

**MEETING OF THE BOARD  
THE WILKINSBURG-PENN JOINT WATER AUTHORITY  
March 24, 2026**

**ORDER OF BUSINESS**

**I Roll Call**

**II Pledge of Allegiance**

**III Public Comment Period**

**IV Approval of Meeting Minutes**

Workshop Meeting Minutes of February 24, 2026  
Regular Meeting Minutes of February 24, 2026

**V Bills and Communications:**

- Award Contract 25-001 – Robinson Blvd. Office Customer Service Area Interior Renovation
- Approve Change Order #2, Contract 22-021 – Mid Atlantic Storage System for East McKeesport Tank

**VI Report of Officers:**

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Ratification of expenditures from February 15, 2026, through March 14, 2026, in the amount of \$2,242,658.71. Electronic transfers have been included but are not reflected in the total. In addition, we will need authorization of expenditures through April 28, 2026.

**VII Report of Committees**

- Executive Committee
- Finance Committee
- Labor Committee
- Policy Committee
- Engineering Committee

**VIII Consultants' Reports - Comments**

- Consulting Engineer
- Solicitor

**IX Report of Management**

**X Unfinished Business**

**XI New Business**

**XII Adjournment**

**WILKINSBURG PENN JOINT WATER AUTHORITY**  
**MARCH 24, 2026**

**ms consultants, inc. – MONTHLY ENGINEER’S REPORT**

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 2**

Attached is a summary for Phase 2 and provided a list of addresses completed for each municipality to the respective Board Member. As of March 17, 2026, 1,116 of 1,005 completed or approximately 112%. Since last update, no replacements occurred under this project. Work was focused on restoration. There is approximately \$400,000 in funds remaining for use and we are continuing to look for additional services to replace to use remaining funds. As of March 17, 2026, there are approximately eighteen restoration sites outstanding and six completed in the prior month.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 3**

Since the last update, 64 new replacements occurred.

Attached is a summary for Phase 3. 1,553 letters were sent to customers, of which 59 were sent since last meeting. As of March 17, 2026, 1,107 were returned of which 834 included photos. Since the last update, 43 letters were returned and the quantity of photos increased by 37. A total of 1,003 inspections were completed and 861 replacements were completed thru March 17, 2026. Chalfant, Wilkins and Wilkinsburg had the largest quantity completed since prior update. The PennVest application was based on 1,060 replacements. Notice to Proceed was May 5, 2025 for both contractors. 65% of the contract days have passed. 81% of the planned 1,060 replacements occurred to date. 85% of the 1,107 agreement replacements occurred to date.

**PENNVEST LEAD SERVICE LINE PROJECT – PHASE 4**

Mandatory in-person pre-bid meeting on March 18, 2026. Bid opening April 7, 2026. Intent is to award two contracts at April Board meeting. PennVEST was originally planning loan closing mid/late July 2026 and has inquired about accelerating into June 2026. Addendum #1 addressing two questions prior to pre-bid meeting was issued.

**EAST MCKEESPORT TANK REPLACEMENT**

Change Order 2 for replacement of the external tank ladder is recommended for processing.

**SEDIMENTATION BASIN REHABILITATION**

Inspections will occur at the end of first or early second quarter(s) of 2026. No change from prior update.

**NADINE PUMP STATION PUMP NO. 2 REBUILD**

No change since prior update.

## **NADINE PUMP STATION VFD AND MOTOR REPLACEMENT**

Awaiting additional information from Contractor prior to motor removal/installation, electrical work and controls work.

## **SUMP PUMP REPLACEMENT AT NADINE**

PumpMan and SE Construction onsite March 18, 2026.

## **WTP CHLORINE GENERATION**

PADEP PWS application submitted. PADEP review can take approximately 6 months. Reached out to Penn Hills for planning meeting. Awaiting response.

## **PITCAIRN TANK BOOSTER STATION**

Commissioning scheduled for March 19, 2026.

## **CLINE STREET WATER LINE REPLACEMENT (WILKINS TOWNSHIP)**

No change since prior update for construction. Supporting reimbursement application with Commonwealth.

## **EAST MCKEESPORT ASBESTOS WATER LINE REPLACEMENT (EAST MCKEESPORT)**

Work to commence after Universal Road is completed. No change since prior update.

## **UNIVERSAL ROAD WATER LINE REPLACEMENT (PENN HILLS)**

Work ongoing. Main is installed.

## **HERITAGE HEIGHTS**

No change since prior update.

## **PennDOT 2058, Section A12 – Verona Road Culvert**

Working towards 60% design.

## **FILTER PLANT – AIR SCOUR SYSTEM**

Duquesne Light Company installed a new pole at the filter plant. ms was provided coordinates of the new pole and is updating drawings for Lawson for duct bank installation and transformer pad placement.

## **NADINE PUMP STATION – INTAKE FRAZIL SYSTEM**

ms had a call with PumpMan (local sales representative) and Elgin (manufacturer). Elgin provided three Options for WPJWA consideration along with budgetary pricing. Option 3 was selected in a meeting with Management and Operations. ms is awaiting additional technical information from Elgin to advance design drawings.

**THE WILKINSBURG-PENN JOINT WATER AUTHORITY**  
**REPORT OF MANAGEMENT**

**March 24, 2026**

- Authorization to award Contract 25-001 – Robinson Blvd. Office Customer Service Area Interior Renovation to PDDM Construction, the lowest responsible bidder, in the amount of \$189,500.00.
- Approval of Change Order Number 2 – Contract 22-021 – Mid Atlantic Storage System for addition work needed for East McKeesport Tank to remove and install a caged ladder system with resting platform/fall restraint system and construction delays due to water availability in the amount of \$34,590.00. MS Consultants will be responsible for \$17,295.00 of the \$34,590.00.
- Authorization to hire Summer Employees for the period of May 1, 2026, to September 1, 2026.
- Authorization to extend Contract 24-004, Year 3, Landscape and Grass Cutting Services to Pittsburgh Lawn Care in the amount of \$5,020.00 per month with additional seasonal services of \$2,050.00 per year. There is no price increase from the Year 2 numbers.
- A graph with the 2026 monthly Delinquency Notices and Payment Plans is included in the packet. There were 72 payments plans broken since our February meeting.
- The Customer Assistance Program through Dollar Energy to date has received 94 applications, processed 88 applications (6 processed on our side just waiting on Dollar to process on their side). We have awarded \$8,826.00 (as 10/1/2025). The program had \$43,848.00 starting funds and \$35,022.00 remaining current funds.
- The Allegheny League of Municipalities (ALOM) Spring Conference will take place April 9-12, at Seven Springs Mountain Resort.
- There has been a total of 40 breaks since our February 24, 2026, meeting. Included in your packet is a breakdown by Municipality of all Distribution Work done during the last month.