

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
August 26, 2025**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of July 22, 2025
Regular Meeting Minutes of July 22, 2025

V Bills and Communications Report of Officers:

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from July 12, 2025, through August 15, 2025, in the amount of \$4,477,842.69. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through September 23, 2025.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
AUGUST 26, 2025**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

74 replacements occurred since last update.

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of August 18, 2025, 1,144 of 1,005 completed or approximately 114%. There is approximately \$650,000 in funds remaining for use and we are continuing to look for additional services to replace.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Since the last update, 113 new replacements occurred.

Attached is a summary for Phase 3. 1,085 letters were sent to customers, of which 134 were sent since last meeting. As of August 18, 2025, 810 were returned of which 609 included photos. In the last month, 28 letters were returned and the quantity of photos increased by 73. A total of 136 inspections were completed, of which 14 were in the last month. 252 replacements were completed thru August 15, 2025. The PennVest application was based on 1,060 replacements. Notice to Proceed was May 5, 2025 for both contractors. 19% of the contract days have passed. 24% of the planned 1,060 replacements occurred to date. 31% of the 810 agreement replacements occurred to date.

CONE VALVE REPLACEMENT

Commissioning/startup of Cone Valve #4 occurred on Monday August 18, 2025. Pump was operating at the time this report was written.

EAST MCKEESPORT TANK REPLACEMENT

Tank erection complete. Water piping installed. Water piping passed testing. Drainage, final electrical and restoration remain.

SEDIMENTATION BASIN REHABILITATION

Anticipate completion of Basin #3 by end of August 2025. Then Contractor to revisit Basin #1 and Basin #2.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

VFD is in the Pittsburgh area in storage. Motor in fabrication with pending shop testing. ABB likely available in mid/late September 2025 for switchgear modifications. Motor passed shop testing. Duct bank installed, cable not pulled. ELCON inspected existing switchgear on July 31, 2025.

PUMP NO. 2 REBUILD

Had call on August 11, 2025. Reviewing quote from Daman. Lead time is approximately 5-7 weeks.

SUMP PUMP REPLACEMENT AT NADINE

August 11, 2025, PumpMan made modifications to North Pit. PumpMan should be making additional modifications to improve operation. Once North Pit pump operation is acceptable, Contractor to move to South Pit for replacement.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

Final paving.

WTP CHLORINE GENERATION

PWS application ongoing. 90% design ongoing.

PITCAIRN TANK VFD

Electrical components, excluding TEPCO provided on hand. Order placed with TEPCO for USEMCO provided pumps/motors/VFDs. Anticipate installation by TEPCO in 10-12 weeks.

CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Kickoff meeting was July 31, 2025. Construction ongoing.

EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)

Advertised on August 21, 2025. Bids due and open on September 16, 2025.

UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)

Advertised on August 21, 2025. Bids due and open on September 16, 2025.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

August 26, 2025

- Approval of Resolution to submit application for PennVest Phase 4 Lead Service Line Replacement. The application deadline is October 29, 2025.
- Authorization to update the Authority Rule Book. Several sessions have been held with the Policy Committee to review the changes. A list of proposed changes can be found in the packet. A copy of the Rule Book with the proposed changes is also included in the packet.
- Authorization to update the Authority Right-to-Know Policy. Several months ago, the Authority adapted to the Pennsylvania Office of Open Records standard Right-to-Know Law Request Form. A copy of the Right-to-Know Policy is included in the packet.
- A graph with the 2025 monthly Delinquency Notices and Payment Plans is included in the packet. There were 63 payments plans broken since our July meeting.
- The Customer Assistance Program through Dollar Energy to date has received 191 applications, processed 187 applications (4 processed on our side just waiting on Dollar to process on their side). We have awarded \$20,606.00 (as of 8/20/2025). The program had \$48,787.00 starting funds and \$28,181.00 remaining current funds.
- The meeting minutes from the Citizens Advisory Committee meeting held on July 8 at the WPJWA office can be found in your packet. The next Citizens Advisory Committee is scheduled for September 16 at 3pm here at the Authority Office.
- Service Lines of America Warranty Company will be sending letters out to all Authority Customers on October 1, 2025. A copy of the letter is included in your packet.
- There has been a total of 59 breaks since our July 22, 2025, meeting. Included in your packet is a breakdown by the Municipality of all Distribution Work done during the last month.