

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
July 22, 2025**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of June 24, 2025

Regular Meeting Minutes of June 24, 2025

V Bills and Communications Report of Officers:

- Approve Change Order #7, Contract 21-014 – DN Tanks Sedimentation Basin

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from June 14, 2025, through July 11, 2025, in the amount of \$2,555,593.07. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through August 26, 2025.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
JULY 22, 2025**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

23 replacements occurred since the last update.

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of July 15, 2025, 1,070 of 1,005 completed or approximately 113%. There is approximately \$800,000 in funds remaining for use and we are continuing to look for additional services to replace.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Since the last update, 51 new replacements occurred.

Attached is a summary for Phase 3. 951 letters were sent to customers, of which 5 were sent since the last meeting. As of July 15, 2025, 792 were returned of which 536 included photos. In the last month, 33 letters were returned and the quantity of photos increased by 29. A total of 122 inspections were completed, of which 3 were in the last month. 139 replacements were completed through July 15, 2025. Since the last update, 51 new replacements occurred. The PennVest application was based on 1,060 replacements. Notice to Proceed was May 5, 2025, for both contractors. 13% of the contract days have passed. 13% of the planned 1,060 replacements occurred to date. 18% of the 792 agreement replacements occurred to date.

NADINE PUMP STATION PERMANGANATE ISSUE

DEP issued permit. The first delivery load occurred on July 9, 2025.

CONE VALVE REPLACEMENT

Pump #4 cone valve began on July 7, 2025. Cone valve is installed but discharge connecting piping is not installed. In attempt to remove existing cone valve, Contractor cut the existing Dresser coupling but did not have replacement on hand. Considering options to get the line back in service.

EAST MCKEESPORT TANK REPLACEMENT

Tank erection complete. Water piping installed. Piping testing ongoing. Contractor installing drainage features.

SEDIMENTATION BASIN REHABILITATION

Contractor changed superintendents during the week of July 14, 2025. Anticipate Basin 3 work will be completed by end of August, pending weather. Then Contractor to readdress Basin 1 and Basin 2. Requesting Approval and Execution of Change Order #7 Request (Basin 3 Hydroblasting to remove the floor coating and Contract Time) in the amount of \$13,470.00.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

VFD is in the Pittsburgh area in storage. Motor in fabrication with pending shop testing. ABB is likely available in September 2025 for switchgear modifications.

PUMP NO. 2 REBUILD

Addressing bearing issue that occurred first week of July 2025. Anticipate replacement bearing back by end of July 2025.

SUMP PUMP REPLACEMENT AT NADINE

Awaiting Pentair to provide directions to PumpMan and CESI about North Pit operating issues. South Pit has not started and won't occur until North Pit is addressed.

Awaiting change order request for South Pit additional small section of discharge piping.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

Construction ongoing. Approximately 91% of main line work was completed through July 9, 2025.

WTP CHLORINE GENERATION

PWS application ongoing. 90% design ongoing.

PITCAIRN TANK VFD

Working with TEPCO to finalize replacement pair of pumps/motors, VFDs and breakers. Coordinated with Pitcairn Co-op for electrical service. Provided narrative for electrical upgrades to make replacement equipment operable.

CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Awaiting a kickoff meeting.

EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)

Drawings in final review. Then proceed to bidding.

UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)

Drawings in final review. Then proceed to bidding.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

July 22, 2025

- Approval of Change Order Number 7 – Contract 21-014 – Sedimentation Basin #3 to increase contract by \$13,470.00 with DN Tanks for hydro blasting an unknown coating off the floor and walls of the basin.
- Requesting authorization to conduct a reverse auction for the 2026 Furnishing and Delivering of Water Treatment Chemicals. The auction will be managed by E-Bridge at no cost to the Authority. The Auction will be tentatively scheduled for September 2025.
- Authorization to update the Authority Rule Book. Several sessions have been held with the Policy Committee to review the changes. A list of proposed changes can be found in the packet. A copy of the Rule Book with the proposed changes is also included in the packet.
- Authorization to update the Authority Right-to-Know Policy. Several months ago, the Authority adapted to the Pennsylvania Office of Open Records standard Right-to-Know Law Request Form. A copy of the Right-to-Know Policy is included in the packet.
- A graph with the 2025 monthly Delinquency Notices and Payment Plans is included in the packet. There were 85 payments plans broken since our June meeting.
- The Customer Assistance Program through Dollar Energy to date has received 172 applications, processed 170 applications (2 processed on our side just waiting on Dollar to process on their side). We have awarded \$18,260.00 (as of 7/17/2025). The program had \$48,787.00 starting funds and \$30,527.00 remaining current funds.
- The Citizens Advisory Committee meeting was held on July 8 at the WPJWA office. The hour discussion was focused on how to get more residents to sign up for PennVest Phase 3 and potentially Phase 4 of lead service line replacements. Minutes from the July 8 meeting will be in next month's packet. The next Citizens Advisory Committee is scheduled for September 16 at 3pm here at the Authority Office.
- Registration is now open for the AC&WPATC Fall Conference of Boroughs, Townships and Authorities. The conference will be held Friday October 17, 2025 – Sunday October 19, 2025, at the Sheraton Erie Bayfront, Erie PA.
- There has been a total of 56 breaks since our June 24, 2025, meeting. Included in your packet is a breakdown by the Municipality of all Distribution Work done during the last month.