

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
June 24, 2025**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of May 27, 2025
Regular Meeting Minutes of May 27, 2025

V Bills and Communications Report of Officers:

- Approve Amendment No.002 to MS Consultants for Construction/Management/Inspection PennVest Phase 2

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from May 17, 2025, through June 13, 2025, in the amount of \$2,639,887.32. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through July 22, 2025.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

WILKINSBURG PENN JOINT WATER AUTHORITY
JUNE 24, 2025

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

20 replacements have occurred since the last update.

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of June 16, 2025, 1,047 of 1,005 completed or approximately 106%. There is approximately \$1,000,000 in funds remaining for use and we are continuing to look for additional services to replace.

ms is requesting an additional \$100,000.00 for construction management and inspection due to additional replacement/terminations. This money will be a reallocation of the original PENNVEST money.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Attached is a summary for Phase 3. 946 letters were sent to customers, of which 19 were sent since the last meeting. As of June 17, 2025, 759 were returned of which 507 included photos. In the last month, 65 letters were returned and the quantity of photos increased by 77. A total of 119 inspections were completed, of which 40 were in the last month. 98 replacements were completed through June 16, 2025. Since the last update, 39 new replacements have occurred.

NADINE PUMP STATION PERMANGANATE ISSUE

DEP inspection occurred on Wednesday June 11, 2025, where they visually observed tanks, piping and building and had no further comments. Awaiting DEP to issue operating permit. DEP indicated unused chlorine equipment can be removed without a permit.

CONE VALVE REPLACEMENT

Pump #4 cone valve scheduled to begin July 7, 2025. The date was selected due to holidays and vacations.

EAST MCKEESPORT TANK REPLACEMENT

Foundation poured June 9, 2025. Tank erection began on June 16, 2025. Progress Meeting at site occurred on June 17, 2025. Anticipate construction complete by end of July 2025.

SEDIMENTATION BASIN REHABILITATION

Hydro blasting in Basin #3 completed. Progress meeting occurred on June 17, 2025. Anticipated Basin #3 completed by end of July 2025. Then addressing Basin #1 and Basin #2 spots identified earlier this year during inspection with Contractor.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

VFD and motor ordered and scheduled for August 2025 delivery. No change since the last update.

PUMP NO. 2 REBUILD

Pump runs based on demand.

SUMP PUMP REPLACEMENT AT NADINE

Potential startup of North Pit sump pump week of June 23, 2025. Then move onto South Pit replacement.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

Construction ongoing. Approximately 73% of main line work completed through June 5, 2025.

WTP CHLORINE GENERATION

PWS application ongoing. 90% design ongoing.

PITCAIRN TANK VFD

Pump and motor selection completed. Awaiting lead time information from USEMCO via TEPCO. Had a call with Pitcairn Boro Electric Co-op about electric utility service.

CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Awaiting a kickoff meeting.

EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)

Addressing WPJWA comments. Anticipate July 2025 bidding.

UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)

Addressing WPJWA comments.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

June 24, 2025

- Approval of Amendment No. 002 to MS Consultants for completion of construction management/inspection on PennVest Phase 2 in the amount of \$100,000.
- Approval to enter an agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America for 5 years. The Brand License Fee paid to the Authority is \$ 40,000.00 spread across the first three years of the Term, as follows:
 - Year 1 - \$ 20,000.00
 - Year 2 - \$ 10,000.00
 - Year 3 - \$ 10,000.00
- Authority employees have had several in-depth sessions with Edmunds for accounting, billing, inventory and asset management. The next step will be for the Authority to meet with local Edmund's customers to ask questions and hear their thoughts on the software.
- UMBS Software Update – Number of notices exported from UMBS (5/22/2025-6/17/2025): 220 Termination/Shut off service orders completed, 2,019 Yellow notices produced, 296 Pink notices produced, 64 new Payment Agreements created and 33 were broken.
- The Customer Assistance Program through Dollar Energy to date has received 154 applications, processed 151 applications (3 processed on our side just waiting on Dollar to process on their side). We have awarded \$16,858.00 (as of 6/17/2025). The program had \$48,787.00 starting funds and \$31,929.00 remaining current funds.
- Neptune Meter Technology was on site the week of June 9th to install two AMI (Advanced Metering Infrastructure) collectors, one at the Filtration Plant and one at Braddock Hills Tank, for remote meter reading. We now have three collectors, one running in Pitcairn and the other two going through a testing and commission process. This new AMI technology will allow for remote daily reading of the meters in the system and offer alarm functionality for various parameters.
- The next Citizens Advisory Committee is scheduled for July 8th at 3pm here at the Authority Office.
- Registration is now open for the 2025 PMAA 83rd Annual Conference & Trade Show September 7th-10th at the Wind Creek Bethlehem in Bethlehem PA.
- There has been a total of 32 breaks since our May 27, 2025, meeting. Included in your packet is a breakdown by the Municipality of all Distribution Work done during the last month.