

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
September 23, 2025**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of August 26, 2025
Regular Meeting Minutes of August 26, 2025

V Bills and Communications:

- Approve contract 25-002 – Universal Road Water Line Replacement
- Approve contract 25-003 – East McKeesport Asbestos Water Line Replacement

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from August 16, 2025, through September 12, 2025, in the amount of \$2,919,851.78. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through October 28, 2025.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
SEPTEMBER 23, 2025**

ms consultants – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

The team supporting this project completed some data cleanup since last update which removed some potential duplicates.

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of September 15, 2025, 1,098 of 1,005 completed or approximately 111%. There is approximately \$600,000 in funds remaining for use and we are continuing to look for additional services to replace.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Since the last update, 130 new replacements occurred.

Attached is a summary for Phase 3. 1,116 letters were sent to customers, of which 31 were sent since last meeting. As of September 15, 2025, 873 were returned of which 647 included photos. In the last month, 63 letters were returned and the quantity of photos increased by 38. A total of 812 inspections were completed, 382 replacements were completed thru September 15, 2025. The PennVest application was based on 1,060 replacements. Notice to Proceed was May 5, 2025 for both contractors. 27% of the contract days have passed. 36% of the planned 1,060 replacements occurred to date. 44% of the 873 agreement replacements occurred to date.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 4

Assembling documents for submittal to PennVest that is due by end of October 2025. Anticipate 1,000 replacements.

CONE VALVE REPLACEMENT

Final Pay Application is being reviewed.

EAST MCKEESPORT TANK REPLACEMENT

DEP completed visual inspection after receipt of Operations Permit Application. Operations Permit received from DEP on September 16, 2025.

SEDIMENTATION BASIN REHABILITATION

Basin #3 filled and in service. DN Tanks is completing touch up to Basin #1 and then will do same for Basin #2. Anticipate all 2025 work completed by end of first week of October.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

VFD pad poured and curing. Remaining tasks include: place VFD, pull wire, remove existing motor, install new motor, panel modifications and commissioning/startup.

PUMP NO. 2 REBUILD

PO issued and repairs likely in the next month due to lead time for cooling system components.

SUMP PUMP REPLACEMENT AT NADINE

Had a meeting with SE Construction (installer) and Pumpman (vendor) on September 16, 2025 at Nadine. North Pit pump was observed. Pumpman to work at providing a new motor for North Pit pump under warranty. Pumpman and manufacturer to evaluate options for adjusting back pressure so pump operates as designed. Once North Pit operations are accepted, then SE Construction will complete South Pit pump replacement.

NEGLEY AVENUE WATER LINE REPLACEMENT (WILKINS AND TURTLE CREEK)

Final pay application remains.

WTP CHLORINE GENERATION

90% submittal is in final review before release to WPJWA.

PITCAIRN TANK VFD

No change from prior report.

CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Construction ongoing. Approximately 50% of main installed.

EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)

Project was bid with three Scopes. Scope A is entire project. Scope B is approximately 2/3 of Scope A. Scope C is the other portion of Scope A that is not Scope B. Six bids were opened with each contractor bidding on Scope A, Scope B and Scope C on September 16, 2025. Lawson Excavating Inc. was lowest apparent bidder on each Scope. Bid tabs for each scope are attached. ms recommends that WPJWA award a Scope based on available project funding.

UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)

Project bids opened on September 16, 2026. A total of nine bids were received. Lawson Excavating Inc. was lowest apparent bidder. Bid tab is attached. ms recommends that WPJWA award to Lawson Excavating, Inc.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY
REPORT OF MANAGEMENT

September 23, 2025

- Authorization to award Contract 25-002, Universal Road Water Line Replacement to Lawson Excavating, the lowest responsible bidder, in the amount of \$513,925.00.
- Authorization to award Contract 25-003, East McKeesport Asbestos Water Line Replacement (Scope A) to Lawson Excavating, the lowest responsible bidder, in the amount of \$965,350.00.
- A graph with the 2025 monthly Delinquency Notices and Payment Plans is included in the packet. There were 66 payments plans broken since our August meeting.
- The Customer Assistance Program through Dollar Energy to date has received 202 applications, processed 200 applications (2 processed on our side just waiting on Dollar to process on their side). We have awarded \$22,014.00 (as of 9/16/2025). The program had \$48,787.00 starting funds and \$26,773.00 remaining current funds.
- The Citizens Advisory Committee meeting was held on September 16, 2025, at the WPJWA office. The hour discussion focused on how to get more residents to sign up for PennVest Phase 4 of lead service line replacements and how to address the excessive street restoration ordinances. Minutes from the September 16 meeting will be in next month's packet. The next Citizens Advisory Committee is scheduled for December 9, 2025, at 3pm here at the Authority Office.
- We have begun the 2026 budget process. Reminder of the following meeting schedule:
 - Thursday October 30, 2025 @ 5pm – Finance Committee Review
 - Thursday November 13, 2025 @ 6:30pm – Full Board Review
 - Tuesday November 25, 2025 @ 6:30pm – Final Approval
- There has been a total of 40 breaks since our August 26, 2025, meeting. Included in your packet is a breakdown by the Municipality of all Distribution Work done during the last month.