

Minutes of the Workshop Meeting of
the Board of the Wilkinsburg-Penn
Joint Water Authority held on May
27, 2025, at 6:30 o'clock pm at 2200
Robinson Boulevard, Wilkinsburg,
PA 15221

Present:	Fuller	Williams	Smith
	Vahosky	Czekaj	Scolieri
	Gilliland	Rawlins (remote)	Broz
	Crombie-Collins	Simon	

Others: Bianchi, Balewski, Missenda, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 pm with Mr. Simon, chair presiding. The chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports presented with questions asked and answered are attached hereto and make up a part of these minutes. Next Mr. Bianchi, Executive Director, reviewed the items in the Management Report which is attached hereto and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:15 pm. The regular board meeting commenced at 7:16 pm.


Secretary

Minutes of the Regular Meeting of the Board of the Wilkinsburg-Penn Joint Water Authority held on May 27, 2025, at 2200 Robinson Boulevard, Wilkinsburg, PA 15221

Present: Fuller Williams Smith
Vahosky Czekaj Scolieri
Gilliland Rawlins (remote) Broz
Crombie-Collins Simon

Others: Bianchi, Balewski, Missenda, Alexander, and Carroll

The regular meeting commenced at 7:16 pm with Mr. Simon, chair presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by the roll call and the Pledge of Allegiance. The chair then called for public comments, where there were none. Next Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of April 22, 2025, whereupon;

**APPROVAL OF APRIL 22, 2025,
WORKSHOP AND REGULAR MEETING
MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve the April 22, 2025, Workshop and Regular Meeting Minutes and the same is hereby and approved as written.

BILLS AND COMMUNICATIONS

None

REPORT OF OFFICERS:

Mr. Simon, Chair:

No Report

Mr. Fuller, Vice Chair:

No Report

Ms. Broz, Secretary

No Report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions about the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditure from April 12, 2025, through May 16, 2025, be ratified in the amount of \$5,074,789.70. Said amount does not include municipality's sewage collections. In addition, authorization of disbursements was requested through June 24, 2025, whereupon;

RATIFICATION OF EXPENDITURES FROM APRIL 12, 2025, THROUGH MAY 16, 2025, BE RATIFIED IN THE AMOUNT OF \$5,074,789.70 AND AUTHORIZATION OF DISBURSEMENTS THROUGH JUNE 24, 2025

On a motion by Mr. Gilliland, seconded by Ms. Broz, with three (3) abstentions it was resolved by roll call vote that ratification of expenditures from April 12, 2025, through May 16, 2025, in the amount of \$5,074,789.70 be authorized (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through June 24, 2025, are hereby ratified and authorized.

Abstentions: Williams from bills pertaining to *ms consultants*
Czekaj from bills pertaining to *Glenn Engineering*
Simon from bills pertaining to *ms consultants*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No Report

FINANCE COMMITTEE:

- ❖ The pension meeting was held; pension is back up. Sarah from Marquette will come to the June meeting to address the board.

LABOR COMMITTEE:

No Report

POLICY COMMITTEE:

- ❖ The policy meeting was held and asked Craig Alexander to assist in creating an Employee Personnel File policy, whereupon;

AUTHORIZATION TO UPDATE THE EMPLOYEE PERSONNEL FILE POLICY

On a motion by Ms. Broz, seconded by Mr. Gilliland, it was resolved by voice vote to update the Employee Personnel File policy and the same is hereby authorized and approved.

- ❖ The policy committee is scheduled to meet on Tuesday, June 3, 2025, at 10:30 am to review the Authority's rules book.

ENGINEERING COMMITTEE:

No Report

CONSULTANTS REPORTS:

Consulting Engineer:

Mr. Missenda discussed his report at the earlier workshop. He had nothing further to add.

Solicitor:

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The Personnel File Policy was already voted on; Mr. Bianchi had nothing further to add.

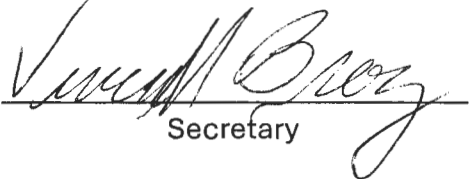
Unfinished Business:

- ❖ Ashley with *Service Line Warranties of America* stepped to the podium to answer any questions regarding the service line insurance.

New Business:

None

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mr. Czekaj and unanimously carried, the meeting adjourned at 7:24 pm.


Secretary