CHANGE ORDER IS THE  
RESULT OF FINAL QUANTITY  
ADJUSTMENTS**

On a motion by Mr. Fuller, seconded by Mr. Scolieri, with two (2) abstentions, it was resolved by roll call vote to approve Change Order No. 1 on Contract #21-009 at the amount of \$34,210.25, and the same are hereby authorized and approved.

Abstentions: Czekaj, Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #2021-17 "Mansion Place Water Line Replacement" (Borough of Swissvale) for a project cost increase of \$1,348.00. Change Order is due to final quantity adjustments, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #2021-17  
"MANSION PLACE WATER LINE  
REPLACEMENT" (BOROUGH OF  
SWISSVALE) FOR A PROJECT COST  
INCREASE OF \$1,348.00. CHANGE  
ORDER IS DUE TO FINAL  
QUANTITY ADJUSTMENTS,**

On a motion by Mr. Scolieri, seconded by Mrs. Crombie-Collins, with two (2) abstentions, it was resolved by roll call vote to approve Change Order No. 1 on Contract #2021-17 at the increased amount of \$1,348.00, and the same are hereby authorized and approved.

Abstentions: Czekaj, Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #21-019A "Lead Line Replacement" with M. O'Herron Company, for an increase in the amount of \$709,425.00. Change Order will replace additional lead service lines, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #21-019A  
“LEAD LINE REPLACEMENT”  
WITH M. O’HERRON COMPANY,  
FOR AN INCREASE IN THE  
AMOUNT OF \$709,425.00. CHANGE  
ORDER WILL REPLACE  
ADDITIONAL LEAD SERVICE  
LINES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Gilliland, it was resolved by roll call vote to approve Change Order No. 1 on Contract #21-019A at the increased amount of \$709,425.00, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to approve Change Order No. 1 on Contract #21-004 “Fourth Street Mainline Replacement” (Municipality of Monroeville), for an increase in the amount of \$3,696.55. Change Order extended project an additional one hundred feet and for reconciliation of final quantities, whereupon;

**APPROVAL OF CHANGE ORDER  
NO. 1 ON CONTRACT #21-004  
“FOURTH STREET MAINLINE  
REPLACEMENT” (MUNICIPALITY  
OF MONROEVILLE), FOR AN  
INCREASE IN THE AMOUNT OF  
\$3,696.55. CHANGE ORDER  
EXTENDED PROJECT AN  
ADDITIONAL 100 FEET AND FOR  
RECONCILIATION OF FINAL  
QUANTITIES**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Scolieri, it was resolved by roll call vote to approve Change Order No. 1 on Contract #21-004 at the increased amount of \$3,696.55, and the same are hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to accept the 2021 Consulting Engineer Annual Report and Fiscal 2022 Budget, whereupon;

**AUTHORIZATION TO ACCEPT THE  
2021 CONSULTING ENGINEER  
ANNUAL REPORT AND FISCAL 2022  
BUDGET**

On a motion by Mr. Scolieri, seconded by Mrs. Crombie-Collins, with one (1) abstention, it was resolved by voice vote to accept the 2021 Consulting Engineer Annual Report and Fiscal 2022 Budget, and the same are hereby authorized and approved.

Abstention: Simon

The East Pittsburgh Borough Council voted to reappoint Dennis Simon as the Borough's representative to the WPJWA Board of Directors.

#### **REPORTS OF OFFICERS:**

Mr. Simon, Chair,  
No report

Mr. Fuller, Vice Chair,  
No report

Ms. Broz, Secretary,  
No report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions of the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from November 13, 2021, through January 14, 2022, be ratified in the amount of \$3,368,454.72. Said amount does not include net payroll, payment of payroll taxes or the electronic transfer of some municipality's sewage collections. In addition, authorization of disbursements was requested through February 22, 2022, whereupon;

**RATIFICATION OF EXPENDITURES  
FROM NOVEMBER 13, 2021,  
THROUGH JANUARY 14, 2022, IN  
THE AMOUNT OF \$3,368,454.72. AND  
AUTHORIZATION OF VOUCHER  
DISBURSEMENTS THROUGH  
FEBRUARY 22, 2022**

On a motion by Mr. Gilliland, seconded by Mr. Fuller, with three (3) exceptions, it was resolved by roll call vote that ratification of expenditures from November 13, 2021, through January 14, 2022, in the amount of \$3,368,454.72 be authorized. (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through February 22, 2022, are hereby ratified and authorized.

Abstentions: Czekaj from bills pertaining to *Glenn Engineers*  
Gilliland from bills pertaining to *Glenn Engineers*  
Simon from bills pertaining to *ms consultants, inc.*

Next, on a motion by Mr. Vahosky and seconded by Mr. Fuller the Regular Meeting moved into an Executive Session.

The Regular Meeting resumed at 7:33 pm. The following motion was made to appoint Douglas Komandt to the position of Executive Director effective February 11, 2022, whereupon;

**AUTHORIZATION TO APPOINT  
DOUGLAS KOMANDT AS THE  
EXECUTIVE DIRECTOR  
EFFECTIVE FEBRUARY 11, 2022**

On a motion by Mr. Gilliland, seconded by Mr. Scolieri, it was resolved by voice vote to appoint Douglas Komandt as Executive Director effective 2-11-2022, and the same are hereby authorized and approved.

**REPORT OF COMMITTEES:**

EXECUTIVE COMMITTEE:  
No report

FINANCE COMMITTEE:  
No report

LABOR COMMITTEE:  
No report

POLICY COMMITTEE:  
No report

ENGINEERING COMMITTEE:  
No report

**CONSULTANTS REPORTS:**

Consulting Engineer

Mr. Balewski discussed his report at the earlier workshop. He had nothing further to add.

Solicitor

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

## REPORT OF MANAGEMENT:

The report of Management is made part of the workshop minutes, having been discussed and distributed to each Board member at the earlier workshop. In conjunction, Mr. Bianchi had the following items to submit for approval:

- ◆ As discussed in the earlier workshop meeting, authorization was requested to award Contract #21-022 "Eighth Street Waterline Replacement" (Borough of Trafford) to *Lawson Excavating, Inc.*, the lowest most responsible bidder, in the amount of \$477,470.00, whereupon;

**AUTHORIZATION TO AWARD  
CONTRACT #21-022 "EIGHTH  
STREET WATERLINE  
REPLACEMENT" (BOROUGH OF  
TRAFFORD) TO *LAWSON  
EXCAVATING, INC.*, THE LOWEST  
MOST RESPONSIBLE BIDDER, IN  
THE AMOUNT OF \$477,470.00**

On a motion by Mr. Fuller,  
seconded by Mr. Scolieri, with two  
(2) abstentions, it was resolved by  
roll call vote to award Contract #  
21-022, at the amount of  
\$477,470.00, and the same is  
hereby authorized and approved.

Abstentions: Czekaj, Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications and documents for Contract #22-003 "Furnishing and Delivering Water Treatment Chemical-Polymer". The current Vendor has been notified of an option for renewal however, there has been no response. Bid opening scheduled for February 2022, if no action is taken on the offer, whereupon;

**AUTHORIZATION TO PREPARE BID  
SPECIFICATIONS & DOCUMENTS  
FOR CONTRACT #22-003  
"FURNISHING AND DELIVERING  
WATER TREATMENT CHEMICAL-  
POLYMER". BID OPENING  
SCHEDULED FOR FEBRUARY 2022,  
IF RENEWAL OPTION IS NOT  
EXERCISED**

On a motion by Mr. Vahosky,  
seconded by Mr. Scolieri, it was  
resolved by roll call vote to bid  
Contract #22-003 if option to renew is  
not exercised, and the same is hereby  
authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to amend Authority's Rule Book. Changes include Rule 9, Discontinuance and Renewal of Service and Schedule of Charges. Appendix B, whereupon;

**AUTHORIZATION TO AMEND  
AUTHORITY'S RULE BOOK.  
CHANGES INCLUDE RULE 9,  
DISCONTINUANCE AND RENEWAL  
OF SERVICE AND SCHEDULE OF  
CHARGES. APPENDIX B**

On a motion by Mrs. Crombie-Collins, seconded by Mr. Vahosky, it was resolved by voice vote to amend Authority Rule Book, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #22-002 "Furnishing and Delivering Ductile Iron Pipe and Accessories". Bid opening scheduled for February 8, 2022. Further, authorize the Executive Director to award and ratify action at the February 22, 2022, board meeting, whereupon;

**AUTHORIZATION TO PREPARE BID  
SPECIFICATIONS FOR CONTRACT  
#22-002 "FURNISHING AND  
DELIVERING DUCTILE IRON PIPE  
AND ACCESSORIES". BID OPENING  
SCHEDULED FOR  
FEBRUARY 8, 2022. FURTHER,  
AUTHORIZE THE EXECUTIVE  
DIRECTOR TO AWARD AND  
RATIFY ACTION AT THE  
FEBRUARY 22, 2022, BOARD  
MEETING**

On a motion by Mr. Czekaj, seconded by Mr. Vahosky, it was resolved by voice vote to prepare go out to bid on Contract # 22-002, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #22-001 "Service Line Identification Project" Identification needed to update the Authority's service line inventory, whereupon;

**AUTHORIZATION TO PREPARE BID  
SPECIFICATIONS FOR CONTRACT  
#22-001 "SERVICE LINE  
IDENTIFICATION PROJECT".  
IDENTIFICATION NEEDED TO  
UPDATE THE AUTHORITY'S  
SERVICE LINE INVENTORY FOR  
FEBRUARY**

On a motion by Mr. Gilliland, seconded by Mrs. Crombie-Collins, it was resolved by roll call vote to prepare Bid Specifications for Contract # 22-001, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to prepare Bid Specifications for Contract #22-004 “James Street Mainline Replacement” (Borough of Turtle Creek) with a bid opening scheduled for February 2022. Further, authorize the Executive Director to award and ratify action at the February 22, 2022, board meeting, whereupon;

**AUTHORIZATION TO PREPARE BID SPECIFICATIONS FOR CONTRACT #22-004 “JAMES STREET MAINLINE REPLACEMENT” (BOROUGH OF TURTLE CREEK) BID OPENING SCHEDULED FOR FEBRUARY 2022. FURTHER, AUTHORIZE EXECUTIVE DIRECTOR TO AWARD AND RATIFY ACTION AT THE FEBRUARY 22, 2022, BOARD MEETING**

On a motion by Mrs. Joyce-May, seconded by Mrs. Crombie-Collins, with two (2) abstentions, it was resolved by roll call vote to go out to bid on Contract # 22-004, and the same is hereby authorized and approved.

Abstentions: Czekaj, Gilliland

- ◆ As discussed in the earlier workshop meeting, authorization was requested to accept Professional Services Agreement from *Am-Gard, Inc.* our current provider for security services at 2200 Robinson Blvd. The Agreement is for a term of three (3) years at prices presented in the attached Bid Tab, whereupon;

**AUTHORIZATION TO ACCEPT PROFESSIONAL SERVICES AGREEMENT FROM *AM-GARD, INC.*, OUR CURRENT PROVIDER FOR SECURITY SERVICES AT 2200 ROBINSON BLVD. THE AGREEMENT IS FOR A TERM OF THREE (3) YEARS AT PRICES PRESENTED IN THE ATTACHED BID TAB**

On a motion by Mr. Fuller, seconded by Mrs. Joyce-May, it was resolved by voice vote to accept the Professional Services Agreement with *Am-Gard, Inc.* for a three (3) year term, and the same is hereby authorized and approved.

- ◆ As discussed in the earlier workshop meeting, authorization was requested to enter an Engagement Letter, in the amount of \$30,000.00 with *Bruce Dice and Associates* for legal services relating to the PENNVEST Lead Service Line Replacement Project. Funds are reimbursable from the PENNVEST Grant, whereupon;

**AUTHORIZATION TO ENTER AN  
ENGAGEMENT LETTER, IN THE  
AMOUNT OF \$30,000.00 WITH  
BRUCE DICE AND ASSOCIATES FOR  
LEGAL SERVICES RELATING TO  
THE PENNVEST LEAD SERVICE  
LINE REPLACEMENT PROJECT.  
FUNDS ARE REIMBURSABLE FROM  
THE PENNVEST GRANT**

On a motion by Mrs. Joyce-May,  
seconded by Ms. Broz, it was resolved  
by voice vote to enter an Engagement  
Letter with *Bruce Dice & Associates*,  
for legal services associated with  
PENNVEST, and the same is hereby  
authorized and approved.

- ♦ As discussed in the earlier workshop meeting, authorization was requested  
to approve the 2022 Board Meeting Calendar, whereupon;

**AUTHORIZATION APPROVE THE  
2022 BOARD MEETING CALENDAR**

On a motion by Mr. Fuller, seconded  
by Mr. Gilliland, it was resolved by  
voice vote to approve the 2022 Board  
Meeting Calendar, and the same is  
hereby authorized and approved.

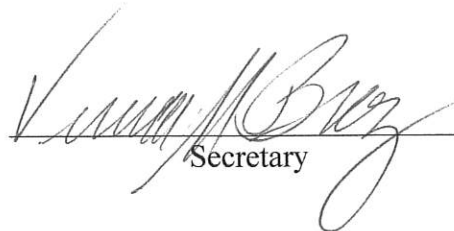
Unfinished Business

None

New Business

None

There being no further business to come before the Board, on a motion by  
Mr. Fuller, seconded by Mrs. Joyce-May and unanimously carried, the meeting  
adjourned at 7:45 p.m.

  
Secretary