

Minutes of the Workshop Meeting of  
the Board of the Wilkinsburg-Penn  
Joint Water Authority held on  
November 25, 2025, at 6:30 o'clock  
pm at 2200 Robinson Boulevard,  
Wilkinsburg, PA 15221

Present:	Fuller	Williams	Smith
	Vahosky	Czekaj	Scolieri
	Gilliland	Rawlins	Broz
	Crombie-Collins	Simon	

Others: Bianchi, Akam, Missenda, Alexander, and Carroll

Although no formal action was taken, the following workshop minutes are presented for the record. The workshop meeting commenced at 6:30 pm with Mr. Simon, chair presiding. The chair then asked for the reports of the Consulting Engineer and Solicitor. Both reports presented with questions asked and answered are attached hereto and make up a part of these minutes. Next Mr. Bianchi, Executive Director, reviewed the items in the Management Report which is attached hereto and made a part of these minutes.

There being no further business to discuss, the workshop session concluded at 7:07 pm. The regular board meeting commenced at 7:08 pm.

  
Secretary

Minutes of the Regular Meeting of the Board of the Wilkinsburg-Penn Joint Water Authority held on November 25, 2025, at 2200 Robinson Boulevard Wilkinsburg, PA 15221

Present:	Fuller	Williams	Smith
	Vahosky	Czekaj	Scolieri
	Gilliland	Rawlins	Broz
	Crombie-Collins	Simon	

Others: Bianchi, Akam, Missenda, Alexander, and Carroll

The regular meeting commenced at 7:08 pm with Mr. Simon, chair presiding, and Mrs. Carroll recording the minutes. The meeting was called to order by Mr. Simon followed by the roll call and the Pledge of Allegiance. The chair then called for public comments at which time Mr. Daryl Rapp introduced himself as a new member of the Citizens Advisory Committee and representative from Abigail Salisbury’s office. Next Mr. Simon called for the approval of the Workshop and Regular Meeting Minutes of October 28, 2025, and Budget meeting minutes from November 13, 2025, whereupon;

**APPROVAL OF OCTOBER 28, 2025, WORKSHOP AND REGULAR MEETING MINUTES AS WELL AS NOVEMBER 13, 2025, BUDGET MEETING MINUTES**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve October 28, 2025, Workshop and Regular Meeting Minutes as well as the November 13, 2025, Budget Meeting Minutes and the same is hereby and approved as written.

## BILLS AND COMMUNICATIONS

None

## REPORT OF OFFICERS:

Mr. Simon, Chair:  
No Report

Mr. Fuller, Vice Chair:  
No Report

Ms. Broz, Secretary:  
No Report

Mr. Gilliland, Treasurer:

Mr. Gilliland, treasurer, asked the body if they had any questions about the voucher run that was mailed out this past week under separate cover. Hearing none, he made the following motion based on management's recommendation and his review of the bills that expenditures from October 18, 2025, through November 14, 2025, be ratified in the amount of \$1,630,406.72. Said amount does not include municipality's sewage collections. In addition, authorization of disbursements was requested through January 27, 2026, whereupon;

**RATIFICATION OF EXPENDITURES FROM  
OCTOBER 18, 2025, THROUGH  
NOVEMBER 14, 2025, BE RATIFIED IN THE  
AMOUNT OF \$1,630,406.72 AND  
AUTHORIZATION OF DISBURSEMENTS  
THROUGH JANUARY 27, 2026**

On a motion by Mr. Gilliland, seconded by Ms. Broz, with three (3) abstentions it was resolved by roll call vote that ratification of expenditures from October 18, 2025, through November 14, 2025, be ratified in the amount of \$1,630,406.72 be authorized (Electronic transfers have been included but are not reflective in the total) Additionally, authorization of expenditures through January 27, 2026, are hereby ratified and authorized.

Abstentions: Williams from bills pertaining to *ms consultants*  
Czekaj from bills pertaining to *Glenn Engineering*  
Simon from bills pertaining to *ms consultants*

## **REPORT OF COMMITTEES:**

### EXECUTIVE COMMITTEE:

No Report

### FINANCE COMMITTEE:

- ❖ Met with pension consultant, pensions are doing well at over 100% funded on management and union pension plans

### LABOR COMMITTEE:

No Report

### POLICY COMMITTEE:

No Report

### ENGINEERING COMMITTEE:

No Report

## **CONSULTANTS REPORTS:**

### Consulting Engineer:

Mr. Missenda discussed his report at the earlier workshop. He had nothing further to add.

### Solicitor:

Mr. Alexander discussed his report at the earlier workshop. He had nothing further to add.

## **REPORT OF MANAGEMENT:**

The report of Management is made a part of the workshop minutes, having been discussed and distributed to each board member at the earlier workshop. In conclusion, Mr. Bianchi had the following to submit for approval:

◇

As discussed at the earlier workshop meeting, approval of Resolution No. 2025-007, allowing the Authority to apply for a Statewide Local Share Assessment (LSA) Grant in the amount of \$1,000,000.00 from the Commonwealth Financing Authority to be used for the replacement of 3,063 linear feet of 1899 4" cast iron water line on Franklin Avenue in Wilkinsburg from Ardmore Blvd. to Wood St. with an 8" ductile iron pipe, whereupon;

**APPROVAL OF RESOLUTION NO. 2025-007, ALLOWING THE AUTHORITY TO APPLY FOR A STATEWIDE LOCAL SHARE ASSESSMENT (LSA) GRANT IN THE AMOUNT OF \$1,000,000.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE REPLACEMENT OF 3,063 LINEAR FEET OF 1899 4" CAST IRON WATER LINE ON FRANKLIN AVENUE IN WILKINSBURG FROM ARDMORE BLVD. TO WOOD ST. WITH AN 8" DUCTILE IRON PIPE**

On a motion by Mrs. Crombie-Collins, seconded by Ms. Broz, it was resolved by voice vote to approve Resolution No. 2025-007, allowing the Authority to apply for a Statewide Local Share Assessment (LSA) Grant in the amount of \$1,000,000.00 from the Commonwealth Financing Authority to be used for the replacement of 3,063 linear feet of 1899 4" cast iron water line on Franklin Avenue in Wilkinsburg from Ardmore Blvd. to Wood St. with an 8" ductile iron pipe and the same is hereby authorized and approved.

◇

As discussed in the earlier workshop meeting, approval of the 2026 Operating Budget of \$39,410,381.85 and Capital Budget of \$19,440,100.00 including the 3% rate increase for residential and 5% increase for commercial/industrial rates, whereupon;

**APPROVAL OF THE 2026 OPERATING BUDGET \$39,410,381.85 AND CAPITAL BUDGET OF \$19,440,100.00 INCLUDING THE 3% RATE INCREASE FOR RESIDENTIAL AND 5% INCREASE FOR COMMERCIAL/INDUSTRIAL RATES**

On a motion by Mr. Gilliland, seconded by Ms. Broz, the motion carried 10-1 with Mr. Simon voting no by roll call vote, to approve the 2026 Operating Budget \$39,410,381.85 and Capital Budget of \$19,440,100.00 including the 3% rate increase for residential and 5% increase for commercial/industrial rates and the same is hereby authorized and approved.

◇

As discussed in the earlier workshop meeting, approval of the 5% rate increase for Bulk water sale to Braddock Water Authority effective January 1 2026, whereupon;

**APPROVAL OF THE 5% RATE INCREASE FOR BULK WATER SALE TO BRADDOCK WATER AUTHORITY EFFECTIVE JANUARY 1, 2026**

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by voice vote to approve the 5% rate increase for Bulk water sale to Braddock Water Authority effective January 1, 2026, and the same is hereby authorized and approved.

◇

As discussed in the earlier workshop meeting, authorization to increase management base salary by an average of 2.75% effective January 1, 2026, whereupon;

**AUTHORIZATION TO INCREASE  
MANAGEMENT BASE SALARY BY AN  
AVERAGE OF 2.75% EFFECTIVE JANUARY  
1, 2026**

On a motion by Mr. Fuller, seconded by Ms. Broz, the motion carried 10-1 with Mrs. Crombie-Collins voting no by roll call vote to give authorization to increase management base salary by an average of 2.75% effective January 1, 2026, and the same is hereby authorized and approved.

Unfinished Business:

- ❖ Mr. Bianchi made a motion to confirm separation of John Balewski effective November 25, 2025, whereupon;

**APPROVAL OF THE SEPARATION OF JOHN  
BALEWSKI EFFECTIVE NOVEMBER 25, 2025**

On a motion by Mr. Fuller, seconded by Ms. Broz, the motion carried 8-2 with Mr. Williams and Mr. Simon voting no by roll call vote and one (1) abstention, to approve the separation of John Balewski effective November 25, 2025, and the same is hereby authorized and approved.

Abstention: Vahosky

- ❖ Mr. Bianchi made a motion for the reorganization of WPJWA Board of Directors, whereupon;

**APPROVAL FOR THE REORGANIZATION OF  
WPJWA BOARD OF DIRECTORS**

On a motion by Mr. Fuller, seconded by Ms. Broz, the motion carried 7-4 with Williams, Vahosky, Rawlins, and Simon voting no by roll call vote, to reorganize the WPJWA Board of Directors and the same is hereby authorized and approved.

- ❖ Mr. Fuller made a motion to appoint Vivian Broz as Chairperson, whereupon;

**MOTION TO APPOINT VIVIAN BROZ AS CHAIRPERSON**

On a motion by Mr. Fuller, seconded by Mrs. Crombie-Collins, the motion carried 8-3 with Williams, Vahosky, and Simon voting no by roll call vote, to appoint Ms. Broz as Chairperson and the same is hereby authorized and approved.

- ❖ Ms. Broz made a motion to appoint George Fuller as Vice Chair, whereupon;

**MOTION TO APPOINT GEORGE FULLER AS VICE CHAIR**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, the motion carried 9-2 with Williams and Simon voting no by roll call vote, to appoint George Fuller to Vice Chair and the same is hereby authorized and approved.

- ❖ Ms. Broz made a motion to appoint Phil Scolieri as Secretary, whereupon;

**MOTION TO APPOINT PHIL SCOLIERI AS SECRETARY**

On a motion by Ms. Broz, seconded by Mrs. Crombie-Collins, it was resolved by roll call vote to appoint Phil Scolieri as Secretary and the same is hereby authorized and approved.

- ❖ Ms. Broz made a motion to appoint Dorothy Smith as Assistant Secretary, whereupon;

**MOTION BY TO APPOINT DOROTHY SMITH AS ASSISTANT SECRETARY**

On a motion by Mr. Fuller, seconded by Ms. Broz, it was resolved by roll call vote to appoint Dorothy Smith as Assistant Secretary and the same is hereby authorized and approved.

- ❖ Ms. Broz made a motion to appoint Dave Gilliland as Treasurer, whereupon;

**MOTION TO APPOINT DAVE GILLILAND AS TREASURER**

On a motion by Ms. Broz, seconded by Mr. Scolieri, it was resolved by roll call vote to appoint Dave Gilliland as Treasurer and the same is hereby authorized and approved.

- ❖ Ms. Broz made a motion to appoint Ted Czekaj as Assistant Treasurer, whereupon;

**MOTION TO APPOINT TED CZEKAJ AS  
ASSISTANT TREASURER**

On a motion by Ms. Broz, seconded by Mr. Vahosky, it was resolved by roll call vote to appoint Ted Czekaj as Assistant Treasurer and the same is hereby authorized and approved.

New Business:

None

There being no business to come before the board, the meeting was adjourned by Ms. Broz, chair, at 7:37 pm.

  
Secretary