

**MEETING OF THE BOARD  
THE WILKINSBURG-PENN JOINT WATER AUTHORITY  
April 22, 2025**

**ORDER OF BUSINESS**

**I Roll Call**

**II Pledge of Allegiance**

**III Public Comment Period**

**IV Approval of Meeting Minutes**

Workshop Meeting Minutes of March 25, 2025  
Regular Meeting Minutes of March 25, 2025

**V Bills and Communications**

**VI Report of Officers:**

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from March 15, 2025, through April 11, 2025, in the amount of \$2,245,941.55. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through May 27, 2025.

**VII Report of Committees**

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

**VIII Consultants' Reports - Comments**

- Consulting Engineer
- Solicitor

**IX Report of Management**

**X Unfinished Business**

**XI New Business**

**XII Adjournment**

**WILKINSBURG PENN JOINT WATER AUTHORITY  
APRIL 22, 2025**

**ms consultants – MONTHLY ENGINEER’S REPORT**

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2**

53 replacements occurred since last update.

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of April 15, 2025, 993 of 1,005 completed or approximately 99% after approximately 99% of calendar days.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3**

789 letters were sent to customers, of which 127 were sent since last meeting. As of April 15, 2025, 586 were returned of which 314 included photos. In the last month, 101 letters were returned and the quantity of photos increased by 65. A total of 49 inspections were completed, of which 25 were in the last month. Kickoff meetings were held on April 15, 2025. Notice to Proceed will be May 5, 2025 for both contractors.

**NADINE PUMP STATION PERMANGANATE ISSUE**

DEP issued a temporary permit allowing filling and operation of tanks. First order of permanganate was placed.

**CONE VALVE REPLACEMENT**

Start-up scheduled for April 21, 2025 for Pump 3A. Plan is to begin replacement of Pump #1 cone valve in early May 2025 once Pump 2 is operational. Then contractor will finish project with Pump #4 cone valve (possibly also in May 2025).

**EAST MCKEESPORT TANK REPLACEMENT**

Demolition of existing tank is planned for week of May 5, 2025.

**SEDIMENTATION BASIN REHABILITATION**

Basin 1 and Basin 2 were inspected. Contractor has some areas to readdress. Basin 3 will be inspected, cleaned and rehabilitated this calendar year. Anticipate mobilization on April 28, 2025.

## **NADINE PUMP STATION VFD AND MOTOR REPLACEMENT**

VFD and motor ordered and scheduled for summer 2025 delivery. No change since prior update.

## **PUMP NO. 2 REBUILD**

Contractor is completing installation. Startup anticipated on April 21, 2025.

## **SUMP PUMP REPLACEMENT AT NADINE**

Contractor began cleaning sumps on April 7, 2025. Sumps are cleaned. Contractor is fabricating platform offsite. Contractor is coordinating with pump supplier on piping.

## **NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)**

Construction on hold. First half of project in Wilkins Township is complete. (Paving by us). Start up again in May 2025.

## **WTP CHLORINE GENERATION**

Submitted Allegheny County Health Department Air Quality Division Request for Determination for emergency backup generators. Anticipate RFD results in decision that air permit not required since emergency usage.

60% design of hypo building review on April 23, 2025.

## **PITCAIRN TANK VFD**

Commissioning and SCADA remain.

## **CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)**

Contract is executed with Lawson Excavating, Inc. Kickoff meeting will occur in next few weeks.

**EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)**

Coordinating with East McKeesport about abandoned piping. Conceptual layouts were designed for replacement. No change since last report.

**UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)**

Preliminary design for water line replacement is nearly complete.

**THE WILKINSBURG-PENN JOINT WATER AUTHORITY**  
**REPORT OF MANAGEMENT**

**April 22, 2025**

- The Authority received its annual dividend check from the Municipal Risk Management Worker's Compensation Pooled Trust in the amount of \$101,948.95. This is the Authority's ninth year of eligibility. The nine-year dividend total is \$425,744.26.
- Approval of Resolution 2025-03, PA Small Water and Sewer Grant Program. The grant will be put towards the replacement of the water main on Franklin Avenue in Wilkesburg. Total value is up to \$500,000.
- Approval to enter an agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America for 5 years. The Brand License Fee paid to the Authority is \$ 40,000.00 spread across the first three years of the Term, as follows:
  - Year 1 - \$ 20,000.00
  - Year 2 - \$ 10,000.00
  - Year 3 - \$ 10,000.00
- RosTech UMBS has been acquired by Edmunds Tech Gov. The Authority had a preliminary call with Edmunds to discuss how the remaining items in the RosTech software will be addressed. Edmunds' staff will be at the Authority on May 7<sup>th</sup> to work with staff to address RosTech issues and to provide a demo of all that Edmunds has to offer. Edmunds is all-inclusive software like our previous HTE/Sunguard and Central Square business software.
- UMBS Software Update – Number of notices exported from UMBS (3/19/2025-4/15/2025): 278 Termination/Shut off service orders completed, 3,323 Yellow notices produced, 473 Pink notices produced, 138 new Payment Agreements created and 167 were broken.
- The Customer Assistance Program through Dollar Energy to date has received 108 applications, processed 106 applications (2 processed on our side just waiting on Dollar to process on their side). We have awarded \$11,665.00 (as of 4/16/2025). The program had \$44,504.00 starting funds and \$32,839.00 remaining current funds.
- Citizens Advisory Committee first meeting has a tentative scheduled date of May 13<sup>th</sup> at 3pm here at the Authority Office.
- There has been a total of 21 breaks since our March 25, 2025, meeting. Included in your packet is a breakdown by the Municipality of all Distribution Work done during the last month.