

Minutes of the Workshop Meeting of the Board of the Wilkinsburg-Penn Joint Water Authority held on June 24, 2025, at 6:30 o'clock pm at 2200 Robinson Boulevard, Wilkinsburg, PA 15221

Present: Fuller Smith Gilliland
Rawlins Broz Crombie-Collins
Simon

Absent: Williams, Vahosky, Czekaj, Scolieri

Others: Bianchi, Balewski, Missenda, Alexander (remote), and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:32 pm with Mr. Simon, chair presiding. The chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports presented with questions asked and answered are attached hereto and make up a part of these minutes. Next Mr. Bianchi, Executive Director, reviewed the items in the Management Report which is attached hereto and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:26 pm. The regular board meeting commenced at 7:27 pm.


Secretary

Minutes of the Regular Meeting of
the Board of the Wilkinsburg-Penn
Joint Water Authority held on June
24, 2025, at 2200 Robinson
Boulevard Wilkinsburg, PA 15221

Present: Fuller Smith Gilliland
Rawlins Broz Crombie-Collins
Simon

Absent: Williams, Vahosky, Czekaj, Scolieri

Others: Bianchi, Balewski, Missenda, Alexander (remote), and Carroll

The regular meeting commenced at 7:27 pm with Mr. Simon, chair presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by the roll call and the Pledge of Allegiance. The chair then called for public comments, where there were none. Next Mr. Simon called for approval of the Workshop and Regular Meeting Minutes of May 27, 2025, whereupon;

**APPROVAL OF MAY 27, 2025, WORKSHOP
AND REGULAR MEETING MINUTES**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, it was resolved by voice vote to approve the Workshop and Regular Meeting Minutes and the same is hereby and approved as written.

BILLS AND COMMUNICATIONS

◇

As discussed in the earlier workshop meeting approval of Amendment No. 002 to *ms consultants* for completion of construction management/inspection on PennVest Phase 2 in the amount t of \$100,000.00, whereupon;

**APPROVAL OF AMMENDMENT NO. 002
TO MS CONSULTANTS FOR COMPLETION
OF CONSTRUCTION
MANAGEMENT/INSPECTION ON
PENNVEST PHASE 2 IN THE AMOUNT OF
\$100,000.00**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Rawlins, with one (1) abstention, it was resolved by roll call vote to approve Amendment No. 002 to *ms consultants* for completion of construction management/inspection on PennVest Phase 2 in the amount of \$100,000.00 and the same is hereby authorized and approved.

Abstentions: Simon

REPORT OF OFFICERS:

Mr. Simon, Chair:
No Report

Mr. Fuller, Vice Chair:
No Report

Ms. Broz, Secretary:
No Report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions about the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditure from May 17, 2025, to June 13, 2025, be ratified in the amount of \$2,639,887.32. Said amount does not include municipality's sewage collections. In addition, authorization of disbursements was requested through July 22, 2025, whereupon;

RATIFICATION OF EXPENDITURES FROM MAY 17, 2025, THROUGH JUNE 13, 2025, BE RATIFIED IN THE AMOUNT OF \$2,639.887.32 AND AUTHORIZATION OF DISBURSEMENTS THROUGH JULY 22, 2025

On a motion by Mr. Gilliland, seconded by Ms. Broz, with one (1) abstention, it was resolved by roll call vote that ratification of expenditures from May 17, 2025, through June 13, 2025, be ratified in the amount of \$2,639,887.32 be authorized (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through July 22, 2025, are hereby ratified and authorized.

Abstentions: Simon from bills pertaining to *ms consultants*

REPORT OF COMMITTEES:

EXECUTIVE COMMITTEE:

No Report

FINANCE COMMITTEE:

No Report

LABOR COMMITTEE:

No Report

POLICY COMMITTEE:

- ❖ The policy committee met on June 3, 2025, to go over the Authority's rules booklet as well as discuss recommendations from staff. They will meet again on July 8, 2025, at 10:30 to finalize policies and rule book.

ENGINEERING COMMITTEE:

No Report

CONSULTANTS REPORTS:

Consulting Engineer:

Mr. Missenda discussed his report at the earlier workshop. He had nothing further to add.

Solicitor:

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

REPORT OF MANAGEMENT:

The report of Management is made a part of the workshop minutes, having been discussed and distributed to each board member at the earlier workshop. In conclusion, Mr. Bianchi had the following to submit for approval:

◇

As discussed at the earlier workshop meeting, approval of entering an agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America for 5 years. The fee paid to the Authority is \$40,000.00 spread across the first three (3) years, is designated to go into the Dollar Energy Fund, whereupon;

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On a motion by Mr. Fuller, seconded by Mr. Gilliland, it was resolved by voice vote to approve entering an agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America for 5 years. The fee paid to the Authority is \$40,000.00 spread across the first three (3) years, is designated to go into the Dollar Energy Fund, and the same is hereby authorized and approved.

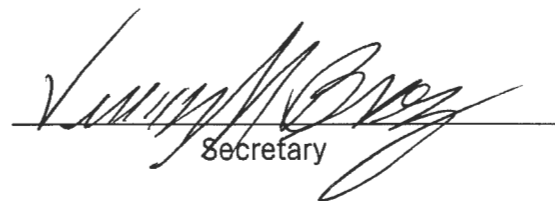
Unfinished Business:

None

New Business:

None

There being no further business to come before the Board, on a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins and unanimously carried, the meeting adjourned at 7:32 pm.


Secretary