

**MEETING OF THE BOARD
THE WILKINSBURG-PENN JOINT WATER AUTHORITY
November 25, 2025**

ORDER OF BUSINESS

I Roll Call

II Pledge of Allegiance

III Public Comment Period

IV Approval of Meeting Minutes

Workshop Meeting Minutes of October 28, 2025
Regular Meeting Minutes of October 28, 2025

V Bills and Communications:

VI Report of Officers:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from October 18, 2025, through November 14, 2025, in the amount of \$1,630,406.72. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through January 27, 2026.

VII Report of Committees

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

VIII Consultants' Reports - Comments

- Consulting Engineer
- Solicitor

IX Report of Management

X Unfinished Business

- Motion to confirm separation of employment with John Balewski effective November 25, 2025
- Motion for reorganization of WPJWA Board of Directors

XI New Business

XII Adjournment

**WILKINSBURG PENN JOINT WATER AUTHORITY
NOVEMBER 25, 2025**

ms consultants, inc. – MONTHLY ENGINEER’S REPORT

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of November 18, 2025, 1,100 of 1,005 completed or approximately 111%. There is approximately \$600,000 in funds remaining for use and we are continuing to look for additional services to replace.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3

Since the last update, 209 new replacements occurred.

Attached is a summary for Phase 3. 1,227 letters were sent to customers, of which 106 were sent since last meeting. As of November 18, 2025, 903 were returned of which 670 included photos. In the last month, 24 letters were returned and the quantity of photos increased by 17. A total of 839 inspections were completed, 646 replacements were completed thru November 18, 2025. Wilkinsburg had the largest quantity completed in the last month. The PennVest application was based on 1,060 replacements. Notice to Proceed was May 5, 2025 for both contractors. 41% of the contract days have passed. 61% of the planned 1,060 replacements occurred to date. 72% of the 903 agreement replacements occurred to date.

PENNVEST LEAD SERVICE LINE PROJECT – PHASE 4

Online application was submitted to PENNVEST on October 29, 2025 prior to deadline. PENNVEST and PADEP made follow-up requests for data/information which were provided prior the November 14, 2025 deadline. Anticipate 1,000 replacements. PENNVEST Board Meeting is January 21, 2026.

CONE VALVE REPLACEMENT

Legal is engaged as result of Final Pay Application response from Contractor.

EAST MCKEESPORT TANK REPLACEMENT

Fence installation completed. Landscape restoration completed. Electrical for tank mixer is ongoing.

SEDIMENTATION BASIN REHABILITATION

All basins are in service. Contractor demobilized. Inspections will occur at the end of first or early second quarter(s) of 2026. No change from prior update.

NADINE PUMP STATION PUMP NO. 2 REBUILD

Contractor completed installation and startup occurred on November 12, 2025. Depending on demand, pump will be operated. Objective is to get a month of run time to confirm no issues with repairs.

NADINE PUMP STATION VFD AND MOTOR REPLACEMENT

Motor delivery occurred earlier in November 2025. To allow ample run time on Pump Number 2, electrical work anticipated to begin after New Years 2026. Possibly fully operational in February 2026.

SUMP PUMP REPLACEMENT AT NADINE

Waiting on replacement motor delivery for North Pit that was quoted at 10 weeks unless PumpMan could get expedited. That is early December 2025 time frame. Then address South Pit. No change since last report.

WTP CHLORINE GENERATION

Addressing final comments from 90% Drawing Page Turn.

PITCAIRN TANK BOOSTER STATION

Replacement pair of motors and pumps and two of three replacement breakers were delivered. Met with Contractor and their plumber onsite on November 14, 2025. Plumber needs to make some piping modifications to connect replacement pumps on November 20, 2025. Anticipate commissioning in next several weeks.

CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)

Construction ongoing. Possibly completed by early December 2025.

EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)

Contract documents in execution.

UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)

Contract documents executed. Anticipate start of construction after Cline Street is completed. Allegheny County Public Works begins their work in second quarter of 2026.

THE WILKINSBURG-PENN JOINT WATER AUTHORITY

REPORT OF MANAGEMENT

November 25, 2025

- Approval of Resolution No. 2025-007 – allowing the Authority to Apply for a Statewide Local Share Assessment (LSA) Grant in the amount of \$1,000,000 from the Commonwealth Financing Authority to be used for the replacement of 3,063 linear feet of 1899 4” cast iron water line on Franklin Ave. in Wilkinsburg from Ardmore Blvd. to Wood St with 8” ductile iron pipe. Application is due November 30.
- Management recommendation for the 2026 Operating Budget in the amount of \$39,852,889.00 and the Capital Improvement Budget in the amount of \$19,440,100.00. The recommended action will require a three (3) percent increase for Residential Rates and a five (5) percent increase in Commercial/Industrial water rates.
- Recommend a five (5) percent increase for bulk water sale to Braddock Water Authority effective January 1, 2026.
- Authorization to increase management base salary by an average of two and three quarter (2.75) percent effective January 1, 2026.
- A graph with the 2025 monthly Delinquency Notices and Payment Plans is included in the packet. There were 130 payments plans broken since our October meeting.
- The Customer Assistance Program through Dollar Energy to date has received 252 applications, processed 247 applications (5 processed on our side just waiting on Dollar to process on their side). We have awarded \$26,387.00 (as of 11/19/2025). The program has \$23,032.00 remaining current funds.
- The next Citizens Advisory Committee is scheduled for December 9, 2025 at 3pm here at the Authority Office.
- There has been a total of 48 breaks since our October 28, 2025, meeting. Included in your packet is a breakdown by the Municipality of all Distribution Work done during the last month.