

Minutes of the Workshop Meeting of
the Board of the Wilkinsburg-Penn Joint
Water Authority held on February 25,
2025, at 6:30 o'clock pm at 2200
Robinson Boulevard Wilkinsburg, PA
15221

Present: Fuller Williams Smith
Vahosky Czekaj Scolieri
Broz Crombie-Collins Simon

Absent: Gilliland, Rawlins

Others: Bianchi, Balewski, Akam, Missenda, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 pm with Mr. Simon, chair presiding. The chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports presented with questions asked and answered are attached hereto and make up a part of these minutes. Next Mr. Bianchi, Executive Director, reviewed the items in his Management Report which is attached hereto and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:24 pm.
The regular board meeting commenced at 7:25 pm.


Secretary

Minutes of the Regular Meeting of the Board of the Wilkinsburg-Penn Joint Water Authority held on February 25, 2025, at 2200 Robinson Boulevard Wilkinsburg, PA 15221

Present: Fuller Williams Smith
Vahosky Czekaj Scolieri
Broz Crombie-Collins Simon

Absent: Gilliland, Rawlins

Others: Bianchi, Balewski, Akam, Missenda, Alexander, and, Carroll

The regular meeting commenced at 7:25 pm with Mr. Simon, chair presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by a roll call and the Pledge of Allegiance. The chair then called for public comments, where there were none. Next Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of January 28, 2025, whereupon;

APPROVAL OF THE JANUARY 28, 2025, WORKSHOP AND REGULAR MEETING MINUTES

On a motion by Mrs. Crombie-Collins, seconded by Mr. Fuller, it was resolved by voice vote to approve the January 28, 2025, Workshop and Regular Meeting Minutes and the same is hereby approved as written.

BILLS AND COMMUNICATIONS



As discussed in the earlier workshop meeting authorization to award Contract 24-009 Cline St Water Line Replacement, Wilkins Twp, to *Lawson Excavating*, the lowest responsible bidder in the amount of \$1,177,845.00, whereupon;

**AUTHORIZATION TO AWARD CONTRACT
24-009 CLINE ST WATER LINE
REPLACEMENT, WILKINS TWP, TO
LAWSON EXCAVATING, THE LOWEST
RESPONSIBLE BIDDER IN THE AMOUNT
OF \$1,177,845.00**

On a motion by Mr. Vahosky, seconded by Mr. Scolieri, it was resolved by voice vote to award Contract 24-009 Cline St Water Line Replacement, Wilkins Twp, to *Lawson Excavating*, the lowest responsible bidder in the amount of \$1,177,845.00 and the same is hereby authorized and approved.

REPORT OF OFFICERS:

Mr. Simon, Chair:

No Report

Mr. Fuller, Vice Chair:

No Report

Ms. Broz, Secretary:

No Report

Mr. Czekaj, Asst Treasurer:

Mr. Czekaj, asst treasurer, asked the body if they had any questions about the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditure from January 18, 2025, through February 18, 2025, be ratified in the amount of \$2,685,493.31. Said amount does not include municipality's sewage collections. In addition, authorization of disbursements was requested through March 25, 2025, whereupon;

RATIFICATION OF EXPENDITURES FROM JANUARY 18, 2025, THROUGH FEBRUARY 18, 2025, IN THE AMOUNT OF \$2,685,493.31 AND AUTHORIZATION OF VOUCHER DISBURSEMENTS THROUGH MARCH 25, 2025

On a motion by Mr. Czekaj, seconded by Ms. Broz, with three (3) abstentions, it was resolved by roll call vote that ratification of expenditures from January 18, 2025 through February 18, 2025 in the amount of \$2,685,493.31 be authorized (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through March 25, 2025, are hereby ratified and authorized.

Abstentions: Williams from bills pertaining to *ms consultants*

Czekaj from bills pertaining to *Glenn Engineers*

Simon from bills pertaining to *ms consultants*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No Report

FINANCE COMMITTEE:

- ❖ Pension committee met with Sara Wilson; Funds are doing well; we took in more than we gave out.

LABOR COMMITTEE:

No Report

POLICY COMMITTEE:

No Report

ENGINEERING COMMITTEE:

No Report

CONSULTANTS REPORTS:

Consulting Engineer:

Mr. Missenda discussed his report at the earlier workshop. He had nothing further to add.

Solicitor:

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made a part of the workshop minutes, having been discussed and distributed to each board member at the earlier workshop. In conclusion, Mr. Bianchi had the following to submit for approval:

◇

As discussed in the earlier workshop meeting, authorization was requested for the Executive Director to sign PennVEST Lead Service Line Replacement Settlement Agreement and related documents, whereupon;

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO SIGN PENNVEST LEAD SERVICE LINE REPLACEMENT SETTLEMENT AGREEMENT AND RELATED DOCUMENTS

On a motion by Mr. Fuller, seconded by Mr. Czekaj, it was resolved by voice vote to give authorization to the Executive Director to sign PennVEST Lead Service Line Replacement Settlement Agreement and related documents, and the same is hereby authorized and approved.

◇

As discussed in the earlier workshop meeting, approval of Resolution 2025-01, Declaration of Intent to Reimburse Authority funds used to construct replacements to lead service lines with funds received from the Pennsylvania Infrastructure Investment Authority (PennVEST) whereupon;

**APPROVAL OF RESOLUTION 2025-01
DECLARATION OF INTENT TO
REIMBURSE AUTHORITY FUNDS USED TO
CONSTRUCT REPLACEMENTS TO LEAD
SERVICE LINES WITH FUNDS RECEIVED
FROM THE PENNSYLVANIA
INFRASTRUCTURE INVESTMENT
AUTHORITY (PENNVEST)**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to approve Resolution 2025-1 Declaration of Intent to Reimburse Authority funds used to construct replacements to lead service lines with funds received from the Pennsylvania Infrastructure Investment Authority (PennVEST) and the same is hereby authorized and approved.

◇

As discussed in the earlier workshop meeting, approval of Resolution 2025-02 Declaration of Intent to Borrow a maximum principal loan of \$3,101,917.00 and a principal forgiveness loan in the amount of \$6,798,083.00 to construct replacements to lead service lines with funds received from the Pennsylvania Infrastructure Investment Authority (PennVEST) whereupon;

**APPROVAL OF RESOLUTION 2025-02
DECLARATION OF INTENT TO BORROW A
MAXIMUM PRINCIPAL LOAN OF
\$3,101,917.00 AND A PRINCIPAL
FORGIVENESS LOAN IN THE AMOUNT OF
\$6,798,083.00 TO CONSTRUCT
REPLACEMENTS TO LEAD SERVICE LINES
WITH FUNDS RECEIVED FROM THE
PENNSYLVANIA INFRASTRUCTURE
INVESTMENT AUTHORITY (PENNVEST)**

On a motion by Mrs. Smith, seconded by Mr. Fuller, it was resolved by voice vote to approve Resolution 2025-02 Declaration of Intent to Borrow a maximum principal loan of \$3,101,917.00 and a principal forgiveness loan in the amount of \$6,798,083.00 to construct replacements to lead service lines with funds received from the Pennsylvania Infrastructure Investment Authority (PennVEST) and the same is hereby authorized and approved.

◇

As discussed in the earlier workshop meeting, approval to enter agreement with *ms consultants* for program management of the PennVEST Lead Service Line Replacement. Total compensation is estimated to be \$974,000.00. This agreement is 100% paid for through the PennVEST Lead Service Line Replacement Project, whereupon;

APPROVAL TO ENTER AGREEMENT WITH MS CONSULTANTS FOR PROGRAM MANAGEMENT OF THE PENNVEST LEAD SERVICE LINE REPLACEMENT. TOTAL COMPENSATION IS ESTIMATED TO BE \$974,000.00. THIS AGREEMENT IS 100% PAID FOR THROUGH THE PENNVEST LEAD SERVICE LINE REPLACEMENT PROJECT

On a motion by Mr. Vahosky, seconded by Ms. Broz, with two (2) abstentions, it was resolved by roll call to approve to enter agreement with *ms consultants* for program management of the PennVEST Lead Service Line Replacement. Total compensation is estimated to be \$974,000.00. This agreement is 100% paid for through the PennVEST Lead Service Line Replacement Project, and the same is hereby authorized and approved.

Abstentions: Williams, Simon

◇

As discussed in the earlier workshop meeting, approval to enter agreement with *Craig Alexander, Esquire, Law Offices of Craig H. Alexander, LLC*, for professional service relating to the PennVEST Lead Service Line Replacement. Total compensation is estimated to be \$25,000.00, whereupon;

APPROVAL TO ENTER AGREEMENT WITH CRAIG ALEXANDER, ESQUIRE, LAW OFFICES OF CRAIG H. ALEXANDER, LLC, FOR PROFESSIONAL SERVICE RELATING TO THE PENNVEST LEAD SERVICE LINE REPLACEMENT. TOTAL COMPENSATION IS ESTIMATED TO BE \$25,000.00

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to approve to enter agreement with *Craig Alexander, Esquire, Law Offices of Craig H. Alexander, LLC*, for professional service relating to the PennVEST Lead Service Line Replacement. Total Compensation is estimated to be \$25,000.00 and the same is hereby authorized and approved.

Unfinished Business:

None

New Business:

None

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mr. Scolieri and unanimously carried, the meeting adjourned at 7:29 pm.


Secretary